

July 23, 2019

Central Music Boosters Meeting Minutes

Attendees: Kelly McKay, Annamarie Schopen, Sherri DeRaedt, Matthew Haug, Jim Struyk, Tracy Grote, Mari Kaye Rath, Grace Fernandez, Kris Kovari, Carole Lyon

Meeting called to order at: 7:00 pm

By: Kelly McKay

Seconded: Tracy Grote

1) Welcome and Introductions by Kelly McKay

2) Director Reports:

- a) Mr. Struyk: CHS Tuesday leadership meetings going well. Next year band number is 164 students and we now have the largest guard to date. Drumline now has 8 total snares. We welcome two new people to our percussion staff. Tasha Allread from our CHS faculty will be working with the front ensemble and Ben Heppner, from NIU where he is percussion performance major and Center snare for the Huskie Drumline. Percussion and guard camp going well this week. Next week is full band camp with Tues 7/30 parent meeting, Wed 7/31 Nick's Pizza fundraiser, Thur 8/1 candlelight ceremony, and Friday 8/2 Friends and Family night followed by the pool party at The Windings. The jazz band has a potential trip to New Orleans over spring break, waiting for approval.
- b) Mrs. Quinn: Three new members to color guard, total at 15 and continue to practice new routines. Winter guard will have a JV team and varsity team. There will be a fundraiser for color guard at TJ's.

3) Principal and Administrator Reports:

- a) Dr. Haug: PKMS now has 100 5th graders coming over during first period for band practice. Mr. Fredrick will now be at PKMS for 6th and 7th grade band.

4) Review and approve June minutes:

- a) Correcting meeting date to August 5th
 - i) *Annamarie Schopen motioned to approve, Kathy Quinn 2nd, all approved.*
- b) Kelly McKay reported updated May meeting minutes have been requested, none have been received.

5) Review proposed changes for By-Laws:

- a) Kelly McKay proposed the following changes to By-Laws;
 - i) Add "last revised date to first page
 - ii) Article II: Purpose - Original proposal to add language to include support of CHS theater production for rental or purchase of costumes. MKR suggested a more broad/generic language would be less limiting. After discussion, it was determined language should not limit to costumes and instead should indicate support for theatrical productions.
 - iii) Article VII: Change meeting day to first Monday instead of Tuesday.

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- iv) Article VIII: Change scholarships language to mirror the changes being made on the scholarship applications, clarifying the middle school award per year shall not be more than \$250.00 per student, including an event where only one student is chosen.
- b) Additional changes proposed:
 - i) Article XI: Change effective date and CMB board names.
 - ii) AS suggested language stating By-Laws will be updated every 3 years.
- 6) **Key Dates:** Kelly supplied a list of non-concert events and dates, such as parades, CHS open house, parent night, etc. for the school year. These are events in which CMB can have a presence to connect with the community and promote boosters and its mission. She will be creating a sign-up and is asking everyone consider covering what events they can.
- 7) **Review Treasurer Report:** AS reported all expenses have been paid except:
 - a) \$495 for Color Guard rifles
 - b) \$1000 for new podium
 - c) \$1000 for new snare drum.
- 8) **Proposed 2019-2020 Budget:** Kelly proposed the following change to the approval process for the yearly budget: a proposed budget to be presented in July, final budget to be approved at the September meeting, coinciding with the president's plan/objectives for the year. The following proposed budget categories were discussed:
 - a) Changes to the income:
 - i) Muirhead: CMB will not be conducting a fundraiser at Muirhead this year. The owners have requested it take place in the fall and due to that being very busy with other events, we aren't able to schedule in that time frame.
 - ii) Desserts First: The estimated income is conservative given this is the first time we will be conducting this fundraiser for two years in a row.
 - iii) Concessions: The estimated income is lower due to the rise in candy prices.
 - iv) We may consider adding additional restaurant fundraiser at a later date.
 - b) Changes to expenses:
 - i) Directors Funds: The proposed amount is increased to \$4000 to add funds for CHS theater. Total amount reflects \$500 to each of the following -2 directors at PKMS, 2 at CMS, and 4 at CHS (band, color guard, choir, and theater).
 - ii) Activity Funds: Originally proposed as a middle school activity funds to be used at the director's discretion. Kelly stated these funds would provide directors the ability to pay for previously unplanned activities for students, an example being a pizza party to reward performance, at the director's discretion. Discussion was had and the consensus was to propose an "activity fund" in the amount of \$200 for all directors, middle and high school, totaling \$1600.

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- iii) Recognition & Awards: The proposed amount is increased to pay for the new end of year band awards banquet. Kelly is waiting to hear if Mr. Nesseth wants choir to be included in this event. Amount may change.
 - iv) Additional budget discussion: we will need to purchase a new means for accepting credit card payments at events. The Square device is no longer compatible with new phones. Possible expense to be added to the budget would be approximately \$1500 for the purchase of two Square Up devices.
- 9) Additional discussions:
- a) **Scholarship Update** -Changes to the language on the application form will be presented at the Aug 5th CMB meeting. An announcement will be made at the band camp parent night to be looking for applications.

Motion to adjourn meeting by Tracy Grote, 2nd by Annamarie Schopen and all approved.
Meeting adjourned at :8:55

Next Meeting: August 5th, 7:00 pm @ PKMS