

**Bexar County
Emergency Services District No. 11
Meeting Agenda
May 20, 2021
6:00 P.M.**

Bexar County Emergency Services District No. 11 will conduct a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on May 20, 2021 beginning at 6:00 P.M. The following will be discussed;

1. Call the Bexar County Emergency Services District No. 11 Meeting to Order and establish a quorum.
 - a. The Pledge of Allegiance.
2. Citizen Public Forum. (3-minute time limit per individual.)
3. Approval of the April 13 & 15, 2021 meeting minutes.
4. Presentation by Mr. Chad Lewis from Stryker on the operation of the Cardiac monitor and the associated equipment. He will also demonstrate the operation of the Lucas CPR device.
 - a. Possibly approve purchase of a Cardiac monitor(s) and associated equipment.
 - b. Possibly approve purchase of a Lucas CPR device(s) and associated equipment.
5. Receive Chief's Report regarding emergency operations, response times, call volume, training, management activities, personnel and discussion before taking appropriate action on the following;
 - a. Run Report. (To be presented by the acting Fire Chief of the City of Kirby.)
 - b. Upcoming events.
 - c. Approval of the ESD No. 11 Fire Facility Personnel Manual for fire department personnel.
 - d. Approval of a Purchasing Policy for the fire department.
 - e. Approval to submit two credit card applications for the Chief and Assistant Chief.
 - f. Approval of a pay scale for the ESD No. 11 fire personnel.
 - g. Approval of Paycom as the paycheck provider for fire department personnel.
 - h. Approval to purchase additional medical equipment and supplies as needed.

- i. Approval to purchase a breathing air compressor with fill station capability.
 - j. Approval to purchase an ice machine.
 - k. Approval to purchase additional fire equipment as needed.
 - l. Approval to set up an account with CE Solutions to assist with fire personnel training.
 - m. Updates to the Board on retirement and insurance benefits for the fire facility personnel.
6. Presentation by Mr. Gabe Perez related to discussion, updates and any appropriate action necessary on the 2nd fire facility to be built within the District.
- a. Status report on the progress of the design and building of Fire Facility No. 2.
 - 1. Update on any design plans completed to date by Debra J. Dockery, Architect, PC for Fire Facility No. 2.
7. Report, updates and appropriate action on the following;
- a. Action related to the Interlocal Agreement for Fire Protection and First Responder Emergency Medical Services between Bexar County Emergency Services District No. 11 and the City of Kirby, Texas, executed October 10, 2019, exercising ARTICLE XV. TERMINATION. and providing written notice 120 days prior to the termination date to the City of Kirby, Texas, in accordance with ARTICLE XI. NOTICES, with the effective termination date being September 30, 2021.
 - b. Approval on a proposal for Perez Project Consulting, Inc. to provide professional Project Management/Construction Management services and other related services for Bexar County Emergency District No. 11 (ESD No. 11) on the following;
 - 1. ESD No. 11 Fire & Safety Facility – Station 141 project
 - 2. Gulf Shore Extension Project.
 - 3. Other services as necessary to develop projects including negotiations with Bexar County on the Gulf Shore Extension project, and other tasks as identified by ESD No. 11.
 - c. Approval to purchase laptop computers/tablets for the Fire Chief, Assistant Fire Chief, Board members and the District's Administrator plus all of the fire apparatus. This purchase will include the addition of 4 mobile hotspots for the fire apparatus and necessary hardware/software.
 - d. Approval accepting a quote from a landscaping firm to provide services for the District facilities.

- e. Approval of a fuel company that will be able to deliver fuel for the facility's generator and apparatus in emergency situations.
 - f. Approval to purchase bunker gear, as needed, for new personnel.
 - g. Update on the installation of the high-resolution cameras on the perimeter of the Fire Facility and approval to submit payment. Payment was withheld per the Assistant Chief as an effort to improve the resolution of the new cameras.
8. Financial Reports.
- a. Review of the financial reports of the District.
 - 1. Update on any monthly sales tax deposits made on behalf of the District.
 - b. Authorization to pay the District bills through June 30, 2021.
 - c. Authorization to approve payment to Perez Project Consulting, Inc. for Project Management/Construction Management services for development of the Bexar County Emergency Services District No. 11 Fire & Safety Facility – Station 141 project, the Gulf Shore Extension Project, and other services as requested by ESD No. 11.
9. Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting.
10. Adjourn.

The above notice was posted at the Bexar County Courthouse and the ESD No. 11 Fire Facility No. 1 before 6:00 P.M., Monday, May 17, 2021.

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.