

**Bexar County
Emergency Services District No. 11
Meeting Agenda
April 15, 2021
6:00 P.M.**

Bexar County Emergency Services District No. 11 will conduct a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on April 15, 2021 beginning at 6:00 P.M. The following will be discussed;

1. Call the Bexar County Emergency Services District No. 11 Meeting to Order and establish a quorum.
 - a. The Pledge of Allegiance.
2. Introduction of the 1st Fire Chief and 1st Assistant Fire Chief of the Bexar County Emergency Services District No. 11 by Commissioner True, Board President of ESD No. 11.
 - a. The Fire Chief will take the Oath of Office to be given by Bexar County Precinct 4 Commissioner Calvert.
 - b. The Assistant Fire Chief will take the Oath of Office to be given by Bexar County Precinct 4 Commissioner Calvert.
3. Citizen Public Forum. (3-minute time limit per individual.)
4. Approval of the March 18, 2021 meeting minutes.
5. Receive Chief's Report regarding emergency operations, response times, call volume, training, management activities, personnel and consider taking appropriate action including;
 - a. Run Report.
 - b. Upcoming events.
6. Presentation by a representative of the Nihill Insurance Services, LLC regarding the District's existing and future insurance needs.
7. Presentation by a representative of ADP Payroll regarding providing payroll services to the employees of the District. (Due to the pandemic situation, the representative may be calling in by telephone or use Zoom audio.)
8. Presentation by Mr. Gabe Perez and Commissioner True related to discussion, updates and any appropriate action necessary on the 2nd fire facility to be built within the District.
 - a. Status report on the progress of the design and building of Fire Facility No. 2.

- b. Update on the signage at the site of the new station.
- 9. Report, updates and possible action on the following;
 - a. Approval to purchase laptop computers for the Fire Chief, Assistant Fire Chief, Board members and the District's Administrator including all of the fire apparatus as required. This purchase will include the addition of 4 mobile hotspots for the new fire apparatus. (Fire Chief)
- 10. Report and updates by Mr. Alfaro, the fire department consultant, on work completed over the past month.
- 11. Financial Reports.
 - a. Review of the financial reports of the District.
 - 1. Update on any monthly sales tax deposits made on behalf of the District. (Commissioner True)
 - b. Authorization to pay the District bills through May 31, 2021.
 - 1. Authorization to make the 3rd quarterly payment in the amount of \$ 162,750.00 to the City of Kirby as per the Interlocal Agreement for providing emergency services to the District.
 - 2. Authorization to submit the annual payment to Government Capital Corporation in the amount of \$ 113,699.73 for the apparatus loan.
 - 3. Discussion and appropriate action on a bill from the Carlton Law Firm.
 - c. Authorization to approve payment to Perez Project Consulting, Inc. in the amount of \$ 2,400 for services rendered on behalf of the District.
 - d. Authorization to approve payment to Mr. Carlos Alfaro in the amount of \$ 2,000 for services rendered as the Fire Department Consultant to the District.
- 12. Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting.
- 13. Adjourn.

The above notice was posted at the Bexar County Courthouse and the ESD No. 11 Fire Facility No. 1 before 6:00 P.M., Monday, April 12, 2021.

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.