

**Bexar County
Emergency Services District No. 11
Meeting Minutes
August 31, 2020
6:00 P.M.**

Bexar County Emergency Services District No. 11 conducted a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on August 31, 2020 beginning at 6:00 P.M. The following was discussed;

1. Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:04 and established a quorum with all the members present.
 - a. The Pledge of Allegiance was recited.
2. Citizen Public Forum. (3-minute time limit per individual.). *There weren't any citizens signed up to speak during this segment.*
3. Approval of the August 20, 2020 meeting minutes. *Commissioner Williams made a motion to approve the meeting minutes. Commissioner Brown seconded the motion. Motion carried by a 5/0 vote.*
4. **Public Hearing.** *The Board President opened the public hearing at 6:07 P.M. and closed it at 6:10 P.M. Commissioner True stated that if any citizen were to show up and wished to speak related to the increase in property taxes at a later time during this meeting, the citizen would have an opportunity to express their opinion.*
 - a. The Board President will open the Public Hearing to the citizenry so that they may have an opportunity to express their views on a proposal to increase property taxes within the District. (3-minute time limit per individual).
 - b. The Board President will close the Public Hearing.
5. Discussion and appropriate action on adopting the FY 2021 Budget for the District. *After discussion as to the need for the new budget to reflect costs related to the building of the new fire facility, Commissioner Stevens made a motion to adopt the FY 2021 Budget for the District. Commissioner Brown seconded the motion. Motion carried by a 5/0 vote.*
6. Approval of Order No. 083120-6 to be read as follows:

AN ORDER OF THE BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 11 LEVYING THE AD VALOREM TAXES FOR THE 2020 TAX YEAR AT A RATE OF \$ 0.071642 PER \$ 100 ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE LEGALLY ESTABLISHED BOUNDARIES OF BEXAR COUNTY EMERGENCY SERVICES DISTRICT NO. 11 TO PROVIDE REVENUE FOR MAINTENANCE AND OPERATION NEEDS FOR THE 2021 FISCAL YEAR; AND AT A RATE OF \$ 0.028358 PER \$ 100 ASSESSED VALUATION ON ALL TAXABLE PROPERTY WITHIN THE LEGALLY ESTABLISHED BOUNDARIES OF BEXAR

COUNTY EMERGENCY SERVICES DISTRICT NO. 11 TO PROVIDE REVENUE FOR DEBT SERVICE NEEDS FOR THE 2021 FISCAL YEAR.

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 5.01 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$ 100,000 HOME BY APPROXIMATELY \$ 5.02.

The Order was read in its entirety. Commissioner Brown made a motion to approve the order as read. Commissioner Williams seconded the motion. Motion carried by a 5/0 vote.

7. Receive Chief's Report regarding emergency operations, response times, call volume, training, management activities, personnel and consider taking appropriate action including;
 - a. Run Report. *The Chief gave the Run Report to the Board in the meeting that was held the week before. There was nothing new to add.*
 - b. Upcoming events. *The Chief spoke about adding a smoke detector program for the residents of the District. More details will be made available to the Board after the start of the new fiscal year. There was also some discussion about using the public relations funding to provide pencils and small rewards for school children.*
8. Presentation by Mr. Gabe Perez and Commissioner True related to discussion, updates and any appropriate action necessary on the 2nd fire facility to be built within the District. *Mr. Perez handed out a 4 page detailed report on the status of the fire facility. Mr. Perez will be doing some historical research on the environmental status of the property to ensure that it will not present any problems in the future. Mr. Perez further informed the Board that the necessary signal lights cost will be borne by the District at an approximate cost of between \$ 350,000 to \$ 375,000. As far as the road to the fire facility, Bexar County does want the road to be built and will probably split the cost with the District. The District's portion will be approximately \$ 150,000 and the County will pay about \$ 400,000. In an effort to avoid any misunderstanding, Commissioner True requested that these meeting minutes reflect that the District has made it be known to our service provider, as well as other entities, that ESD No. 11 has always strived to have its' own fire department to provide fire suppression services and first responder services to the residents of the District. There has been complete transparency in the agenda over the course of the past two to three years that ESD No. 11 would build and staff its' own department.*
9. Presentation and Report by Mr. Alfaro, the fire department consultant, related to the status of ESD No. 11 being recognized as a full-service fire department with professional fire fighters within the state and including a timeline to complete. *Mr. Alfaro informed the Board of the necessary steps as outlined by the director of the Texas Commission on Fire Protection for the District's fire facility and staff be recognized as a fire department in the State of Texas. The District would also need to work with the Medical Director from the Bexar County Hospital System so that our fire fighters would be able to provide*

life-saving medical procedures in the field if needed. He also informed the Board that the fire fighters were requested some equipment to decontaminate their tools before arriving back at the station.

10. Financial Reports.

- a. Review of the financial reports of the District. *The Board reviewed the financial reports of the District. Commissioner Brown made a motion to accept the financial reports of the District. Commissioner Williams seconded the motion. Motion carried by a 5/0 vote.*
- b. Authorization to pay the bills through September 30, 2020. *Commissioner Williams made a motion authorizing payment of the bills through September 20, 2020. Commissioner Stevens seconded the motion. Motion carried by a 5.0 vote.*
- c. Authorization to approve payment to Perez Project Consulting, Inc. in the amount of \$ 2,400 for services rendered related to the due diligence performed on the potential property purchase. *Commissioner Brown made a motion to approve payment to Perez Project Consulting for services rendered to the District. Commissioner Herrera seconded the motion. Motion carried by a 5/0 vote.*
 1. Approval to pay invoices from SWCA Environmental for work done at the proposed Fire Facility No. 2. *Commissioner Brown made a motion to pay the invoices submitted by SWCA Environmental for work completed at the proposed Fire Facility No. 2. Commissioner Stevens seconded the motion. Motion carried by a 5/0 vote.*
- d. Authorization to approve payment to Mr. Carlos Alfaro for services rendered as the Fire Department Consultant to the District. *Commissioner Stevens made a motion to approve payment to Mr. Alfaro for services rendered. Commissioner Herrera seconded the motion. Motion carried by a 5/0 vote.*

11. Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting. *Some of the items that should be placed on the next agenda should be the amendment of the FY 20 Budget and the next quarterly payment due to the City of Kirby.*

12. Adjourn. *With no further business before the Board, Commissioner Williams made a motion to adjourn. Commissioner Brown seconded the motion. Motion carried by a 5/0 vote and adjourned at 7:30 P.M.*

ATTEST:

Mr. Robert Herrera
Secretary

Ms. Gloria Salinas
Administrator