

**Bexar County
Emergency Services District No. 11
Meeting Agenda
February 25, 2021
6:00 P.M.**

Bexar County Emergency Services District No. 11 will conduct a meeting at the ESD No. 11 Fire Facility located at 4511 Texas Palm Drive, Converse, Texas 78109 on February 25, 2021 beginning at 6:00 P.M. The following will be discussed;

1. Call the Bexar County Emergency Services District No. 11 Meeting to Order and establish a quorum.
 - a. The Pledge of Allegiance.
2. Citizen Public Forum. (3-minute time limit per individual.)
3. Approval of the January 13, 2021 meeting minutes.
4. Receive Chief's Report regarding emergency operations, response times, call volume, training, management activities, personnel and consider taking appropriate action including;
 - a. Run Report.
 - b. Upcoming events.
5. Presentation by Mr. Gabe Perez and Commissioner True related to discussion, updates and any appropriate action necessary on the 2nd fire facility to be built within the District.
 - a. Status report on the progress of the design and building of Fire Facility No. 2.
6. Report, updates and possible action on the following as presented by Commissioner True;
 - a. Update on the Board's request to the Bexar County Fire Marshal's office that the ESD No. 11 fire facility be assigned its' own dispatch call sign and that the District's emergency calls are routed directly to the ESD No. 11 fire facility in lieu of being routed through the City of Kirby.
 - b. Update on the installation of the chain link fence that is to be installed around the perimeter of ESD No. 11 Fire Facility No. 1.
 - c. Discussion, review and selection of an architectural firm to design Fire Facility No. 2.
 - d. Update on the hiring of a Fire Chief and Assistant Fire Chief for the District.

- e. Update on a possible benefits package for firefighters.
 - f. Discussion on future fire apparatus needs for Fire Facility No. 2.
7. Report and updates by Mr. Alfaro, the fire department consultant, on work completed over the past month.
- a. Update on the Mission Statement for the ESD No. 11 Fire Facility.
 - b. Update on the signage to be placed at the site of the new ESD No. 11 Fire Facility.
 - c. Update on bids to install high resolution cameras on the perimeter of the Fire Facility in lieu of a fence for security purposes.
 - d. Update on an Interlocal agreement between the District and the Bexar County Hospital System.
8. Financial Reports.
- a. Review of the financial reports of the District.
 - 1. Update on any monthly sales tax deposits made on behalf of the District.
 - b. Authorization to pay the District bills through March 31, 2021.
 - c. Authorization to approve payment to Perez Project Consulting, Inc. in the amount of \$ 2,400 for services rendered related to the due diligence performed on the potential property purchase.
 - d. Authorization to approve payment to Mr. Carlos Alfaro for services rendered as the Fire Department Consultant to the District.
 - e. Authorization to engage Ms. Margaret Nixon, CPA, to do the required annual audit for the District per Texas Health & Safety Code 775.
 - f. Authorization to transfer \$ 800,000 from the Frost Bank account to the Schertz Operating bank account.
9. Discussion and addition of any agenda items to be added to the next regularly scheduled monthly meeting.
10. Adjourn.

The above notice was posted at the Bexar County Courthouse and the ESD No. 11 Fire Facility No. 1 before 6:00 P.M., Monday, February 22, 2021.

Note: The Board may retire to Executive Session any time between the meeting's opening and adjournment for any purpose authorized by the Texas Open Meetings Act, including but not limited to: consultation with legal counsel (Section 551.071 of the Texas

Government Code); personnel matters (Section 551.074) and/or discussion of real estate acquisition (Section 551.072). Action, if any, will be taken in open session.