Bexar County
Emergency Services District No. 11
Meeting Minutes
October 19, 2017
6:00 P.M.

Bexar County Emergency Services District No. 11 conducted a meeting at the Bexar County Emergency Services District No. 1 Office located at 8275 FM 78, Suite 2, Converse, Texas 78109 on October 19, 2017 at 6:00 P.M. The following was discussed:

1. Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:00 P.M. and established a quorum with the three Board members present.
   a. The Pledge of Allegiance was recited.

2. Approval of the September 14, 2017 meeting minutes. Commissioner Brown made a motion to approve the minutes. Commissioner Schleicher seconded the minutes. Motion carried by a 4/0 vote in favor of.

3. Chief’s report.
   a. Run Report. The Board received a copy of the run report. It was noted that the number of calls for the prior month had dropped.
   b. Upcoming events. The Board was informed that the Hobofest will be moved to May and be renamed. The Board was also informed as to the type of fire apparatus the department was looking at purchasing to improve fire protection for the citizens.

4. Update on activities, discussion and appropriate action as required on the development of the Emergency Services District No. 11 Fire & Safety facility project. Mr. Perez spoke about some of the updates on the activities going on related to the facility. Most of the details were covered on the following agenda item.

5. Discussion and possible action on awarding the Contract to build the Emergency Services District No. 11 Fire & Rescue Facility Construction project to one of the bidding contractors. Mr. Perez went over the details of the bidding process and how each of the 5 bidders fared in the competition. Details on pricing of the construction and type of experience that each bidder brought to the table were discussed. No action was taken at this time to allow each bidder to submit additional information related to questions that the Board had.

6. Update on the planning of the Ground-Breaking Celebration of the new ESD No. 11 Fire Department. This item was deferred.

7. Approval to sign engagement letters with Ms. Margaret Nixon, the District’s Auditor, to begin the FY 2017 Audit as required by the Texas Health & Public Safety Code 775. Commissioner Williams made a motion to sign the engagement letters necessary to begin the FY 2017 Audit. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of.

8. Update on the Appreciation Dinner for the City of Kirby fire fighters (service provider) for their outstanding service to Bexar County ESD No. 11 District. The date has been set for November 18, 2017.

a. Review of the financial reports. The Board reviewed the financials for the District. Commissioner Brown made a motion to accept the financials as presented. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of.

b. Action to approve the payments for the District. Commissioner Schleicher made a motion to approve the payments for the District. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.

c. Action to pay City of Kirby (service provider) the 1st quarter payment of $125,000.00. Commissioner Brown made a motion to pay the City of Kirby their 1st quarterly payment. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.

10. Adjourn. With no further business before the Board, Commissioner Brown made a motion to adjourn. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting was adjourned at 7:40 P.M.

ATTEST:

Ms. Earline Williams
Secretary

Ms. Gloria Salinas
Administrator