Bexar County
Emergency Services District No. 11
Meeting Minutes
November 9, 2017
6:00 P.M.

Bexar County Emergency Services District No. 11 conducted a meeting at the Bexar County Emergency Services District No. 1 Office located at 8275 FM 78, Suite 2, Converse, Texas 78109 on November 9, 2017 at 6:00 P.M. The following was discussed;

1. Commissioner True called the Bexar County Emergency Services District No. 11 Meeting to Order at 6:00 P.M. and established a quorum with the 3 other members present.
   a. The Pledge of Allegiance was recited.

2. Approval of the October 19, 2017 meeting minutes. Commissioner Schleicher made a motion to approve the minutes. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.

3. Chief’s report.
   a. Run Report. The number of calls over the past month were down over the previous period. The Chief does expect an uptick in EMS calls in the near future as the cold weather approaches.
   b. Upcoming events. The Chief informed the Board that requirements calling out for 30 to 40 buildings over 4 stories high within the boundaries of the fire department negate the need for a ladder apparatus. The department will be looking into purchasing a regular fire apparatus.

4. Update on activities, discussion and appropriate action as required on the development of the Emergency Services District No. 11 Fire & Safety facility project. The District’s Project Manager, Mr. Perez, went over the qualifications of the 5 companies that bid on the building of the new fire facility to bring the Board up to date.

5. Discussion and possible action on selection of the best qualified firm and awarding a Construction Contract for construction of the Emergency Services District No. 11 Fire & Rescue Facility. After discussion, Commissioner Brown made a motion to select "The Sabinal Group" at a cost of $2,590,000 to build the new fire facility. The motion also included approval of the 1st change order for $101,141, which is to be deducted from the total cost of the facility. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of.

6. Update on the planning of the Ground-Breaking Celebration of the new ESD No. 11 Fire Department. The celebration will be held on November 30, 2017 at 10:00 A.M. Commissioner True has been extending invitations to local dignitaries and other individuals that have been instrumental in assisting the District.

7. Discussion and appropriate action to register for the Annual SAFE-D Conference to be held in Galveston, Texas on February 22-24, 2018 and authorize securing hotel accommodations. Commissioner Williams made a motion authorizing the Administrator to make all necessary accommodations for the Board to attend the annual conference. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of.
8. Update on the Appreciation Dinner for the City of Kirby fire fighters (service provider) for their outstanding service to Bexar County ESD No. 11 District. The dinner will be held on November 18, 2017. The caterer will be providing the food and be responsible for the cleanup afterwards. The Administrator will be responsible for getting a cake for the dinner. The firefighters will be receiving a shirt and cap as a token of appreciation.


   a. Review of the financial reports. The Board reviewed the financial reports of the District. Commissioner Brown made a motion to accept the financial reports. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.

   b. Action to approve the payments for the District. Commissioner Schleicher made a motion to pay the bills. Commissioner Brown seconded the motion. Motion carried by a 4/0 vote in favor of.

10. Adjourn. Commissioner Williams made a motion to adjourn. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting adjourned at 7:31 P.M.

ATTEST:  

Ms. Earline Williams  
Secretary

Ms. Gloria Salinas  
Administrator