

**Bexar County**  
**Emergency Services District No. 11**  
**Special Meeting Minutes**  
**August 21, 2017**  
**6:00 P.M.**

**Bexar County Emergency Services District No. 11 held a special meeting at the Woodlake Baptist Church located at 6980 Woodlake Club Drive, San Antonio, Texas 78244 on August 21, 2017 at 6:00 P.M. The following was discussed;**

1. Commissioner True called the Bexar County Emergency Services District No. 11 Special Meeting to Order at 6:12 P.M. and established a quorum with Commissioners' Williams, Brown and Schleicher present.
  - a. The Pledge of Allegiance was recited.
2. The Board President will open the 1<sup>st</sup> Public Hearing to the citizenry so that they may have the opportunity to express their views on a proposal to increase property taxes within the District. (3-minute time limit per individual). *At this time, the President opened the Public Hearing. There weren't any citizens present during this segment.*
3. The Board President will close the 1<sup>st</sup> Public Hearing. *The President closed the Public Hearing at 6:38 P.M.*
4. Consider taking possible action regarding any changes to the Fiscal Year 2018 Budget. *No action taken on this item*
5. Approval of the July 27, 2017 meeting minutes. *Commissioner Brown made one correction to the minutes. Commissioner Brown made a motion to approve the minutes as amended. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.*
6. Chief's report.
  - a. Run Report. *The Chief informed the Board that the department has been averaging about 8 runs per day over the past 30 days. He also stated what areas of the District have the most calls.*
  - b. Upcoming events. *The Chief stated that the department is currently working with the City of Kirby on the upcoming budget.*
7. Update on activities, discussion and appropriate action as required on the development of the Emergency Services District No. 11 Fire & Safety facility project. *The Project Manager gave a lengthy report to the Board speaking about the bid process, the opening of the bids, how he will make his recommendations to the Board about selecting a builder for the station and the deferent dates that the Board will have to set aside.*
8. Approval for the administrator to purchase a laptop and any necessary software. *Commissioner Williams made a motion approving the administrator to purchase a laptop and associated software. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of.*
9. Discussion and appropriate action on a new District's website. *Commissioner Schleicher made a motion to create a website for District that will have the District's Agenda and minutes on it. Commissioner Williams seconded the motion. Motion carried by a 4/0 vote in favor of.*

10. Authorize the administrator to publish the second newspaper Ad in accordance with the Truth-in-Taxation requirements. *Commissioner Brown made a motion to authorize the administrator to publish the required newspaper ad. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of.*
11. Financial Reports.
  - a. Review of the financial reports. *The Board reviewed the financials of the District and were pleased where the budget line items stand to date.*
  - b. Action to approve the payments for the District. *Commissioner Williams made a motion to approve the payments for the District. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of.*
12. Announce the date, time and place of the meeting to adopt the Fiscal Year 2018 Budget and vote to set the 2017 Tax Rate. *Commissioner True announced the date, time and place of the meeting to adopt the FY 2018 Budget and vote to set the 2017 Tax Rate as required by the Truth in Taxation law.*
13. Adjourn. *Commissioner Brown made a motion to adjourn. Commissioner Schleicher seconded the motion. Motion carried by a 4/0 vote in favor of. Meeting adjourned at 7:54 P.M.*

**ATTEST:**

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**Ms. Earline Williams**  
**Secretary**

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**Ms. Gloria Salinas**  
**Administrator**