



# FERNIE HERITAGE AWARDS NOMINATION FORM

SUBMITTED BY			
Name of nominator			
Organization (if applicable)			
Mailing Address			
City, Province		Postal Code	
Phone	(    )	Email	
NOMINATED PROJECT			
Project Name			
Name of Owner or Organization			
Project Address			
City, Province		Postal Code	
Phone		Email	
NOMINATED PROJECT CONSULTANT TEAM ARCHITECTS, DESIGNERS, HERITAGE CONSULTANTS, and CONTRACTORS AS APPLICABLE			
<b>Lead Consultant Name</b>			
Company			
Phone		Email	
<b>Architect Name</b>			
Company			
Phone		Email	
<b>Designer Name</b>			
Company			
Phone		Email	
<b>Contractor Name</b>			
Company			
Phone		Email	
AWARD CATEGORIES			
<input type="checkbox"/> <b>Conservation.</b> Honouring the outstanding restoration or adaptive re-use of a residential, commercial, or public building on the City of Fernie Heritage Register.			
<input type="checkbox"/> <b>Sustainability.</b> Honouring the special accomplishments, projects, and efforts that further our goal of community sustainability, including the retention and/or enhancement of heritage resources through the re-introduction of original materials or elements.			
<input type="checkbox"/> <b>Awareness.</b> Honouring an individual or organization for outstanding community achievement in documenting, protecting and/or promoting Fernie's heritage (including but not limited to publications, programs, public art, volunteerism).			

## SUBMISSION DOCUMENTATION

### HERITAGE CONSERVATION or HERITAGE SUSTAINABILITY AWARD NOMINATIONS

- Letter of introduction** describing the project and the approval process (ie. Rezoning, heritage alteration permit, building permit), *no more than 4 pages, single spaced, 8.5 x 11 paper*
- Heritage Register Excerpt** (if applicable)
- Statement of Significance** (if available, can be obtained from the City of Fernie)
- Photographs** taken prior to construction of character defining elements
- List of Contractors or Subcontractors** (if applicable)
- Heritage Conservation Plan** (if applicable)
- Photographs taken during construction**
- Photographs taken of the completed project**

#### **For Sustainability Award Nominations, please also attach the following:**

- List of materials used in the project**, indicating what original materials were re-introduced to the building or landscape and why. If original material was used which did not come originally from the project site, indicate how these were sourced and why they were included.
- List of materials which were salvaged**, and able to be introduced into other community heritage projects.

### HERITAGE AWARENESS AWARD NOMINATIONS

#### Projects

- Project Description**, including project goals and tactics, audience, and outcomes, along with a description of how the project was evaluated at the conclusion of the project and what lessons were learned in undertaking this initiative. *No more than 3 pages, single spaced, 8.5 x 11 paper*
- List of Contractors or Subcontractors** and their role in the project. (if applicable)
- List of community partners** (if applicable)
- Letters of support** from those impacted by the project (if applicable)

#### Individuals or Organizations

- Biography** of the individual or organization nominated. (up to 1 page, single spaced, 8.5x11 paper)
- Description** of the contributions made by the nominated individual or organization and their impacts in the community and beyond in supporting and promoting Fernie's heritage. *No more than 3 pages, single spaced, 8.5 x 11 paper*
- Supporting Documentation**, including letters of support by those directly impacted by the work of the nominee.

SIGNATURE of NOMINATOR		DATE