

Crystal Springs Water District

Domestic Water System

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November 21, 2019

President Mike McCafferty called the November Board meeting to order at 3:01pm. Other commissioners present were Eric Cederstam, and Antonio Baptista. Non-members present: Jim Shaver of Pace Engineering, Attorney Mark Womble, Phil Davis of Odell Water, Superintendent Fred Schatz and Office Manager Brian O'Shaughnessy.

President McCafferty opened the Public Comment period at 3:01. Phil Davis of Odell Water Company was present, requesting if he and his brother Jack Davis could meet with the Board to work out a deal for the sale of Odell Water Company. It was agreed that they would hold a special meeting on December 4, 2019 at 3:00 pm.

Commissioners unanimously approved the October 2019 regular meeting minutes. (Cederstam/Baptista)

Superintendent Schatz presented the October 2019 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Cederstam/Baptista)

Superintendent Schatz provided an overview of October bills paid. The Board unanimously approved payment of October 2019 bills. (Cederstam/Baptista)

In "New Business," the following were discussed...

There were no new water service applications for October.

Jim Shaver of Pace Engineering presented a status report on the West Side Reservoir/transmission main project. Pace has completed drawings of record for Phase 1 construction and requested administrative extension from IFA for Phase 2. In the next two weeks they will complete modification of professional services agreement for additional bidding/award and construction services, as well as additional survey and design of north portion of transmission main.

Regarding the South Reservoir, Jim stated that Pace continued electrical design/plans, submitted draft of Cultural Resource Survey to Tribes for review, provide legal descriptions for lease and easements, and update estimate of probable construction costs. Work scheduled for the next two weeks includes, 90% review, complete report for Cultural Resource Survey, and submit plans to Hood River County.

In General Services, Pace answered potential contractor questions regarding Ehrck Hill project, attended bid opening for the project on October 31, 2019, and updated the hydraulic model of the system. In the next two weeks they will review construction bids and issue recommendation of award, issue Notice of Intent to Award, and address any additional issues as they arise.

In addition, Jim provided an update on the Central Vale Drive waterline replacement project. In the next two weeks they will review the final pay request from Crestline, complete final paperwork for construction closeout and prepare drawings of record once they receive data needed from the contractor.

Superintendent Schatz presented the Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 19 meters replaced, meter data collection, 16 pressure regulators replaced or rebuilt, and repaired the road to the Pine Grove Reservoir.

The Superintendent also stated that NLine was requesting \$5,000 to prepare a grant application for potential future hydro project. The Board unanimously agreed to pay the fee only if the grant would cover 100% of the project.

The Board meeting was adjourned at 5:05pm by unanimous consent.

Mike McCafferty President

James Jans Secretary