

# Crystal Springs Water District

## Domestic Water System

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September 19, 2019

President Mike McCafferty called the September Board meeting to order at 7:01pm. Other commissioners present were Eric Cederstam, James Jans, and Antonio Baptista. Non-members present: Jim Shaver of Pace Engineering, Attorney Mark Womble, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President McCafferty opened and closed the Public Comment period at 7:01. No members of the public were present.

Commissioners unanimously approved August 2019 regular meeting minutes. (Cederstam/Jans)

Superintendent Schatz presented the August 2019 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. (Baptista/Jans)

Superintendent Schatz provided an overview of August bills paid. The Board unanimously approved payment of August 2019 bills. (Cederstam/Baptista)

In "New Business," the following were discussed...

There were no new water service applications for August.

A fire hydrant intergovernmental agreement between Wy'East Fire District and Crystal Springs Water District was unanimously approved by the Board. (Baptista/Jans) This agreement defines each of the parties' respective responsibilities and obligations regarding the servicing and ownership of fire hydrants within the other Party's jurisdictional boundaries.

The Board reviewed and unanimously approved Resolution (1920.02), authorizing the transfer of funds from Capital Outlay Reservoir/South Reservoir to Capital Outlay/Central Vale, not to exceed \$500,000 during the 2019-2020 budget year, for the purpose of covering additional work not completed during the 2018-2019 budget year. (Jans/Cederstam)

Jim Shaver of Pace Engineering presented a status report on the West Side Reservoir/transmission main project. Phase 1 is complete, though the County may take 6-12 months to complete review for Phase 2 conditional use permit. Pace has completed re-design of waterline realignment and prepared the finalized plans to submit for review. In the next two weeks Pace will submit plans to Hood River County and OHA DWP for review. They will also complete modification of professional services agreement for additional Bidding and Award services, as well as additional survey and design of north portion of transmission main.

Regarding the South Reservoir, Jim stated that Pace has created tank design plans and approximately 60% of the electrical design and plans. In the next two weeks Pace will provide

legal descriptions for lease and easements, a 90% plan review, and update the estimate of probable construction costs.

In General Services, Pace has continued coordinating with Hood River County regarding Ehrck Hill Drive Bridge and plan to set advertising bid dates for Ehrck Hill Bridge waterline. They will also address any additional issues as they arise.

In addition, Jim provided an update on the Central Vale Drive waterline replacement project. The extension of waterline to Booth Hill Road has been completed, and the remaining portions of waterline have been pressure tested and disinfected. Also, the tie-in at Wy'East Road was completed, lower section was put into service, and began service switchovers. In the next two weeks the upper portion will be put in service, service connections will be completed, along with surface restoration.

Superintendent Schatz presented the Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 79 meters replaced, 386' service line installed, a hydrant replaced on Davis Drive, 5 pressure reducing vaults repaired and maintained. Superintendent Schatz also gave an overview of the completed Central Vale Road project and \$200,000 grant awarded from the Oregon Department of Energy to support capturing hydro energy.

The Board meeting was adjourned at 8:25pm by unanimous consent.

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Mike McCafferty      President

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James Jans                      Secretary