

Crystal Springs Water District

Domestic Water System

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June 20, 2019

President Bill Munk called the June Board meeting to order at 3:00pm and opened the 2019-2020 budget hearing. Other commissioners present were Eric Cederstam, Mike McCafferty, Larry Brown, and Antonio Baptista. Non-members present: Budget Committee member Jim Jans, Jim Shaver of Pace Engineering, Attorney Mark Womble, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President Munk opened and closed the Public Comment period at 3:00. No members of the public were present.

Commissioners unanimously approved the May 2019 regular meeting minutes. (Cederstam/Brown)

Superintendent Schatz presented the May 2019 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. He also reviewed current expenditures, along with capital outlay plans. (McCafferty/Brown) Commissioner Baptista abstained.

Superintendent Schatz provided an overview of May bills paid. The Board unanimously approved payment of the May 2019 bills. (Brown/McCafferty)

President Munk closed the budget hearing at 3:45pm. Resolutions 1819.05 and 1819.06 were both unanimously approved. (Brown/Cederstam)

In "Old Business," the Board unanimously approved the employment agreement for Superintendent Schatz. (McCafferty/Cederstam)

In "New Business," the following were discussed...

Superintendent Schatz reviewed one new water service application. Commissioners unanimously approved the request for... (Cederstam/McCafferty)

Eric Blossman / 6435 Trout Creek Road (3/4"), with the condition of adding a backflow device.

Jim Shaver of Pace Engineering presented a project status report on the West Side Reservoir/transmission main. Phase 1 is nearly completed, with paving scheduled to begin June 17th. For Phase 2, Pace is still waiting on easement negotiations in area of realignment. Once the redesign is complete, Pace will finalize bid documents and submit for review.

In addition, Jim provided an update on the Central Vale Drive waterline replacement project. The bore under Highway 35 has been delayed again due to the drill head breaking off in the casing. Pace will keep the District informed of progress to date.

In General Services, Pace will finalize the Ehrck Hill Drive waterline plans for the bridge crossing in the next two weeks and address any additional issues as they arise.

Regarding the South Reservoir, Jim stated that Pace on biological assessment and wetland determination for the site, they completed preliminary site design and reviewed 30% plans and concept and contacted OR DEQ regarding OF/drain discharge routing. In the next two weeks they will continue the environmental documentation process, including completion of biological assessment and wetlands determination, proceed to 60% design on plans and prepare initial specifications and OPC.

Superintendent Schatz presented the Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 2 sample stations installed, 32 meters replaced, 2 new hydrants installed, 2100' of 2" Pex installed on Lenz Butte, 100' ¾" service line installed on Central Vale Road, and mainline break repaired by Wy'East Middle School.

The Board agreed to have future meetings at 7:00 pm on the third Thursday of each month.

The Board meeting was adjourned at 4:15pm by unanimous consent.

President

Secretary