

Crystal Springs Water District

Domestic Water System

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March 21, 2019

President Bill Munk called the March Board meeting to order at 3:00pm. Other commissioners present were Eric Cederstam, Larry Brown, and Antonio Baptista. Non-members present: Tom Ferrell of Pace Engineering, Attorney Mark Womble, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President Munk opened and closed the Public Comment period at 3:00. No members of the public were present.

Commissioners unanimously approved both the February 2019 regular and special session minutes. (Brown/Baptista)

Superintendent Schatz presented the February 2019 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. He also reviewed current expenditures, along with capital outlay plans. (Munk/Brown)

Superintendent Schatz provided an overview of February bills paid. The Board unanimously approved payment of the February 2019 bills. (Brown/Baptista)

In "Old Business," the Board was presented a draft of an employment agreement for Superintendent Schatz. They will review and consider in future meetings. Attorney Womble stated he would review the form of the draft agreement, and that his review would be on behalf of the Board only, as he cannot advise both the Board and the Superintendent on the proposed employment agreement. The Superintendent would need to engage his own independent legal counsel for any legal advice.

In "New Business," the following were discussed...

There were no new water service applications for February.

Tom Ferrell of Pace Engineering presented a project status report on the Westside Reservoir/transmission main. Phase 1 is nearly completed. The Lippman Road section of pipe has been chlorinated and flushed, and currently waiting for sample results. For Phase 2, Pace is working with the District on possible re-routing of transmission main between the reservoir and Lippman Road. (See attached)

In addition, Tom provided an update on the Central Vale Drive waterline replacement project. The bore under Highway 35 has resumed now that 36" casing materials have been delivered.

In General Services, Pace reviewed construction in progress and work completed to date, POHR fire hydrant relocation plan, and additional information on silica. They will also address any additional issues as they arise.

Surveying plans for the South Reservoir site have been put on hold until the snow melts.

Superintendent Schatz presented the Superintendent's Report, addressing the maintenance crew's progress on meter/valve replacements, and pipe projects. There were 14 meters replaced and 400' of 2" Pex and 280' of 1" service line on Graves Road replaced. He also stated that there should be a South Valley Reservoir lease agreement with Hood River County by next meeting and that the PUC has concerns regarding the future rate structure regarding the Odell Water Consolidation.

The Superintendent also reviewed our current water sampling program and discussed installing pressure sensors, which would be beneficial in low pressure zones. He also presented the District's five-year progress report.

The Board unanimously agreed to pay out Superintendent Schatz's accrued vacation in excess of the District's 240 hour maximum. (Brown/Cederstam)

The Board adjourned to Executive Session at 5:20pm to discuss the Odell Water Company asset purchase (ORS 192.660(2)(e)). The Board returned from Executive Session to the February meeting at 5:51pm.

The Board meeting was adjourned at 5:51pm by unanimous consent.

Bill Munk President

Antonio Baptista Secretary