

# Crystal Springs Water District

## Domestic Water System

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January 17, 2019

President Bill Munk called the January Board meeting to order at 3:00pm. Other commissioners present were Eric Cederstam and Mike McCafferty. Non-members present: Tom Ferrell of Pace Engineering, Attorney Mark Womble, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President Munk opened and closed the Public Comment period at 3:00. No members of the public were present.

Commissioners unanimously approved the December 2018 meeting minutes. (Cederstam/McCafferty)

Superintendent Schatz presented the December 2018 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. He also reviewed current expenditures, along with capital outlay plans. (Cederstam/McCafferty)

Superintendent Schatz provided an overview of December bills paid. The Board unanimously approved payment of the December 2018 bills. (Munk/Cederstam)

In "New Business," the following were discussed...

Superintendent Schatz reviewed four new water service application. Commissioners unanimously approved the request for... (McCafferty/Cederstam)

Chamness Auctions / 3028 Lower Mill, (3/4")  
Port of Hood River / (2" x 3)

Tom Ferrell of Pace Engineering provided an update on the West Side Reservoir/transmission main project. Work completed by Pace in the prior two weeks included observation of contractor pressure testing and disinfection of Wyeast Road section, advertised for public input on FNSI notice from OHA DWS for Phase 2 EID, and finalized easement descriptions for use by District in finalizing paperwork for permanent/temporary construction easements and Hood River County lease. In the next two weeks Pace will continue to perform construction observation as work begins on the Lippman Road section, submit Hood River County applications, finalize bid documents once and keep CSWD informed of progress to date.

Tom also presented a status report on the Central Vale Drive waterline project. The project is currently on hold, pending on the Hwy 35 bore crossing after hitting rock. Pace worked on a change order for various options to complete the crossing. They will process the change order and continue to perform construction observation. (See attached)

Additionally, Tom provided an update regarding the preliminary site layout for the South Valley Reservoir. During the prior two weeks, Pace prepared an addendum to professional services agreement for the geotechnical analysis, prepared a preliminary construction cost estimate, and conducted geotechnical analysis field work on January 10<sup>th</sup> and 11<sup>th</sup>. During the

next two weeks, Pace will review site for limits of EID preparation, finalize memo on options and recommendations for design, prepare addendums for topographical survey and environmental study of selected site, and assist District in obtaining appraisal services for property valuation. (See attached)

In General Services, Pace summarized 2018 waterline construction for submittal to OHA DWS, along with a request to continue plan review exemption for waterline work through 2019. Work scheduled for the next two weeks includes finalizing and submitting 2018 waterline construction report to OHA DWS and address any additional issues as they arise.

Superintendent Schatz presented the Superintendent's Report, addressing the January 4<sup>th</sup> mainline break on Massey Grade Road. He stated that it was likely caused by an unknown water hammer. Service was temporarily lost to upper elevation customers in both the upper and lower valley, though was able to keep the industrial area fed through the Wyeast Road 4" loop.

Superintendent Schatz stated that he has received the documents needed to finalize easements with property owners for the West Side Reservoir. The public hearing for the lease is January 22, 2019 at the regular County Commissioners meeting at 6:00 pm. He invited board members to join him at the meeting to represent the District. (See attached)

The Superintendent also discussed the progress on the Central Vale Drive project. Options with the bore issues under Hwy. 35 are being finalized. The worst-case projection is that the project could possibly run approximately \$300,000 over budget, depending on how many rocks the contractor encounters once the boring resumes. A resolution for a fund transfer will be presented to the Board before proceeding.

Superintendent Schatz provided an update on the Odell Water consolidation. Odell Water and CSWD have received letters from the Public Utility Commission and the Oregon Department of Justice with questions needed for approval by the PUC. The District has until January 24, 2019 to respond. The Superintendent has been working on the final packet for the PUC, which will be delivered in person at a meeting in Salem.

Finally, the Superintendent gave an overview of the future South Valley Reservoir site. He stated that test wells were bored the previous week, and that preliminary reviews show no issues with the Hood River County site 8. Superintendent Schatz will be meeting with the Upper Valley Residents Committee to gain support for the site location, and then proceed with the Hood River County Forestry Department on an additional lease.

The Board meeting was adjourned at 4:10pm by unanimous consent.

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Bill Munk                      President

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Antonio Baptista                      Secretary