

Crystal Springs Water District

Domestic Water System

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February 21, 2019

President Bill Munk called the February Board meeting to order at 3:01pm. Other commissioners present were Eric Cederstam, Mike McCafferty, Larry Brown, and Antonio Baptista. Non-members present: Jim Shaver of Pace Engineering, Attorney Mark Womble, Superintendent Fred Schatz, and Office Manager Brian O'Shaughnessy.

President Munk opened and closed the Public Comment period at 3:01. No members of the public were present.

Commissioners unanimously approved both the January 2019 regular and special meeting minutes. (McCafferty/Brown)

Superintendent Schatz presented the January 2019 Treasurer's Report, providing an overview of revenues by category: residential, industrial, fire, and LIRA. He also reviewed current expenditures, along with capital outlay plans. (Cederstam/McCafferty)

Superintendent Schatz provided an overview of January bills paid. The Board unanimously approved payment of the January 2019 bills. (Cederstam/McCafferty)

In "New Business," the following were discussed...

Superintendent Schatz reviewed two new water service application. Commissioners unanimously approved the request for... (McCafferty/Brown)

Wyeast Labs / 3760 Eagle Loop (Upgrade from 1" to 2") (New Rate)
Port of Hood River / (2") (Old Rate)

The Board reviewed and unanimously approved Resolution 1819.04 to authorize the transfer of \$300,000 from the Contingency Fund to the Capital Outlay Fund for Central Vale bore under Highway 35. (McCafferty/Baptista)

Jim Shaver of Pace Engineering provided an update on the West Side Reservoir/transmission main project. Work completed by Pace in the prior two weeks included completion of tie-ins for Wyeast Road section and began Lippman Road section. In the next two weeks Pace will submit Hood River County applications and prepare addenda to professional services agreement for additional Bidding and Award services. (See attached)

Jim also stated that Pace has proposed a preliminary design for the South Valley Reservoir project. During the next two weeks, Pace will complete topographic survey once weather improves, continue environmental documentation process, assist the District in obtaining appraisal services for property valuation, and begin final design process once topographic survey and base map are complete. (See attached)

Additionally, Jim presented a status report on the Central Vale Drive waterline project. He stated that the project will be finished once the bore under Highway 35 has been completed.

In General Services, Pace received waterline plan review exemption for 2019 from OHA DWS, and updated system mapping with 2018 completed projects.

Superintendent Schatz presented the Superintendent's Report, providing an update on the Grave's Road 2" line failure, which was some of the original 1930's OD steel pipe that runs under the Odell Highway. The crew installed new line around the substation and will complete the highway crossing once the weather clears.

Superintendent Schatz has been working on finalizing easements with property owners for the West Side Reservoir 12" waterline. He stated that the Hood River County commissioners voted to approve the property lease to CSWD during the public hearing on January 22, 2019. (See attached)

Superintendent Schatz provided an update on the Odell Water consolidation. He is currently waiting hear back from the PUC after responding to their questions.

The Superintendent updated the Board on the installation of an upgraded PH and turbidity system at the spring and stated that the maintenance crew takes water samples from six locations throughout the district per month to test for bacteria. Superintendent Schatz said that we will be implementing weekly bacterial sampling at the spring.

The Board adjourned to Executive Session at 4:00pm to discuss the Odell Water Company asset purchase (ORS 192.660(2)(e)). The Board returned from Executive Session to the February meeting at 4:18pm.

Superintendent Schatz discussed the SDAO report and stated that he will give updates in future meetings. (See attached)

The Board meeting was adjourned at 4:37pm by unanimous consent.

Bill Munk President

Antonio Baptista Secretary