

INDEPENDENT ENERGY PRODUCERS

September 10, 2019

Dear 2019 Annual Meeting Registrant:

Thank you for registering for IEP's 38th Annual Meeting to be held Monday, September 23 through Wednesday, September 25, 2019. We are putting together another outstanding program and look forward to your participation. In preparation of your stay, please review the information below. Directions and a map to the Stanford Sierra Conference Center at Fallen Leaf Lake are attached.

Physical address: 130 Fallen Leaf Road, Fallen Leaf, CA 96151
Mailing address: PO Box 10618, South Lake Tahoe, CA 96158-1959
Phone number: (530) 541-1244
Fax number: (530) 541-2212
Website: <http://stanfordsierra.com/>
Closest Airport: Reno-Tahoe International Airport

Stanford Sierra Conference Center (SSCC) is located on twenty acres of lakefront property on the south shore of beautiful Fallen Leaf Lake. It was established in 1907 as a summer family camp by William Wrightman Price, a Stanford professor and nature enthusiast. The Old Lodge, built in 1932, with hardwood floors, vaulted ceiling and stone fireplace is now a favorite spot for visiting groups to hold social hours. Construction of the main lodge and guest cabins began in 1969. Since then, the buildings have been acclaimed by guests, alumni, governmental agencies and conservationists for their "naturalness" and complement to the surrounding natural setting.

There are 64 separate lodging units, 12 single rooms in the main lodge reserved for our speakers and 52 two- and three-bedroom cabins. The lodge rooms and cabins can accommodate 122 people with private bedrooms and shared bath. Accommodations don't include phones or televisions but do include spectacular lake and mountain views. All cabins include one bedroom with a queen bed and a second bedroom with two twin beds. The third bedroom in three bedroom cabins also includes two twin beds. The main lodge, at the center of the property, offers spacious dining and meeting facilities as well as comfortable common areas.

Dress Code: *Please dress casually*, whether you are a speaker or a participant. This location is rustic with dusty, wooded paths and comfortable clothing and sturdy shoes are a must. Don't forget to bring a light jacket in case the weather is cool. And, a flashlight is necessary for walking to your cabin after dark as there are no lights along the paths. If you do not have one, you can borrow one from the registration desk.

On-Site Lodging: Because **Stanford Sierra Conference Center is NOT a hotel, lodging is available for the nights of Monday, September 23 and Tuesday, September 25, 2019 ONLY.** If you have registered for on-site lodging, your cabin assignment and key will be provided upon check-in. If you have attended before and have a favorite cabin, please e-mail your request to jamie@iepa.com. We will accommodate your request provided your cabin selection is still available. IEP has reserved the entire conference center. All cabins are a short walk from the main lodge, where there is fresh coffee and tea available from 6 a.m. to 10 p.m.

If you are **physically challenged and/or need special accommodations**, please let us know ASAP. The conference center has an elevator for your use and we can provide accommodations in the Lodge that meet your special needs.

Check-in begins at 3 p.m. on Monday, September 23. Please check out of the rooms/cabins no later than 10 a.m. on departure day, unless special arrangements have been made. Luggage can be stored in cars or the Main Lodge foyer until your departure.

Stanford Sierra Conference Center will be preparing for the arrival of their next group and asks that **our group departs by 1:00 p.m. on Wednesday, September 25.**

Parking is very limited at Stanford Sierra Camp. Attendees who are lodging at the camp will receive a parking pass at registration. Please see the enclosed Stanford Sierra Camp map for location of parking lot. Parking will not be permitted unless a parking pass is displayed inside the vehicle. Due to the limited spaces available, this will be strictly enforced.

Shuttle Service is available from the **Reno-Tahoe International Airport**. Convenient service between Reno-Tahoe International and Stateline/South Lake Tahoe can be found at <http://renoairport.com/tofrom-airport/shuttles>. SSCC offers complimentary shuttle service from the drop-off/pick-up locations in Stateline/South Lake Tahoe to SSCC. For more information or to schedule a shuttle, please contact SSCC's main office at (530) 541-1244. Shuttle arrangements need to be scheduled at least one week prior to your arrival.

The Golf Tournament is Monday, September 23, 2019, with tee-off beginning at 11:00 a.m. Location is the South Lake Tahoe Golf Course, 2500 Emerald Bay Road, South Lake Tahoe (phone: 530-577-0788). Advance golf registration is required (see registration form). Callaway Rogue golf clubs are available to rent at \$45 with reservation and \$55 on site. A few days prior to the tournament, registered golfers will receive an e-mail containing the list of foursomes and game rules.

Registration Packets for the Annual Meeting will be available in the lobby of the main lodge (see camp map for location) on Monday, September 23, from 3:00 - 6:00 p.m. and on Tuesday, September 25, from 8:00 - 9:00 a.m.

Monday Reception and Dinner: The first group event will be the reception on Monday, September 23, at 6:00 p.m. followed with dinner at 7:00 p.m. **Special dietary needs** should be sent to jamie@iepa.com.

Business Services: Free high-speed wireless Internet access is available from the main lodge and all cabins. While visiting Stanford Sierra Conference Center, e-mail is the best way to keep in touch with home and the office. Guests can check e-mail and use the Internet on the four business center

computers or by using the free wireless access in each cabin and in the main lodge building. Use is complimentary.

Cell phone reception is inconsistent. Three pay phones are available in the main lodge and the front desk sells phone cards. Guest message notifications will be posted on the screen across from the office.

Fax and copy services are available in the main office. Teleconference rooms are available if you need to participate in a conference call. A sign-up sheet will be on the bulletin board across from the office. Please sign up to reserve your time(s).

The draft agenda is attached and also posted on our website at www.iepa.com under Annual Meeting. Agenda updates will be posted as they become available.

If you have any questions, please don't hesitate to contact me at 916-448-9499 or jamie@iepa.com. We look forward to seeing you at IEP's 38th Annual Meeting.

Sincerely,

Jamie Parker
Administrator/Annual Meeting Coordinator

Attachments: Registrant Letter
 Agenda
 Registration and Credit Card Receipt (if applicable)
 Driving Directions to SSCC
 Map to SSCC
 SSCC Facility Rules and Emergency Information
 SSCC Map of the Cabins
 SSCC Map of the Main Lodge Facilities