

The Pottawatomie County Board of County Commissioners met in a regular meeting on December 2, 2019 at 1:00 p.m. The following members were present: Eddie Stackhouse, Chairman, Randy Thomas and Melissa Dennis, Members, Raeshel Flewallen, County Clerk.

GUESTS- Mike Little was welcomed to today's meeting.

BID- Mrs. Dennis made a motion to approve going out on bid for Ballot Printing Services for the Election Board. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

A motion was made by Mr. Thomas to approve going out for bid to refurbish fire truck for Pink Fire Department. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

PURCHASE- Mr. Thomas made a motion to approve the purchase of a new stove for Tecumseh Senior Center for \$3,392.85 from Oklahoma Restaurant Supply which is the low quote. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

MINUTES- Mrs. Dennis made a motion to approve the minutes of November 18, 2019. Seconded by Mr. Stackhouse the vote was: AYE- Thomas, Dennis, Stackhouse.

MONTHLY REPORTS- A motion was made by Mrs. Dennis and seconded by Mr. Thomas to approve the monthly reports of the County Clerk, Health Department, and Treasurer. The motion carried with the following vote: AYE- Thomas, Dennis, Stackhouse.

PAYROLL- Mrs. Dennis made a motion to approve payroll for December 16 thru December 30, 2019. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

CASH FUND ESTIMATE OF NEEDS- Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: Emerg Mgmt- \$29,161.48; Sheriff Serv Fee- \$15,299.74; Soil Conserv- \$6,850.59; County Clerk Lien Fee- \$6,956.14; County Clerk Rec Mgmt/Presv- \$6,772.55; Drug Court- \$11,633.24; Fair Maint- \$6,938.34; Ext ST- \$19,416.10; Jail ST- \$135,897.88; Highway Unrest- \$340,788.28; Bridge/Road Impv- \$50,508.95; Road & Bridges ST- \$411,822.24; Rural Fire ST- \$49,697.64; Reward Fund- \$508.01; Assessor Rev Fee- \$87.44; Treas Mtg Cert- \$895.07; Senior Cit ST- \$13,939.26; DA Just Cnt- \$3,534.20; Eco Dev ST- \$14,613.55; Use Tax ST- \$202,382.98; Rental of County Prop- \$2,000.00; Flood Plain- \$3.79; Phone Fees- \$33,165.33; County Donations- \$53,453.39; School Sales Tax- \$337,577.75. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

TRANSFERS OF APPROPRIATIONS- Mrs. Dennis made a motion to approve the following Transfers of Appropriations: Maud FD- \$1000 from capital outlay to M & O; Tecumseh Sen Cent- \$3400 from M & O to capital outlay. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

BLANKET PURCHASE ORDERS- Mr. Thomas made a motion to approve the Blanket Purchase Orders. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

PRESENTATION- Mike Little addressed the Board concerning a request for the county to donate 12 lots to COCAA.

PROPOSAL- A motion was made by Mrs. Dennis to approve a request for proposal for Construction Management Services. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

ADDITIONAL MAINTENANCE PERSONNEL- A motion was made by Mr. Stackhouse to approve publishing in the paper on hiring new maintenance personnel. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

COUNTY HOLIDAYS- Mr. Thomas made a motion to approve the following county holidays for 2020: New Year's Day- January 1; Martin Luther King- January 20; President's Day- February 17; Good Friday- April 10; Memorial Day- May 25; Independence Day- July 3; Labor Day- September 7; Columbus Day- October 12; Veteran's Day- November 11; Thanksgiving- November 26 & 27; Christmas- December 24 & 25. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

COMMISSIONER'S MEETINGS- Mr. Thomas made a motion to approve the Board of County Commissioners meetings for 2020. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

PAYROLL DATES- Mr. Thomas made a motion to approve the payroll periods for 2020. Seconded by Mrs. Dennis the vote was: Thomas, Dennis, Stackhouse.

911 UPDATE- The next meeting will be December 11th at 10:00 a.m., 14101 Acme Road.

FLOODPLAIN UPDATE- The next meeting will be December 12th at 9:00 a.m., 14101 Acme Road.

UPDATE FROM COMMUNITYWORKS- Austin Sanders from Communityworks stated there was one transport and Jimmy installed a safety light in shower A.

PUBLIC SAFETY CENTER- The current number of inmates is 259. There are 212 males and 47 females. They booked-in 52 and 59 were released. One inmate was placed on a safety observation.

ENVIRONMENTAL DEPUTY- For the month of November there were 3 tickets and 4 warnings written. Three new dump sites were identified. There was 204,300 pounds of trash picked up from the Tribbey clean-up. Mrs. Dennis stated she attended the Keep America Beautiful Banquet at the National Cowboy & Western Heritage Museum in which Deputy Copeland received two awards.

ELECTED OFFICIALS UPDATES- Mrs. Flewallen stated the offices in the courthouse will be closing at 12:00 p.m. on Monday, December 23 and remain closed on December 24 & 25 for the Christmas holiday.

PUBLIC COMMENTS- Lieutenant Sample addressed the Board on possible purchase of Pixs 4-D for drones.

PURCHASE ORDERS/CLAIMS- Mrs. Dennis made a motion to approve the following Purchase Orders/Claims: 2989, Geo Comm, 744.00, Service; 2974, 2975, 1207, P & K Equipment, 2147.04, Parts And Supplies; 119, 60, 1170, 1177, 80, 1208, 1219, 122, 124, 187, AT&T, 4906.22, Phone; 120, REDWOOD TOXICOLOGY LAB, 333.99, DRUG TEST CONFIRMATIONS; 121, BI Incorporated, 113.46, GPS MONITORING; 122, OCS, Inc, 3360.37, ADMIN FEE; 123, 179, Vyve Broadband, 339.02, SERVICE; 124, FUELMAN, 51.50, FUEL; 125, SOS, 105.00, COPIER LEASE PAYMENT; 126, 1213, EUREKA, 51.20, WATER; 9, Pike Pass, 19.00, Pike Pass; 10, Transmission Plus, 101.78, Service; 61, OSU COOPERATIVE EXT, 2010.00, Contractual services; 62, Pitney Bowes, 91.18, SUPPLIES; 63, CareerTech, 190.00, Stationary; 64, 65, COMMUNICATION SERVICES, 4240.95, Repair/Phone System; 2, COMPUTER HOSPITAL, 874.00, COMPUTER; 1159, Countywide News, 506.48, Legal Ads; 1160, Magnus, W, 500.00, Travel Allowance; 1161, Ueltzen, V, 500.00, Travel Allowance; 1162, American Self Storage, 125.00, Storage Rental; 1163, Booth, M, 700.00, Travel Allowance; 1164, 1179, 1223, VERIZON WIRELESS, 1239.72, WIRELESS; 1165, WATKINS HEATING & AIR, 422.50, A/C REPAIRS; 1166, Massco, 285.22, Supplies; 1167, 1168, 120, CITY OF SHAWNEE, 515.59, WATER & SEWER; 1169, 69, 75, 76, 121, 127, 173, ONG, 2399.02, gas; 1171, 1172, GRIMSLEY'S, 655.44, Janitorial Supplies; 1173, Flewallen, R, 500.00, TRAVEL; 1174, 1175, 1220, MacArthur Storage, 405.50, Storage Fee; 1176, Frontier Plumbing, 110.00, PLUMBING REPAIRS; 1178, 1182, 84, 123, QUILL, 1539.89, Supplies; 1180, Cox Business Systems, 669.96, PHONE; 1181, KING, T, 600.00, Travel Allowance; 1183, TOTAL LAWN CARE, 525.00, Spraying; 1184, 1185, 82, 83, JUST-RITE CLEANING, 7595.00, JANITORIAL SERVICE; 1186, 1216, 1217, 1218, 102, 70, 74, 77, 174, 175, 176, 177, 178, OG&E, 7011.81, ELECTRIC; 1187, MIDWEST TROPHY, 93.00, Service; 1188, Burton, B, 250.00, Safety Award; 1189, ALLISON, D, 250.00, Safety Award; 1190, Warner, J, 250.00, Safety Award; 1191, Chance, J, 250.00, Safety Award; 1192, LOY, R, 250.00, Safety Award; 1193, Arnold, T, 250.00, Safety Award; 1194, Sac & Fox Nation, 115.00, HOUSING OF JUVENILES; 73, Oklahoma State Dept Of Health, 56168.24, Payroll; 74, 166, 170, 171, 183, 184, 185, Firelake, 2433.51, Food & Supplies; 75, Brandon's Lawn Care, 300.00, LAWN MAINTENANCE; 76, 78, Redfield, R, 673.25, TRAVEL; 77, 79, Flanagan, S, 24.00, TRAVEL; 81, Shawnee News-Star, 150.00, Newspaper Ad; 1206, G & G Services, 5000.00, Tree Trimming/Removal; 1209, Dueck Repair, 1405.00, PARTS, LABOR & SERVICES; 1210, MHC Kenworth, 720.95, BLANKET; 1211, CL Boyd, 455.21, PARTS AND LABOR; 1212, 1227, Cooper Auto Group, 1117.43, PARTS AND LABOR; 1214, Whites Ace, 472.76, Tools/Supplies; 1215, 172, CVEC, 211.02, Electric; 1221, CED #4, 481.59, Signs; 1222, Direct Discount Tire, 1288.26, TIRES AND REPAIRS; 1224, Holiday Inn Express & Suites, 96.00, Hotel stay; 1225, DENNIS, M, 700.00, Travel Allowance; 1226, Waste Disposal Services, 115.00, TRASH; 1228, 1229, 1230, Stackhouse, E, 839.20, Travel Allowance/Meals; 1231, NAPA Auto, 376.49, Parts/Tools/Supplies; 1232, NAPA Auto, 431.97, PARTS AND LABOR; 1233, O'Reilly Automotive, 259.93, PARTS AND LABOR; 1234, Premier Truck Group, 667.74, PARTS AND LABOR; 1235, Unifirst Holdings, 688.98, UNIFORM CHARGES; 1236, 1241, COPE'S EQUIPMENT REPAIR, 1035.00, PARTS, LABOR & SERVICES; 1237, JAMES SUPPLIES, 254.80, Supplies; 1238, Atwoods, 542.92, Tools/Supplies; 1239, NAPA Auto, 472.20, Parts/Tools/Supplies; 1240, TOTAL TRUCK & TRAILER, 87.00, Equipment; 1242, Kirby Smith, 48.09, Repair; 1243, 1244, 1246, 170, 171, 172, HOOTEN OIL, 18989.93, DIESEL FUEL/SUPPLIES; 1245, Edwards Canvas, 591.80, Tarp; 1247, Shultz, H, 391.61, Tort Claim; 168, Nobles Equipment, 3000.00, Rent; 169, Martin Marietta Materials, 12988.40, CRUSHER RUN; 5, Winkler Door, 295.00, Repair; 103, 104, Wex Bank, 362.21, FUEL; 105, Circle B, 278.34, FUEL; 106, LINE X, 1500.00, Service; 68, Empire Finance, 41264.15, Lease Payment; 71, 72, First United Bank of Durant, 3896.28, Lease Payments; 73, UMB Bank, 7960.00, Lease Payment; 170, BISON FEDERAL CREDIT UNION, 122.37, Travel Expense; 171, SHAWNEE OFFICE SYSTEMS, 213.06, Copies; 172, Shawnee Milling, 69.40, Dog Food/Supplies; 173, QUALITY LUBE & AUTO, 480.70, Oil/Lube Changes; 174, FRED'S TIRE, 729.28, Tires/Repairs/Batteries; 175, Transmission Plus, 505.80, Installation; 176, Cochran's Tire & Automotive, 386.00, Fuel pump; 177, OPERS, 2227.6, Employer Amount; 178, LeadsOnline, 2128.00, Yearly Subscription; 118, 119, Surber Motor, 728.90, Tires; 125, Pottawatomie County Commissioners, 1575.00, PAYMENT; 126, Dixons Brake And Alignment, 298.24, Repairs; 162, Steves Propane, 149.00, PROPANE; 163, 168, 169, 181, Dollar General, 371.50, Groceries; 164, PC Office Supply, 184.05, BLANKET; 165, Belnick Retail, 7289.50, Furniture; 167, Guderian Foods, 295.75, BLANKET; 180, First Choice Coffee, 131.75, COFFEE AND SUPPLIES; 182, U.S. FOODSERVICE, 338.52, Groceries; 186, Windstream, 125.00, PHONE; 188, Hobart Service, ITW Food Equipment Group, 716.83, Repair; 189, Steward Propane, 39.40, PROPANE; 78, Shawnee Forward, 12500.00, Economic Development. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

ADJOURN- There being no further business Mr. Thomas made a motion to adjourn. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse. The meeting was adjourned at 2:13 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS
POTTAWATOMIE COUNTY, OKLAHOMA

By: Eddie Stackhouse, Chairman

ATTEST:

Raeshel Flewallen, County Clerk