

The Pottawatomie County Board of County Commissioners met in a regular meeting on October 7, 2019 at 1:00 p.m. The following members were present: Eddie Stackhouse, Chairman, Randy Thomas and Melissa Dennis, Members, Raeshel Flewallen, County Clerk.

**GUESTS-** Linda Goodson, SRC 4-H Director, Rylie Barker and Jack Vanantwerp, SRC 4-H Students, were welcomed to today's meeting.

**BIDS-** Mrs. Dennis made a motion to award wrestling mat bid for Shawnee Public Schools to sole Bid, Resilite Sports Products, for \$56,154.50. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

A motion was made by Mr. Thomas to approve McCloud Public Schools going out on bid for remodeling of the elementary gym. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

Mr. Thomas made a motion to approve going out on bid for six-month materials bid. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Thomas, Stackhouse.

A motion was made by Mrs. Dennis and seconded by Mr. Thomas to approve going out on six-month hauling and miscellaneous services. The motion carried with the following vote: AYE- Thomas, Dennis, Stackhouse.

**MINUTES-** Mr. Thomas made a motion to approve the minutes of September 16, 2019. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

A motion was made by Mr. Thomas to approve the minutes of September 23, 2019. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

Mrs. Dennis made a motion to approve the minutes of September 30, 2019. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

**CASH FUND ESTIMATE OF NEEDS-** Mrs. Dennis made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: Senior Citizens- \$14,398.69; Emergency Management- \$30,145.67; School Sales Tax- \$345,543.80; Rural Fire ST- \$50,678.99; County Donations- \$53,573.39; Jail ST- \$139,246.38; Rental of County Property- \$2,000.00; County Highway Unrest- \$360,082.83; Soil Conservation- \$7,013.46; Road & Bridges ST- \$421,644.29; County Clerk Presv- \$6,867.34; County Clerk Lien Fee- \$6,785.49; Drug Court- \$43,511.73; OSU Extension ST- \$19,855.87; Fair Maint ST- \$7,120.40; Phone Fees- \$31,371.19; Sheriff Service Fee- \$21,862.36; Economic Dev ST- \$14,990.48; County Road & Bridge Imp- \$49,368.01; DA Justice Center- \$3,608.34; Assessor Rev Fee- \$600.25; Floodplain- \$3.80; Reward Fund- \$160.00; Treas Mtg Cert- \$981.98; Use Tax ST- \$205,594.96. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

**PAYROLL-** Mrs. Dennis made a motion to approve payroll for September 16 thru September 30, 2019 with one raise for District 2, four raises for the County Clerk, six raises for the Assessor and nine raises for the Court Clerk. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

**MONTHLY REPORTS-** A motion was made by Mrs. Dennis to approve the monthly reports of the Sheriff, Election Board, County Clerk, Assessor, Health Department, Court Clerk, and Treasurer. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

**TRANSFERS OF APPROPRIATIONS-** Mrs. Dennis made a motion to approve the following Transfers of Appropriations: County Clerk- \$262.93 from salaries to benefits; Community Service- \$3,017.52 from M & O to salaries. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

**BLANKET PURCHASE ORDERS-** A motion was made by Mr. Thomas to approve the Blanket Purchase Orders with the addition of one for District 3 to Haskell Lemon for \$24,200. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

**PROCLAMATION-** Mrs. Dennis made a motion to approve a Proclamation for 2019 National 4-H Week. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

**CONTRACT-** Mrs. Dennis made a motion to approve a contract extension for 6 miles of chip and seal with Vance Brothers Construction for District 2. Seconded by Mr. Stackhouse the vote was: AYE- Thomas, Dennis, Stackhouse.

**COUNTY ID CARDS-** A motion was made by Mrs. Dennis to issue County ID cards to only county employees with the exception of jailers. The elected officials will designate if any of their employees will receive 24 hr access. Seconded by Mr. Thomas the vote was: AYE- Thomas, Dennis, Stackhouse.

**SURPLUS-** A motion was made by Mr. Thomas to approve declaring surplus a 2006 Ford Crown Victoria for the sheriff's office. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

**DISPOSAL RESOLUTION**- Mr. Thomas made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: 2006 Crown Victoria; S/N: 2FAFP71W86X140119; DATE ACQUIRED: 9/20/2017; ACQUIRED FROM: Citizen Potawatomi Nation; COST PRICE: \$0; DATE DISPOSED: 10/7/2019; TRANSFERRED TO: Oklahoma Baptist University; PRICE RECEIVED: \$0 (Donation).

Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

**COUNTY OWNED PROPERTY**- No action was taken regarding county owned property parcel #1350-00-019-011-0-000-00 (524 N Dorothy).

Mr. Thomas made a motion to approve setting a price of \$1000 per lot for county owned property parcel #1350-00-003-008-0-000-00 (619 N Pottenger). Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

**UTILITY PERMITS**- No action was taken regarding a utility permit for Oklahoma Natural Gas in the SESE/4 of Section 31-T10N-R5E parallel to Ferdondo Rd.

No action was taken regarding a utility permit for Oklahoma Natural Gas in the SESE/4 of Section 31-T10N-R5E parallel to Timber Creek Rd.

**911 UPDATE**- The next meeting will be November 14<sup>th</sup> at 10:00 a.m.

**FLOODPLAIN UPDATE**- There was nothing new to report.

**COMMUNITYWORKS**- There were six transports and no repairs done last week.

**PUBLIC SAFETY CENTER**- The current number of inmates is 299. There are 235 males and 64 females. There were 88 booked-in and 85 released. Three inmates were placed on safety observations.

**ENVIRONMENTAL DEPUTY**- There were three citations written and 350 pounds of trash picked up.

**ELECTED OFFICIALS UPDATES**- Mrs. Flewallen stated the offices in the courthouse would be closed on Monday, October 14<sup>th</sup> for Columbus Day.

**PUBLIC COMMENTS**- No one addressed the Board under "Public Comments".

**PURCHASE ORDERS/CLAIMS**- Mr. Thomas made a motion to approve the following Purchase Orders/Claims except for PO 2404 to High Tech Tronics, which needs to be cancelled: 2985, 697, Cintas Corporation, 360.00, Service/Supplies; 28, Marsh Electric, 11263.20, Electrical; 29, SW Drywall, 15181.00, Service; 71, 72, SOS, 210.00, COPIER LEASE PAYMENTS; 73, 74, OCS, Inc, 7881.30, ADMIN FEES; 75, Peters Law, 300.00, Attorney fees; 76, OCS, Inc, 500.00, Rent; 7, 702, VERIZON WIRELESS, 257.57, WIRELESS; 33, 696, 43, 707, 65, Central Disposal, 534.20, TRASH; 34, 699, 37, 48, 50, 62, ONG, 1206.82, gas; 35, 702, 49, 51, 100, OG&E, 23760.69, ELECTRIC; 36, MCDANIEL, S, 197.10, TRAVEL; 37, Miller, K, 88.50, TRAVEL; 38, Smith, C, 38.35, TRAVEL; 39, Frontier Plumbing, 288.13, Service Call; 26, Tri-County Herald, 1200.00, ADVERTISING; 27, A Cut Above Buckles, 2970.00, Buckles; 683, 686, Avenu Holdings, 4524.15, SEARCH STATIONS/SERVICE; 684, Magnus, W, 400.00, Travel Allowance; 685, Ueltzen, V, 400.00, Travel Allowance; 687, 688, American Self Storage, 250.00, Storage Rentals; 689, 44, Whites Ace, 351.45, Supplies; 690, EUREKA, 13.90, WATER; 691, First Choice Coffee, 91.33, COFFEE AND SUPPLIES; 692, Garratt-Callahan, 445.75, Water Treatment; 693, 704, ROD'S PEST CONTROL, 230.00, Pest control; 694, Countywide News, 393.50, Legal Ads; 695, LOCKE SUPPLY, 276.79, SUPPLIES; 698, Vyve Broadband, 404.27, INTERNET; 700, Flewallen, R, 400.00, Travel Allowance; 701, Chance, J, 58.00, Travel Expense; 703, 64, QUILL, 694.82, Supplies; 704, OK Cremation & Funeral Home, 358.00, Cremation; 705, CODA, 125.00, REGISTRAION FOR CODA; 706, KING, T, 500.00, Travel Allowance; 707, Peltier Lawn Service, 448.00, LAWN MAINTENANCE; 708, Cox Business Systems, 669.52, PHONE; 709, High Tech Tronics, 357.50, Service Call; 710, Booth, M, 600.00, Travel Allowance; 36, 99, 101, 103, Firelake, 1144.54, Food & Supplies; 38, Flanagan, S, 16.80, TRAVEL; 39, 40, Standley Systems, 2080.15, Lease Payments; 41, 703, 66, AT&T, 897.87, PHONE; 42, JUST-RITE CLEANING, 2075.00, CLEANING; 45, Mckesson Medical-Surgical, 92.72, SUPPLIES; 700, DENNIS, M, 600.00, Travel Allowance; 701, Stackhouse, E, 600.00, Travel Allowance; 705, PC Office Supply, 213.85, SUPPLIES; 706, Stackhouse, E, 71.92, TRAVEL; 100, Martin Marietta Materials, 6476.62, Crusher; 101, Core & Main, 443.95, PIPE; 102, Oklahoma Allied Materials, 11490.00, Crusher; 103, HASKELL LEMON, 47440.71, PATCH ASPHALT; 104, 110, HOOTEN OIL COMPANY, 9029.28, Gas/Fuel; 105, Crafc0, 960.00, ASPHALT; 106, 107, LEDBETTER TRUCKING, 10234.41, Hauling; 108, 109, Webb Trucking, 8864.44, Hauling; 53, Circle B, 234.61, FUEL; 54, 58, AtLink Services, 137.80, INTERNET; 55, 56, PCRW Dist. 3, 60.00, WATER; 57, Critical Comm, 185.80, Pager; 59, Windstream, 234.25, PHONE; 60, Stolz Telecom, 270.00, Program; 97, Finish Line, 1554.20, FUEL; 98, QUALITY LUBE & AUTO, 469.25, Oil/Lube Changes; 99, Sheraton Hotel, 1325.00, Hotel stay; 100, Advanced Auto Parts, 549.59, Parts And Supplies; 101, BFCU, 17.40, Transport/Travel Expenses; 102, FRED'S TIRE & BATTERY, 650.64, Tires/Repairs/Batteries; 103, SHAWNEE ANIMAL HOSPITAL, 518.53, Emergency exam visit; 104, DEMCO PRINTING, 185.00, SUPPLIES; 63, CITY OF SHAWNEE, 79.80, WATER; 67, HENRY, R, 53.20, TRAVEL; 68, John Deere Financial, 166.68, Parts And Supplies; 69, Office Depot, 160.54, SUPPLIES; 70,

Pottawatomie County Commissioners, 1575.00, PAYMENT; 71, Surber Motor, 464.50, Tires; 72, Great Plains, 25.93, Parts And Supplies; 98, U.S. POSTMASTER, 220.00, STAMPS; 102, OKLAHOMA ELECTRIC COOPERATIVE, 327.00, ELECTRIC; 104, ProGuard Service And Solutions, 99.95, Equipment Rental; 105, Potelco Lockbox, 63.48, Estimate. Seconded by Mrs. Dennis the vote was: AYE- Thomas, Dennis, Stackhouse.

**ADJOURN**- There being no further business Mr. Stackhouse made a motion to adjourn. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse. The meeting adjourned at 2:00 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Eddie Stackhouse, Chairman

Raeshel Flewallen, County Clerk