

The Pottawatomie County Board of County Commissioners met in a regular meeting on April 15, 2019 at 1:00 p.m. The following members were present: Eddie Stackhouse, Chairman, Melissa Dennis and Randy Thomas, Members, Raeshel Flewallen, County Clerk.

**BIDS**- A motion was made by Mr. Thomas to approve going out on six-month materials bid. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

Mrs. Dennis made a motion to approve going out on six-month hauling and miscellaneous services bid. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

**PURCHASE**- Mr. Thomas made a motion to approve Macomb Public Schools to purchase 5 HVAC units from Trane utilizing the US Communitites Contract- #15-JLP-023. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

**QUOTE**- Mrs. Dennis made a motion to approve a quote for Macomb Public Schools to have the new HVAC systems installed for \$3500 per unit. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

**LEASE PAYMENT**- A motion was made by Mr. Thomas to approve Asher Public Schools to pay a bus lease payment to Mid-West Bus Sales for \$22,103.85. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

**SALES TAX PAYMENT**- A motion was made by Mr. Thomas and seconded by Mrs. Dennis to approve Wanette Public Schools to utilize a portion of their sales tax funds (\$2500 monthly) to pay monthly OG&E payments. The motion carried with the following vote: AYE- Dennis, Thomas, Stackhouse.

**MINUTES**- Mr. Thomas made a motion to approve the minutes of April 1, 2019. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Thomas, Stackhouse.

A motion was made by Mr. Stackhouse to approve the special meeting minutes of April 8, 2019. Seconded by Mr. Thomas the vote was: AYE- Thomas, Stackhouse. Dennis abstained.

**PAYROLL**- Mrs. Dennis made a motion to approve payroll for April 1 thru April 15, 2019 with two raises in District 2. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

**MONTHLY REPORTS**- Mr. Thomas made a motion to approve the monthly reports of the Assessor, Health Department, Court Clerk, Treasurer, Election Board, and County Clerk. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

**TRANSFERS OF APPROPRIATIONS**- Mrs. Dennis made a motion to approve the following Transfer of Appropriation: Wanette Schools- \$2500 from capital outlay to M & O. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

**BLANKET PURCHASE ORDERS**- Mrs. Dennis made a motion to approve the Blanket Purchase Orders with the following additions: District 1- \$3500 Express Personnel; District 2- \$1500 CL Boyd, \$500 M & M Animal Disposal, and \$5000 PCDA; District 3- \$10,000 CL Boyd and \$500 Fastenal. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

**AGREEMENT**- No action was taken regarding a Detention Service Agreement by and between Sac and Fox Nation and the Board of County Commissioners of Pottawatomie County.

**CONTRACT**- Mr. Thomas made a motion to approve the contract between Pottawatomie County and Melissa Sharp, Directly Observed Therapy. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

**UTILITY PERMIT**- Mr. Thomas made a motion to approve the utility permit for Valor Telecom Oklahoma in Township 9N-R3E crossing Bethel Road. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Thomas, Stackhouse.

**SURPLUS**- A motion was made by Mr. Thomas to approve declaring surplus three Dell monitors and one Dell computer with monitor combo. Seconded by Mrs. Dennis the vote was: AYE- Dennis, Thomas, Stackhouse.

**DISPOSAL RESOLUTION**- A motion was made by Mr. Thomas to approve the following Disposal Resolutions:

ITEM DISPOSED: H-218-2 Dell Monitor; S/N: OU853F-72872-96B-1JLI; DATE ACQUIRED: 2003; ACQUIRED FROM: Dell Computers; COST PRICE: Less than \$500; DATE DISPOSED: 4/15/2019; TRANSFERRED TO: Pott County Sheriff's Office; PRICE RECEIVED: \$0.

ITEM DISPOSED: H-218-3 Dell Monitor; S/N: OU853F-72872-96C-34CI; DATE ACQUIRED: 2003; ACQUIRED FROM: Dell Computers; COST PRICE: Less than \$500; DATE DISPOSED: 4/15/2019; TRANSFERRED TO: Pott County Sheriff's Office; PRICE RECEIVED: \$0.

ITEM DISPOSED: H-218-4 Dell Monitor; S/N: OU853F-72872-96C-3481; DATE ACQUIRED: 2003; ACQUIRED FROM: Dell Computers; COST PRICE: Less than \$500; DATE DISPOSED: 2/15/2019; TRANSFERRED TO: Pott County Sheriff's Office; PRICE RECEIVED: \$0.

ITEM DISPOSED: H-218-5 Dell Computer & Monitor Combo; S/N: OC730C-71623-171-4025; DATE ACQUIRED: 4/15/2019; ACQUIRED FROM: Dell Computers; COST PRICE: Under \$674; DATE DISPOSED: 4/15/2019; TRANSFERRED TO: Pott County Sheriff's Office; PRICE RECEIVED: \$0.

**COUNTY OWNED PROPERTY**- No action was taken regarding county owned property parcel #0315-00-001-019-0-000-00 (1813 N. Bell).

**911 UPDATE**- The next meeting will be April 17<sup>th</sup>.

**FLOODPLAIN UPDATE**- The new floodplain maps were approved at the last meeting.

**COMMUNITYWORKS**- There were seven transports and minor repairs done in the last two weeks.

**PUBLIC SAFETY CENTER**- The current number of inmates is 334. There are 279 males and 55 females. There were 121 booked-in and 99 released. Four inmates were placed on safety observations. One inmate assaulted two different officers.

**ENVIRONMENTAL DEPUTY**- There were five citations and five warnings written in the past two weeks. Two new dump sites were found and the River Road cleanup was completed with about 60,000 pounds of trash removed. The Crosslin cleanup is scheduled for April 30<sup>th</sup>.

**ELECTED OFFICIALS UPDATES**- The offices in the courthouse will be closed Friday, April 19<sup>th</sup> for Good Friday.

Mrs. Dennis stated she was getting bids from a few vendors for the possibility of a new county administration building.

**PUBLIC COMMENTS**- No one addressed the Board under "Public Comments."

**PURCHASE ORDERS/CLAIMS**- Mr. Stackhouse made a motion to approve the following Purchase Orders/Claims: 36, Bixby Outdoor Power Equipment, 2899.00, Equipment; 167, 168, 256, 92, 2283, 2284, 2285, 2286, 2287, 2288, 2289, 2290, 2291, 2289, 2290, 2291, 36, 95, OESC, 10042.82, UNEMPLOYMENT; 5, Pamela J Humphrey Living Trust, 8950.00, EASEMENT; 251, 252, SOS, 210.00, COPIER LEASE PAYMENTS; 253, Shred-It USA, 84.16, Shredding; 254, BI Incorporated, 131.97, GPS MONITORING; 255, NADCP Annual Conference, 8195.00, Registration; 31, 2241, 2244, 2267, 191, 2274, 233, AT&T, 912.82, Phone/Internet; 32, Vyve Broadband, 30.45, Equipment Rental; 221, 23, 225, 227, CVEC, 347.00, ELECTRIC; 222, 236, ONG, 245.06, gas; 224, 229, 2264, 194, 2277, 432, 440, 441, 442, 232, 234, OG&E, 4800.04, ELECTRIC; 226, VERIZON WIRELESS, 320.08, WIRELESS; 228, Steven Kinsey Construction, 1661.00, Service And Supplies; 2236, Countywide News, 340.61, Legal Ads; 2237, 255, 2262, 30, DONS COPIERS, 4522.13, COPIER MAINTENANCE/COPIER; 2238, 2239, Wilson, Dotson And Associates, 1500.00, ACCOUNTING SERVICE; 2240, VERIZON WIRELESS, 10.02, PHONE; 2242, 2278, NAPA Auto, 180.15, Maintenance/Parts/Labor; 2243, Shawnee News-Star, 312.50, Newspaper Ad; 2245, SI FUNERAL SERVICES/WILBERT VAULTS, 695.00, Estimate; 2246, WATKINS HEATING & AIR, 655.00, Service; 2247, LOWES, 42.55, BLANKET; 2248, Peltier Lawn Service, 348.00, BLANKET; 2249, Alliance Maintenance, 5210.00, Cleaning Office; 2250, GreatAmerica Financial, 334.00, COPIER LEASE PAYMENT; 2251, GRIMSLEY'S, 546.88, Supplies; 2252, 193, 151, CITY OF SHAWNEE, 214.59, WATER & SEWER; 2253, 2254, American Self Storage, 250.00, Storage Rentals; 2256, 2259, 28, EUREKA, 104.25, WATER; 2257, 2266, Cintas Corporation, 278.66, SUPPLIES; 2258, LOCKE SUPPLY, 671.79, Supplies; 2260, 2261, Pottawatomie County District #1, 84.02, FUEL; 2263, Kone, 588.87, Elevator Inspection; 2265, Garratt-Callahan Company, 445.75, Water Treatment; 2268, 195, 200, 2269, 239, Whites Ace, 1775.35, Supplies; 2269, Oklahoma State University, 125.00, Registration; 2270, Physio-Control, 17800.00, SUPPLIES; 2271, Avenu Holdings, 167.30, RECEIPT PAPER; 2272, Coon, A, 250.00, Safety Award; 2273, Churchwell, J, 250.00, Safety Award; 2274, Hutchcraft, S, 250.00, Safety Award; 2275, Phillips, B, 250.00, Safety Award; 2276, Hughes, S, 250.00, Safety Award; 2277, Goforth, T, 250.00, Safety Award; 2278, Randy's Tire, 161.43, FLAT REPAIR; 2279, TOTAL LAWN CARE, 525.00, LAWN SPRAYING; 2280, QUILL, 292.34, SUPPLIES; 2281, Crowd Control Direct, Inc, 570.26, SUPPLIES; 2282, Hivis Supply, 660.00, SUPPLIES; 2292, Communityworks, LLC, 2701.74, HOUSING OF JUVENILES; 2293, Sac & Fox Nation, 654.41, HOUSING OF JUVENILES; 192, Brandon's Lawn Care & Landscaping, 300.00, LAWN MAINTENANCE; 196, Hoatson, P, 10.65, TRAVEL; 197, Baileys Test Strips & Thermometers, 37.00, SUPPLIES; 198, Express Services, 298.41, Professional Services; 199, ALL PHASE ELECTRIC, 1241.16, Replace; 2263, 2279, CH&W Commercial Tire, 777.97, TIRES AND REPAIRS; 2264, T&S Quality Diesel, 970.00, PARTS, LABOR & SERVICES; 2265, DONS COPIERS INC., 108.00, COPIER MAINTENANCE; 2266, G & G Services, 5000.00, Tree Trimming/Removal; 2267, Direct Discount Tire, 1115.50, PARTS AND LABOR; 2268, Warren Cat,

198.80, Parts/Tools/Supplies; 2270, CL Boyd, 1094.32, PARTS AND LABOR; 2271, Steve ODaniels Small Engine Repairs, 221.89, Repair; 2272, 2273, Windstream, 413.72, PHONE; 2275, Pottawatomie County Rural Water Dist. 3, 62.49, WATER; 2276, CITY OF MAUD, 74.00, TRASH; 2280, O'Reilly, 225.20, PARTS AND LABOR; 2281, Northern Tools & Equipment, 126.79, Hats; 2282, Total Radio, 993.00, SUPPLIES; 2283, Certified Laboratories, 271.00, SUPPLIES; 2284, 339, HOOTEN OIL, 4420.11, OIL/FUEL; 2285, AMERICAN LOGO SIGN, 593.80, Signs; 2286, Earlsboro Tag Agency, 24.00, Tag/Title; 2287, M&M Animal Disposal, 380.00, Animal Disposal; 2288, VK Fencing, 1657.00, Fencing Service; 2292, 2293, Oklahoma Corporation Commission, 75.00, Registrations; 2294, Deere Credit, 1334.98, Lease Payment; 2295, 2298, 2300, 2301, 2302, 2303, 2304, 2305, Prosperity Bank, 18867.33, Lease Payments; 2296, WELCH STATE BANK, 1298.97, Lease Payment; 2297, 2299, SNB Bank, 4063.29, Lease Payments; 2306, NBC Oklahoma, 2464.12, Lease Payment; 340, Martin Marietta Materials, 6498.73, Crusher; 341, Fensco, 2387.10, PIPE; 34, Trane US, 4990.00, Unit; 5, UMB Bank, 7960.00, Lease Payment; 148, Stone, F, 75.00, CLEANING; 149, Miller, K, 275.95, TRAVEL; 150, MCDANIEL, S, 342.80, TRAVEL; 11, 11, Pottawatomie County E-911, 30381.09, Fees; 10, PCPSC, 118569.58, Payroll; 430, 439, 44, Guderian Foods, 956.70, Groceries; 431, 443, 445, Firelake, 921.39, Groceries; 433, BancFirst Insurance Services, 1085.00, INSURANCE; 434, DALES PLUMBING, 150.00, PLUMBING REPAIRS; 435, City Green Lawn Care, 100.00, Mowing; 436, Dollar General, 41.65, Groceries; 437, Steward Propane, 250.00, PROPANE; 438, CENTERPOINT ENERGY-ARKLA, 132.46, gas service; 446, Harps Food Stores, 268.40, Groceries; 223, Office Depot, 128.58, SUPPLIES; 224, Konawa Leader, 25.00, Newspaper Ad; 225, 229, Bortner, J, 97.35, MILEAGE; 226, Kelly Plant Farm, 151.00, Plants; 227, OCT Equipment, 27.37, Parts And Repair; 228, KIRC RADIO, 300.00, ADVERTISING; 230, KPWA, 85.80, Utilities; 231, Surber Motor, 117.00, Equipment; 235, CITY OF TECUMSEH, 48.54, WATER SERVICE; 237, O'Reilly Automotive Stores, Inc., 86.10, Parts And Supplies; 238, John Deere Financial, 70.36, Parts And Supplies; 240, Comdata, 272.01, FUEL; 241, Central Disposal, 70.00, TRASH; 14, Empire Finance, 9992.70, Lease Payment; 29, Shred-It USA, LLC, 83.99, Shredding; 31, Anderson, B, 250.00, Safety Award; 32, Blackwood, T, 250.00, Safety Award; 33, Bates, B, 250.00, Safety Award; 34, Rackley, L, 250.00, Safety Award; 35, Anderson, D, 250.00, Safety Award; 36, Glasgow, M, 250.00, Safety Award; 37, McSperritt, J, 250.00, Safety Award; 38, Lancaster, J, 250.00, Safety Award. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse.

**ADJOURN**- There being no further business Mr. Stackhouse made a motion to adjourn the meeting. Seconded by Mr. Thomas the vote was: AYE- Dennis, Thomas, Stackhouse. The meeting adjourned at 2:37 p.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Eddie Stackhouse, Chairman

Raeshel Flewallen, County Clerk