

The Pottawatomie County Board of County Commissioners met in a regular meeting on Monday, September 10, 2018 at 9:00 a.m. The following members were present; Randy Thomas, Chairman, Eddie Stackhouse and Melissa Dennis, Members, Raeshel Flewallen, County Clerk.

**GUESTS-** Mike Potter, Pott County Health Department, Guy Engineering Representative, were welcomed to today's meeting.

**MINUTES-** Mrs. Dennis made a motion to approve the minutes of September 4, 2018. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis, Thomas.

**PAYROLL-** A motion was made by Mr. Thomas and seconded by Mrs. Dennis to approve payroll for August 16 thru August 31, 2018 with \$150 raises to all, some more because of work performance, in District 3. The motion carried with the following vote: AYE- Stackhouse, Dennis, Thomas.

**MONTHLY REPORTS-** Mrs. Dennis made a motion to approve the monthly reports of the County Clerk, Court Clerk, Assessor, Election Board, Health Department, Treasurer, and Sheriff. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Dennis, Thomas.

**CASH FUND ESTIMATE OF NEEDS-** A motion was made by Mr. Stackhouse to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: ST Emergency- \$28,721.17; ST Fire Dept- \$47,687.90; ST Senior Citizens- \$13,554.45; Sheriff Service Fee- \$23,568.06; Sher Serv/Courthouse Security- \$3,873.03; ST Soil Conservation- \$6,702.96; ST Highway- \$403,522.28; Highway Unrestricted- \$342,445.32; ST Public Safety Center- \$133,519.95; Wireless 911 Pott Co- \$24,024.59; Pott Co 911- \$9,144.82; Pott Co South Annex- \$47,280.39; Carter Hall Bldg Maint- \$2,000.00; Floodplain Mngm- \$2.16; Treas Mtg Tax Cert Fee- \$1,131.99; Clerk Lien Fee- \$4,708.17; McCloud SD- \$51,050.94; Dale SD- \$24,598.94; Bethel SD- \$37,242.18; Clerk Presv Fee- \$6,247.20; NRC SD- \$18,305.85; Earlsboro SD- \$8,194.21; Macomb SD- \$8,019.07; ST Courthouse Cap Imp- \$135,351.67; Grove SD- \$15,382.71; Pl Grove SD- \$6,836.72; CBRIF- \$34,038.45; ST Economic Dev- \$13,868.41; Tecumseh SD- \$62,916.97; Asher SD- \$8,692.70; Wanette SD- \$4,409.99; Maud SD- \$9,379.23; Shawnee SD- \$114,072.75; Assessor Fees- \$75.83; DA Justice Center- \$3,877.37; SRC SD- \$12,045.41; ST OSU Ext- \$18,772.38; Pott Co Drug Court- \$30,531.25; ST Free Fair Bd/Jr Livestock- \$6,762.08. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

**TRANSFERS OF APPROPRIATIONS-** No transfers were submitted for approval.

**BLANKET PURCHASE ORDERS-** Mrs. Dennis made a motion to approve the Blanket Purchase Orders. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Dennis, Thomas.

**NACO IBTS DISASTER RECOVERY SERVICES-** A motion was made by Mr. Stackhouse and seconded by Mrs. Dennis to approve the NACo IBTS Disaster Recovery Services Agreement which is no cost to the county. The motion carried with the following vote: AYE- Stackhouse, Dennis, Thomas.

**RESOLUTION-** Mrs. Dennis made a motion to approve a resolution for reimbursement for the Election Board. Seconded by Mr. Stackhouse the motion was: AYE- Stackhouse, Dennis, Thomas.

**UTILITY PERMIT-** Mr. Thomas made a motion to approve a utility permit for Valor Telecommunications of Texas, LLC in the SW/4 of Section 32-T9N-R3E parallel to 35615 Little River Rd. Seconded by Mr. Stackhouse to vote was: AYE- Stackhouse, Dennis, Thomas.

**COUNTY OWNED PROPERTY-** Mr. Stackhouse made a motion to set a price of \$250 minimum for county owned property parcel #0720-00-001-006-0-000-00 (608 N Hobson). Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Dennis, Thomas.

A motion was made by Mr. Thomas to set a price of \$250 minimum for county owned property parcel #0695-00-001-009-0-000-00 (627 N Louisa). Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

Mr. Thomas made a motion to approve setting a price of \$250 minimum (per lot) for county owned property parcel #2535-00-002-005-0-000-00 (208 S Dixon). Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

Mr. Thomas made a motion to approve setting a price of \$100 minimum for county owned property parcel #1050-00-001-043-0-002-00 (N Kickapoo). Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Dennis, Thomas.

A motion was made by Mr. Stackhouse and seconded by Mrs. Dennis to approve donating county owned property parcel #4215-00-091-014-0-000-00 (415 S 6<sup>th</sup>) to the City of Tecumseh. The motion carried with the following vote: AYE- Stackhouse, Dennis, Thomas.

**911 UPDATE-** A 911 Update was not given at today's meeting.

**FLOODPLAIN UPDATE**- A floodplain update was not given at today's meeting.

**COMMUNITYWORKS**- Mrs. Dennis stated that a resolution was sent to Neva Hill at Communityworks to have the sheriff transport juveniles in case of a disaster to respective counties (Pottawatomie/Cleveland).

**PUBLIC SAFETY CENTER**- The current number of inmates is 352. There were 101 booked-in and 68 released. Two inmates were placed on safety observations.

**SOUTH POTT ANNEX**- Guy Engineering did a survey on the South Pott Annex. There were only a couple of items that were mentioned for concern. There is an underground storage tank and possible asbestos under floors in basement. If floors removed it would have to be taken care of.

Mrs. Dennis stated the appraisals should be done in the next few weeks.

**ELECTED OFFICIALS UPDATES**- Mrs. Dennis stated she received the figures for the budget and it was 5.7 million.

**PUBLIC COMMENTS**- Mrs. Dennis thanked P & K Equipment for the wonderful food at their grand opening.

**PURCHASE ORDERS/CLAIMS**- Mr. Stackhouse made a motion to approve the following Purchase Orders/Claims: 2959, 2960, 472, Total Assessment Solutions Corp, 41375.00, INSPECTION; 8, 470, 480, 19, OG&E, 7183.51, ELECTRIC; 9, 469, 29, 20, 37, ONG, 954.91, gas; 47, SOS, 105.00, COPIER LEASE PAYMENT; 48, Freeman, J, 600.00, Fees; 49, 50, 51, OCS, Inc, 4476.95, ADMIN FEE/RENT/REIMBURSEMENT; 3, First United Bank, 1905.39, Lease Payment; 30, 31, 74, PCRW, 93.12, WATER; 32, PCDA, 35.00, WATER; 33, Critical Comm, 185.80, Pager; 34, AtLink Services, 68.90, INTERNET; 35, Windstream, 221.03, PHONE; 36, 7, FUELMAN, 149.09, FUEL; 38, RUSH PROPANE, 280.50, PROPANE; 39, The Burrows Agency, 8573.00, INSURANCE; 5, Countywide News, 1200.00, ADVERTISING; 6, DEMCO PRINTING, 1185.00, Forms; 7, Signworks, 450.00, SUPPLIES; 8, OKGTPA, 600.00, Contract Event; 465, White's Ace, 341.79, Supplies; 466, Shawnee News-Star, 800.40, Publication; 467, Finish Line, 3621.67, FUEL; 468, SI FUNERAL SERVICES/WILBERT VAULTS, 675.00, OPEN/CLOSE GRAVES; 471, 476, 33, 484, 488, 34, AT&T, 824.42, INTERNET/PHONE; 473, CCAP/OSU, 3000.00, SOFTWARE/TRAINING; 474, 21, EUREKA, 41.70, WATER; 475, 31, 482, 38, Central Disposal, 437.00, TRASH; 477, ROD'S PEST CONTROL, 235.00, Pest control; 478, Alliance Maintenance, 5210.00, CLEANING; 479, 34, QUILL, 1061.28, Supplies; 481, Cutting-Mats.Net, 210.00, SUPPLIES; 482, Carter, P, 46.33, TRAVEL; 483, Stover, R, 39.24, TRAVEL; 484, HASBELL, T, 26.71, TRAVEL; 485, BRADFORD INDUSTRIAL SUPPLY, 5.83, SUPPLIES; 27, Oklahoma State Dept Of Health, 59960.12, Payroll; 28, JUST-RITE CLEANING, 2075.00, CLEANING ; 30, VERIZON WIRELESS, 40.01, WIRELESS SERVICE; 32, Brandon's Lawn Care, 300.00, LAWN MAINTENANCE; 481, LOWES, 247.65, Tools/Supplies; 483, 18, Vyve Broadband, 111.26, Rent/Internet; 485, PCDA, 79.80, WATER; 486, 487, Windstream, 432.44, PHONE; 489, Certified Laboratories, 1333.60, Testing; 490, BUDDYS HARDWARE, 215.65, Tools/Supplies; 491, 57, 59, DUB ROSS, 8771.77, PIPE; 492, OPERS, 6101.15, REIMBURSEMENT; 493, Shawnee News-Star, 244.40, Subscription; 54, Martin Marietta Materials, 6270.14, Crusher; 55, Core & Main LP, 1578.72, PIPE; 56, 60, HOOTEN OIL, 6482.00, UNLEADED GAS; 58, KB Electric, 960.00, Exhaust Fan; 6, WELCH STATE BANK, 518.98, Lease Payment; 22, MCDANIEL, S, 385.26, TRAVEL; 23, Smith, C, 147.86, TRAVEL; 24, Miller, K, 524.26, TRAVEL; 25, Massco, 69.82, PAPER TOWELS; 11, AIR FORCE 1 A/C & HEATING, 296.31, A/C REPAIRS; 65, PC Office Supply, 97.68, SUPPLIES; 66, CENTERPOINT ENERGY-ARKLA, 61.40, gas; 67, 68, City Green Lawn Care, 120.00, Mowing; 69, GRIMSLEY'S, 392.50, BLANKET; 70, 71, Firelake, 1180.83, Groceries; 72, Hardin, S, 90.00, Mowing; 73, WANETTE PUBLIC WORKS AUTHORITY, 71.69, WATER; 32, John Deere Financial, 278.61, Parts And Supplies; 33, Comdata, 426.39, FUEL; 35, CITY OF SHAWNEE, 60.00, WATER; 36, CITY OF TECUMSEH, 48.54, WATER; 39, Pottawatomie County Commissioners, 1575.00, PAYMENT; 3, Amazon Capital Services, 4458.87, SUPPLIES; 4, Tangible Play, 950.40, SUPPLIES. Seconded by Mrs. Dennis the vote was: AYE-Stackhouse, Dennis, Thomas.

**ADJOURN**- There being no further business Mr. Stackhouse made a motion to adjourn. Seconded by Mr. Thomas the vote was: Stackhouse, Dennis, Thomas. The meeting adjourned at 10: 11 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Randy Thomas, Chairman

Raeshel Flewallen, County Clerk