

The Pottawatomie County Board of County Commissioners met in a regular session on October 10, 2017 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Randy Thomas and Eddie Stackhouse, Members, Raeshel Flewallen, County Clerk. Notice of the meeting was posted October 5, 2017.

**GUESTS**- All the guests were welcomed to today's meeting.

**BIDS**- Mr. Stackhouse made a motion to approve going out for six-month bid for hauling and maintenance. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

Mr. Thomas made a motion to approve going out on six-month bid for materials. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

**MINUTES**- A motion was made by Mr. Thomas and seconded by Mr. Stackhouse to approve the minutes of October 2, 2017. The motion carried with the following vote: AYE- Stackhouse, Thomas, Dennis.

Mr. Stackhouse made a motion to approve the special meeting minutes of October 4, 2017. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**MONTHLY REPORTS**- Mr. Thomas made a motion to approve the monthly reports for the County Clerk, Sheriff, Assessor, Treasurer, Court Clerk, Election Board, and Health Department. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

**PAYROLL**- A motion was made by Mr. Thomas and seconded by Mr. Stackhouse to approve payroll for September 16 thru September 30, 2017. The motion carried with the following vote: AYE- Stackhouse, Thomas, Dennis.

**CASH FUND ESTIMATE OF NEEDS**- Mr. Thomas made a motion to approve the following Cash Fund Estimate of Needs and Requests for Appropriations: ST Senior Citizens- \$13,266.25; ST Emergency- \$28,133.44; ST Fire Dept- \$46,729.85; ST Soil Conservation- \$6,557.32; ST Free Fair Bd/Jr Livestock- \$6,619.93; ST OSU Extension- \$18,355.64; VAWA Recovery Act- \$3,936.40; Child Abuse Prevention Fund- \$512.20; Court Fund Payroll- \$29,861.25; Treas Mtg Tax Cert Fee- \$1,087.34; Pott Co Drug Court- \$12,895.74; Clerk Lien Fee- \$6,357.49; Clerk Preservation Fee- \$7,193.75; Carter Hall Bldg Maint- \$2,000.00; ST Public Safety Center- \$130,226.41; ST Economic Dev- \$13,945.33; Wireless 911 Pott Co- \$26,046.72; ST Courthouse Capital Imp- \$136,192.78; Pott Co 911 System- \$7,981.27; Floodplain Mgmt- \$0.20; DA Justice Center- \$3,764.64; Maud SD- \$8,695.02; Wanette SD- \$4,386.97; Asher SD- \$8,050.29; Shawnee SD- \$110,195.96; Tecumseh SD- \$61,783.60; SRC SD- \$11,306.38; Pl Grove SD- \$7,902.76; Grove SD- \$13,841.11; NRC SD- \$17,593.36; Earlsboro SD- \$7,783.78; Macomb SD- \$7,722.46; Bethel SD- \$22,838.42; McCloud SD- \$51,124.90; CBRIF- \$24,304.75; Sher Serv/Courthouse Security- \$5,242.56; Sheriff Service Fee- \$44,549.79; Social Service Fee- \$2.12; ST Highway- \$434,166.56; Highway Unrestricted- \$326,801.57; Assessor Fees- \$272.32. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

**TRANSFERS OF APPROPRIATIONS**- Mr. Stackhouse made a motion to approve the following Transfer of Appropriation: General Government- \$65,000 from salaries to benefits. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**BLANKET PURCHASE ORDERS**- A motion was made by Mr. Stackhouse and seconded by Mr. Thomas to approve the Blanket Purchase Orders including on to Steven Sample for \$1000 and Comdata for \$20,000. The motion carried with the following vote: AYE- Stackhouse, Thomas, Dennis.

**RESOLUTION**- No action was taken regarding resolution of the Pottawatomie County Board of County Commissioners for the reversion of certain real property to the United States of America for the benefit of the Citizen Potawatomi Nation.

**CONTRACT**- Mr. Stackhouse made a motion to approve contracts with River Ridge Construction for Bridge No. 37 on Westech Road for \$111,894.13. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**ACCEPTING BELLEBROOK ROAD**- Mr. Thomas made a motion to approve accepting Bellebrook Road for District 1. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

**NAMING OF MISSION HILL HOSPITAL**- A motion was made by Mr. Thomas to approve naming Old Mission Hill Hospital, Pottawatomie County South Annex. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

**VEHICLE PURCHASE**- No action was taken regarding the purchase of vehicle for Old Mission Hill Hospital.

**REQUESTING OFFICER**- Mr. Thomas made a motion to approve appointing Valerie Ueltzen as requesting officer for OBF Account. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

**RECEIVING OFFICER**- A motion was made by Mr. Thomas and seconded by Mr. Stackhouse to approve appointing Laura Willis as receiving officer for OBF Account. The motion carried with the following vote: AYE- Stackhouse, Thomas, Dennis.

**SURPLUS**- Mr. Stackhouse made a motion to approve declaring surplus a 2 1/2-ton heat pump. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**DISPOSAL RESOLUTION**- Mr. Stackhouse made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: 2 1/2-ton heat pump; S/N: NA; DATE ACQUIRED: 1/19/2010; ACQUIRED FROM: Lakewood Plumbing; COST PRICE: \$5,450; DATE DISPOSED: 10/10/2017; TRANSFERRED TO: Junked.

Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**SURPLUS**- A motion was made by Mr. Stackhouse and seconded by Mr. Thomas to approve declaring surplus an exhaust fan. The motion carried with the following vote: AYE- Stackhouse, Thomas, Dennis.

**DISPOSAL RESOLUTION**- Mr. Stackhouse made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: Exhaust Fan; S/N: NA; DATE ACQUIRED: 9/12/1984; ACQUIRED FROM: NA; COST PRICE: \$200; DATE DISPOSED: 10/10/2017; TRANSFERRED TO: Junked.

Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**SURPLUS**- A motion was made by Mr. Stackhouse to approve declaring surplus an electric hot water heater, serial #GC8550527. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**DISPOSAL RESOLUTION**- Mr. Stackhouse made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: Electric Hot Water Heater; S/N: GC8550527; DATE ACQUIRED: 3/26/1990; ACQUIRED FROM: Crow Electric; COST PRICE: \$152; DATE DISPOSED: 10/10/2017; TRANSFERRED TO: Junked.

Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**SURPLUS**- Mr. Stackhouse made a motion to approve declaring surplus a BTU propane heater, serial #4759496. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**DISPOSAL RESOLUTION**- A motion was made by Mr. Stackhouse to approve the following Disposal Resolution.

ITEM DISPOSED: BTU Propane Heater (375,000); S/N: 4759496; DATE ACQUIRED: 1/17/1997; ACQUIRED FROM: Rush Propane; COST PRICE: \$875; DATE DISPOSED: 10/10/2017; TRANSFERRED TO: Junked.

Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**SURPLUS**- A motion was made by Mr. Thomas to approve declaring surplus a double oven/ten burner range from Maud Senior Center. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

**DISPOSAL RESOLUTION**- Mr. Thomas made a motion to approve the following Disposal Resolution:

ITEM DISPOSED: Southbend Double Oven/ Ten Burner Range; S/N: 99B5744; DATE ACQUIRED: 2/23/1999; ACQUIRED FROM: Oswalt Supply Co; COST PRICE: NA; DATE DISPOSED: 10/10/2017; TRANSFERRED TO: Maud Public Schools; PRICE RECEIVED: \$0 (Donation).

**911 UPDATE**- Tommy Arnold stated they were returning calls back to central dispatch.

**FLOODPLAIN UPDATE**- Tommy Arnold stated the next meeting would be November 8<sup>th</sup> at 9:00 a.m.

**COMMUNITYWORKS**- It was stated there were five transports and no repairs done last week.

**PUBLIC SAFETY CENTER**- Breanna Thompson stated the current count was 351. There were 83 bookings and 118 released. Four inmates were placed on safety observations. They are still in need of a female officer.

**ELECTED OFFICIALS UPDATES**- Raeshel Flewallen reminded commissioners that Passport Health would be in her office today to administer shots.

**PUBLIC COMMENTS**- No one addressed the Board under "Public Comments."

**PURCHASE ORDERS/CLAIMS-** Mr. Thomas made a motion to approve the following Purchase Orders/Claims, except for PO's 2242 and 2244: 352, Comdata, 89.37, FUEL; 353, PCDA, 35.09, WATER; 3051, 737, CL Boyd, 6955.82, Repair; 3, Hudiburg Chevrolet, 26133.00, Truck; 62, 65, OCS, 3051.64, ADMIN FEE/RENT; 63, 702, QUILL, 969.68, SUPPLIES; 64, REDWOOD TOXICOLOGY LAB, 3444.00, Drug Testing Supplies; 25, 26, 32, FUELMAN, 820.67, FUEL; 27, Windstream, 215.45, PHONE; 28, AtLink Services, 68.90, INTERNET; 29, 30, 34, Critical Comm, 446.60, Pagers; 31, 33, 733, 128, PCRW, 167.62, WATER; 35, 36, 37, COEDD Area Agency on Aging, 500.00, Testing On Vehicles; 16, S & S FARM CENTER, 122.65, SUPPLIES; 17, KIRC RADIO, 500.00, ADVERTISING; 685, G & G Services, 750.00, BLANKET; 686, NACO Conference Registration Center, 1389.00, Dues; 687, 3, 55, 65, ONG, 684.80, gas; 688, Conduent Government Systems, 4646.40, COMPUTERIZED INDEXING; 689, 691, 32, EUREKA, 48.65, WATER; 690, 30, 120, 67, 68, OG&E, 2169.64, ELECTRIC; 692, GRIMSLEY'S, 220.62, Supplies; 693, Massco, 454.68, Supplies; 694, ROD'S PEST CONTROL, 150.00, Pest control service; 695, 63, Whites Ace, 396.36, Supplies; 696, 56, 730, 29, 62, Central Disposal, 534.20, TRASH; 697, Courtyard By Marriott OKC NW, 582.00, Hotel stay; 698, FRED'S TIRE, 703.17, TIRES AND LABOR ETC; 699, Glasgow, M, 450.00, Part Time Deputy; 700, Peltier Lawn Service, 256.00, LAWN MAINTENANCE; 701, Alliance Maintenance, 3591.00, CLEANING; 703, 726, 33, COMMUNICATION SERVICES, 843.35, Service; 704, CARTER, P, 71.65, TRAVEL; 705, HASBELL, T, 75.48, Meals; 706, STOVER, R, 92.66, Meals; 707, Monroe Systems, 167.17, Calculator; 708, Coon, A, 44.94, TRAVEL; 709, PRESORT FIRST CLASS, 2000.00, POSTAGE; 54, VERIZON WIRELESS, 40.01, WIRELESS; 57, 58, Standley Systems, 1005.46, COPIER LEASE PAYMENTS; 59, JUST-RITE CLEANING, 2075.00, CLEANING; 60, 728, 729, 736, AT&T, 508.32, Phone; 61, Perkins School For The Blind, 125.00, Training; 724, LOCKE SUPPLY, 406.25, Parts And Supplies; 725, 60, CITY OF TECUMSEH, 90.97, Utilities; 727, P & K Equipment, 836.01, PARTS, LABOR & SERVICES; 731, NAPA Auto, 974.14, Parts And Supplies; 732, CITY OF MAUD, 74.00, TRASH; 734, Premier Truck Group, 251.08, Parts And Supplies; 735, KELLPRO COMPUTER SOLUTIONS, 549.00, SUPPLIES; 738, 98, Mansfield Oil, 8918.28, DIESEL FUEL; 739, SHAWNEE FEED CENTER, 141.49, SUPPLIES; 93, 94, Martin Marietta, 13528.49, CRUSHER RUN; 95, HASKELL LEMON, 22577.29, ASPHALT; 96, Vulcan Materials Company, 4735.97, WASHED ROCK; 97, Dolese Brothers, 5227.98, WASHED CHIPS; 99, HOOTEN OIL COMPANY, 4015.48, DIESEL FUEL; 100, Paving Maintenance Supply, 444.00, PATCH ASPHALT; 28, OFFICE DEPOT, 228.51, SUPPLIES; 31, SHAWNEE OFFICE SYSTEMS, 184.51, COPIER USAGE; 119, OKLAHOMA ELECTRIC COOPERATIVE, 503.00, ELECTRIC SERVICES; 121, BUDDY'S HARDWARE, 51.46, SUPPLIES; 122, U.S. FOODSERVICE, 200.00, Groceries; 123, Dollar General, 50.00, Groceries; 124, Daniel, L, 500.00, Transportation Service; 125, Potelco Lockbox, 66.89, PHONE; 126, Firelake, 374.88, Groceries; 127, WANETTE PUBLIC WORKS AUTHORITY, 72.63, WATER; 129, Guardian Security Systems, 210.00, Yearly Agreement; 130, Shawnee News-Star, 169.00, SUBSCRIPTION; 87, BFCU, 26.19, Transport/Travel Expenses; 88, PC Office Supply, 399.95, SUPPLIES; 89, QUALITY LUBE & AUTO, 366.60, Oil/Lube Changes; 90, Finish Line, 3969.96, FUEL; 61, C & C AUTO, 198.44, Parts And Supplies; 64, SEMINOLE PRODUCER, 101.52, ADVERTISING; 66, KPWA, 85.80, Utilities; 69, NACD, 400.00, MEMBERSHIP DUES. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

**ADJOURN-** There being no further business Mr. Thomas made a motion to adjourn the meeting. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis. The meeting adjourned at 10:27 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk