

The Pottawatomie County Board of County Commissioners met in a regular session on October 2, 2017 at 9:00 a.m. The following members were present: Melissa Dennis, Chairman, Randy Thomas and Eddie Stackhouse, Members, Raeshel Flewallen, County Clerk. Notice of the meeting minutes was posted September 28, 2017.

**GUESTS**- Michael Loyd, Garratt Callahan, Kate Miller, 4-H Educator, Mr. Malloy, Earlsboro Schools, and Jennifer Bell, CPN, were welcomed to today's meeting.

**AMENDING OF OVERLAY SPECS**- Mrs. Dennis made a motion to approve amending overlay specifications on Bethel Road between Willow View Road and Little River Road. The width needs to be changed from 20 ft to 22 ft. Seconded by Mr. Stackhouse the vote was: AYE- Dennis, Thomas, Stackhouse.

**PURCHASE**- Mr. Thomas made a motion to approve the purchase of a Kubota tractor from SW196 for Earlsboro Schools in the amount of \$33,718.48. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

A motion was made by Mr. Thomas and seconded by Mr. Stackhouse to approve the purchase of Type C, 71 passenger bus from SW110 for Earlsboro Schools in the amount of \$86,031.00. The motion carried with the following vote: AYE- Stackhouse, Thomas, Dennis.

**MINUTES**- Mr. Stackhouse made a motion to approve the minutes of September 25, 2017. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**TRANSFERS OF APPROPRIATIONS**- Mr. Stackhouse made a motion to approve the following Transfers of Appropriations: County Clerk- \$69,000 from salaries to benefits (\$47,000) and M & O (\$22,000); Treasurer- \$22,867.88 from salaries to benefits; Treasurer School- \$3,103.20 from salaries to benefits.

**BLANKET PURCHASE ORDERS**- Mr. Stackhouse made a motion to approve the Blanket Purchase Orders. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**INTRODUCTION**- New 4-H educator, Katie Miller, was introduced to the Board. Two students, Corbin Winsett and Ramsey Lynch from the Bethel Schools program were also in attendance.

**PROCLAMATION**- Mr. Thomas made a motion to approve the proclamation for national 4-H week. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

**NOTES TO FINANCIAL STATEMENT**- Mr. Stackhouse made a motion to approve the notes to financial statement for FYE 6/30/16. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

A motion was made by Mr. Stackhouse and seconded by Mr. Thomas to approve the notes to financial statement for FYE 6/30/17. The motion carried with the following vote: AYE- Stackhouse, Thomas, Dennis.

**RECEIVING OFFICER**- Mr. Stackhouse made a motion to approve replacing Melissa Griffith with Terri Walters as receiving officer for District 2. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Thomas, Dennis.

**MISSION HILL**- A motion was made by Mr. Thomas to approve to hire surveyors to have Mission Hill property surveyed. Seconded by Mr. Stackhouse the vote was: AYE- Stackhouse, Thomas, Dennis.

Mr. Stackhouse made a motion to approve to hire appraisers to have Mission Hill property appraised. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**SURPLUS**- A motion was made by Mr. Stackhouse and seconded by Mrs. Dennis to approve declaring surplus a Manitowoc Ice Machine for District 2.

**DISPOSAL RESOLUTION**- A motion was made by Mrs. Dennis and seconded by Mr. Stackhouse to approve the following Disposal Resolution:

ITEM DISPOSED: Manitowoc Ice Machine; S/N: QY0424A; DATE ACQUIRED: 7/18/2002; ACQUIRED FROM: United Refrigeration; COST PRICE: \$1403.48; DATE DISPOSED: TRANSFERRED TO: Junked.

The motion carried with the following vote: AYE- Stackhouse, Thomas, Dennis.

**CEC #4 BOARD**- Mr. Thomas made a motion to approve Eddie Stackhouse replacing Melissa Dennis as board member to Circuit Engineering District #4 board, effective October 1, 2017. Seconded by Mrs. Dennis the vote was: AYE- Stackhouse, Thomas, Dennis.

**AGREEMENT**- Mr. Stackhouse made a motion to approve a cooperative agreement between Pottawatomie County and Oklahoma Department of Agriculture, Food, and Forestry, (ODAFF) Wildlife Services Division. (WS) Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**CONTRACT-** A motion was made by Mr. Stackhouse to approve water treatment contract with Garratt-Callahan on the Mission Hill property boiler system for \$4800 yearly. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**911 UPDATE-** A 911 Update was not given at today's meeting.

**FLOODPLAIN UPDATE-** A floodplain update was not given at today's meeting.

**COMMUNITYWORKS-** There were two transports and no repairs last week.

**PUBLIC SAFETY CENTER-** Breanna Thompson stated the current count of inmates was 374. There were 129 book-ins and 107 released. They are still in need of a female officer. Two inmates were placed on safety observation. They continue to have plumbing issues.

**ELECTED OFFICIALS UPDATES-** Mrs. Flewallen stated the audit was almost complete and that the courthouse would be closed on Monday, October 9<sup>th</sup> for Columbus Day.

**PUBLIC COMMENTS-** Mrs. Dennis stated she would have the following roads closed for maintenance, approximately 1-2 weeks: West Tech West of 102; Brangus south of Garrett's Lake Road; Wolverine and Bryan.

**PURCHASE ORDERS/CLAIMS-** Mr. Stackhouse made a motion to approve the following Purchase Orders/Claims: 350, 351, Circle B, 148.72, Gasoline; 485, Sunrise Constructions, 89734.81, Construction; 486, JLT Contracting, 18636.00, Guard Rail; 1, Z Floor Co., 49900.00, Flooring; 45, 680, Conduent Government Systems, 440.00, Workstation; 3, DONS COPIERS, 48.06, COPIER MAINTENANCE; 4, 674, OG&E, 924.18, ELECTRIC; 22, 23, 24, CASCO INDUSTRIES, 33839.13, Supplies; 670, Thomson Reuters-West, 284.25, BOOKS; 671, CITY OF SHAWNEE, 827.10, WATER & SEWER; 672, Magnus, W, 400.00, Travel Allowance; 673, Ueltzen, V, 400.00, Travel Allowance; 675, 27, 56, ONG, 159.55, gas; 676, Countywide News, 516.10, Publication; 677, Flewallen, R, 400.00, Travel Allowance; 678, Cintas Corporation, 147.75, Rugs; 679, 89, CH&W Commercial Tire , 2436.76, Tires; 681, KING, T, 500.00, TRAVEL; 682, 52, QUILL, 864.11, SUPPLIES; 683, St. Louis Salvage, 150.00, Estimate; 684, TECUMSEH CHAMBER OF COMMERCE, 40.00, Luncheon; 49, 707, 54, 55, 57, AT&T, 701.80, PHONE; 50, Firelake, 26.99, Food & Supplies; 51, Dilday, M, 265.25, Nursing service; 53, Office Depot, 172.83, FRAME; 703, CED #4, 427.58, Signs; 704, NAPA Auto, 951.32, Parts And Supplies; 705, JAMES SUPPLIES, 81.50, BLANKET; 706, LOWES, 40.80, BLANKET; 708, Midwest Hose & Specialty, 37.80, HOSE; 709, VERIZON WIRELESS, 188.83, PHONE; 710, Guardian Security Systems, 30.00, ALARM SERVICE; 711, Mansfield Oil, 2688.81, DIESEL FUEL; 712, DENNIS, M, 600.00, Travel Allowance; 713, Stackhouse, E, 600.00, Travel Allowance; 714, P & K Equipment, 1643.51, Repair; 715, D & D Equipment Repair, 470.00, Repair; 716, Strech, J, 703.97, Repair; 717, OSU-AG Conference Center, 160.00, Registration; 718, 719, 720, 721, 722, ACCO, 355.00, REGISTRATIONS FOR ACCO; 723, Fullbright, D, 341.02, REIMBURSEMENT; 86, Coastal Energy Corporation, 10886.04, Primer; 87, Coastal Energy Corporation, 10899.90, Primer; 88, JOHN DEERE, 68500.00, Tractor; 90, Martin Marietta Materials, 5928.28, CRUSHER RUN; 91, HOOTEN OIL, 4951.65, Gas/Fuel; 92, HASKELL LEMON, 2229.00, ASPHALT; 102, Steward Propane, 250.00, PROPANE; 103, LOWES, 30.64, SUPPLIES; 104, GRIMSLEY'S, 190.95, SUPPLIES; 105, Ecolab, 84.95, RENTAL; 106, 114, Guderian Foods, 411.40, Groceries; 107, First Choice Coffee, 126.45, COFFEE AND SUPPLIES; 108, Firelake, 378.82, Groceries; 109, 111, Dollar General 159.30, Groceries; 110, Firelake, 592.40, Groceries; 112, Firelake, 137.50, Groceries; 113, X-Treme Termite & Pest Control, 55.00, Pest control service; 115, First Choice Coffee, 151.65, COFFEE AND SUPPLIES; 116, Firelake, 476.78, Groceries; 117, City Green Lawn Care, 120.00, Mowing; 118, Multi County Insurance Company, 774.86, Liability; 58, Pottawatomie County Commissioners, 1575.00, PAYMENT; 59, Progressive, 2334.00, INSURANCE. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis.

**ADJOURN-** There being no further business Mr. Stackhouse made a motion to adjourn. Seconded by Mr. Thomas the vote was: AYE- Stackhouse, Thomas, Dennis. The meeting adjourned at 10:01 a.m.

POTTAWATOMIE COUNTY COMMISSIONERS  
POTTAWATOMIE COUNTY, OKLAHOMA

ATTEST:

By: Melissa Dennis, Chairman

Raeshel Flewallen, County Clerk