

Parent Consent form for Face to Face Sessions

Dear Parent,

In light of current circumstances in Hong Kong, whilst school is suspended, our current approach to Teaching and Learning in the Prep Schools is through a range of online learning platforms and applications. These platforms are where our students access the curriculum through teaching videos, assignments, question and answer streams and can also upload their work and receive feedback. These are monitored by our teachers.

We would like to provide some optional online face-to-face sessions to further enhance our provision.

We must receive parental permission before a student is able to take part in Face-to-Face interactions. Alongside the Responsible Use Policy (this is inside the Home School Diary), we have attached the following link which provides additional rules and guidelines. The document outlines the parameters by which all students are expected to adhere to, in order to engage safely in the face to face Sessions.

<https://docs.google.com/document/d/1LJd-4RPwIP0q9LZWKqPk9j6fMNdofaYYKtpEkBy-A6U/edit?usp=sharing>

Students are expected to read and discuss this Responsible User Agreement with you, and then to follow the terms of the policy. Any concerns or queries can be discussed with the Deputy Heads of Prep Schools.

To facilitate face to face conferencing during school suspension, parents should support by:

- Providing children with a workspace that is quiet, safe and free from distractions with an adult nearby if necessary
- Making sure your child is dressed appropriately
- Ensuring that face-to-face communication is only between teachers and students. Any parent to teacher communication should be in the usual manner, via email.
- Parents may not record, share or comment on public forums about individual teachers.

By completing this Google form, you give permission for your child to attend face-to-face Sessions with Kellett staff.

By signing below, you acknowledge that you have shared this document and discussed Face-to-Face Learning with your child. It is vital that your child agrees to follow the rules.

The information submitted on this form is being collected in accordance with the Kellett School Policy for Data Privacy and its related Personal Information Collection Statement ("PICS"). A copy of the PICS can be found on www.kellettschool.com