

Sandy Mush Community Center

Minutes

November 18, 2019

Attending: Amanda Barnes, Jade Barnes, Bob Campbell, Kathleen Campbell, Kevin Campbell, Vanessa Campbell, Donna Diaz, Mark Diaz, Kurt Eckel, Vance Garrett, Christopher Jayne, Bruce Larson, John Loyd, Glenn Ratcliff, Barbara Wells, Keith Wells, Terri Wells. *Seventeen people attended the meeting.*

The meeting was called to order by President Christopher Jayne at 7:02 pm. He thanked all those involved in putting on the recent Dinner Dance.

The Agenda was reordered so Terri Wells, who was ill, could speak first.

Outdoor Recreation Community Plan Recommendations. Terri spoke about the Outdoor Recreation Team and its process over the last year. Her remarks were based upon documents that she will provide to the Secretary at a later time. As a result of its work, the top things most commonly requested by the community were:

1. Covered picnic pavilion is the most desired outdoor upgrade
2. Walking trail (multiuse)
3. Basketball #1 then volleyball, pickle ball, tennis (outdoor sports)
4. Outdoor logistics (bathroom and water)
5. Improve accessibility & landscaping: make more welcoming and accessible to all

Since budgetary considerations were under discussion, Terri recommended that an item be included in the 2020 Operating Budget for Port-a-Potty services for April through October at an estimated cost of \$70 per month. **It was moved, seconded, and approved to include such an item in the budget.**

It was noted that the recommendations of the Outdoor Recreation Team can be used as input for the work to be undertaken by the planner provided for by the 2019-20 Buncombe County Strategic Partnership Grant.

While discussing the Outdoor Recreation report, Vanessa Campbell announced that the funds for the Buncombe County Outdoor Recreation Grant--\$6,000—had been received.

Veterans Project. Terri noted that the Project is leaving its research phase and moving into its action phase. Project members have discussed with Allegra of Asheville to develop a 16' by 5' image to be located where materials are currently located (the Youth Room). The projected cost of the image is \$1,400. Options for updating the image are being considered.

4-H. Terri spoke of the many events and activities that the Sandy Mush 4-H group participated in from November 2018 through October 29. She provided a list with 44 activities and events.

MINUTES AND FINANCIAL REPORTS

Minutes. The October Minutes were prepared by Secretary Bruce Larson and distributed by email. **The Minutes were approved as submitted.**

Financial Reports. Treasurer Mark Diaz reported. He noted that the Buncombe County Community and Rural Development Grant is nearly spent out and asked for guidance on what to do with the remaining 9 cents. Bruce said he would make a small purchase.

Mark then reviewed the one-page financial report for October. **The Report was approved as submitted.**

Mark recently spoke with a representative from First Citizens Bank, where SMCC does its banking. A number of matters were discussed. The representative noted that fraudulent activity can be a problem with checking accounts, such as SMCC has. It was suggested that SMCC place its excess funds in a money market account.

NEW BUSINESS

New Contract for Bookkeeper. A new contract has been developed for 2020 with Do Good Books, LLC. (The contract and scope of work were included in the materials distributed to all attendees of the meeting.) The monthly service fee for the year will be \$300, a \$50 increase over 2019. This reflects SMCC's sizable number of transactions each month. In addition, Do Good Books has proposed a \$500 payment, by 12/31/2019, "for creation of new Chart of Accounts and Quickbooks Company file" for SMCC. This will move bookkeeping towards greater simplicity and comprehensibility. **It was moved, seconded, and approved to enter into a contract for 2020 which will pay Do Good Books \$300 per month for services and a one-time payment of \$500 by 12/31/2019 to create the Chart of Accounts and Quickbooks Company file.**

Proposed 2020 Operating Budget. The Proposed Operating Budget, a copy of which had been distributed to all attendees, was presented for input and discussion. A revised budget, reflecting input and discussion, will be brought to the December SMCC meeting for action. Discussion ensued.

In addition to suggested budget adjustments, the discussion provided an opportunity to distinguish between operating expenses, such as for power and light, and restricted funds, i.e., grant-based funds. The operating budget refers only to operating expenses. Mark noted that during the next year the allocation of fixed (overhead) costs to specific teams and activities will be done away with. The allocation of those costs had contributed to the financial statement complexity.

Date for Supporting Family Dinner/Dance. John Loyd reported. The event has been scheduled for Saturday, February 8th, 2020, with February 15th as the snow date. A 50s theme is envisioned, with soup and salad, maybe chili, to be served. The event is SMCC's opportunity to recognize its supporting families and to have some fun.

Nominations for new Board Members. Vanessa reported. Discussions are underway with a number of prospective Board members. At this time Amanda Barnes has agreed to serve on the Board if elected. **The nomination of Amanda Barnes for the BOD was moved, seconded, and approved.**

ORAL REPORTS AND STATUS UPDATES

November Dance/Dinner. John reported. About 200 people attended the event on Saturday, November 16th and a good time was had by all. The financial outcome will not be known until December. Putting tables on the gym floor was a good idea—people liked being and eating together. It seems like it would be a good idea to start dinner earlier in the future, so the event could end earlier, too. John received a round of applause for his work on the event.

WRITTEN REPORTS AND STATUS UPDATES

The following reports were received:

- Food Pantry Report—Jean Barbara
- Youth Report—Peggy Baldwin
- Internet Report—Mark Diaz

COMMUNITY ANNOUNCEMENTS AND PUBLIC COMMENT

Kevin Campbell indicated that he would like to put on a film series at the Center, perhaps relating to WNC. The Board of Directors supported the idea. More information will be forthcoming.

Christopher noted that there may be some special meetings of the BOD in the future to address Center issues. They will likely take place prior to the regularly scheduled meetings of the BOD. In relation to this, coordinated potlucks are a possibility.

The meeting was adjourned by Christopher at 8:25 pm.