

## WELCOME

Our church sanctuary is available for Christian wedding ceremonies with up to 150 guests.

Easter and Christmas are times for our volunteers to spend time with their families. Weddings will not be scheduled from Good Friday through Easter Sunday or the week of Christmas. A lighted Christmas tree will be in the sanctuary from Advent through Epiphany.

We are not able to accommodate receptions inside the building or on the church grounds.

Saturday Weddings must end and the church cleared of decorations and flowers by 8 p.m.

## RESERVING A DATE

Call or visit the church to see what dates are available, and obtain a wedding application form. Return the completed form and the **\$250** deposit. Our minister will contact you to discuss your plans, submit your application for approval by the Session, and notify our wedding volunteers who will contact you and assist during the rehearsal and wedding ceremony. **Once your plans have been approved, the date for your wedding will be reserved and the deposit becomes non-refundable.**

## MUSIC

Our church is a place of worship, so please select appropriate music. An experienced sound technician may use our sound system to play recorded music. You may make arrangements for a pianist or other musicians. The church does not provide these services.

## FACILITY RULES

The church building and grounds are smoke-free, drug-free and alcohol-free areas. Anyone found to be in violation of these prohibitions or under the influence will be asked to leave.

The oil candelas on the communion table may be lighted. Additional candles must be drip-free. A unity candle will be set on a protective plate placed on the baptismal font.

The finish of the piano is aged and delicate, so the placement of flowers, decorations or pictures on the piano is prohibited.

Tape, staples tacks, and nails cause damage to surfaces so their use is prohibited.

Speak with a wedding volunteer if there is something that you might like to have moved or removed.

Bubbles may only be used outside. The use of birdseed, rice, or confetti is prohibited anywhere.

## THE REHEARSAL and Ceremony

Wedding volunteers will set the thermostats prior to the rehearsal and the wedding ceremony. Our thermostats must be adjusted in a particular manner. If there is a problem with the temperature, speak to a wedding volunteer. Do not attempt to adjust any thermostat yourself.

Rehearsals are usually held the evening before the wedding. All members of the wedding party should attend. The order of the service and the responsibilities for each person will be decided at that time.

**BRING YOUR MARRIAGE LICENSE AND A STAMPED ENVELOPE TO THE REHEARSAL AND GIVE THEM TO THE MINISTER.**

## FACILITY USE FEE - \$500.00

\$250.00 non-refundable deposit is required to reserve the date

\$250.00 balance must be paid at least **30 days** prior to the wedding.

**(The facility fee does not include an honorarium for the minister)**

# Wedding Information

First Presbyterian Church  
30410 Tomball Parkway  
Tomball, Texas 77375

281-351-2199  
[www.fpctomball.org](http://www.fpctomball.org)

