



SYLVAN TOWNSHIP

BOARD OF SUPERVISORS BUDGET MEETING MINUTES

(Rescheduled from February 7th, 2019) FEBRUARY 12, 2019

(Recorded for Transcription Purposes Only)

Call to Order/Pledge of Allegiance/Roll Call: Chair Booth called the meeting to order at 6:00 PM and the Pledge of Allegiance was said. Those present: Supervisors Greg Bennett, John Wulff, Arlene Schmit, Greg Booth, Yvette Adelman-Dullinger and Clerk Treasurer, Faith Broberg. Sign-In Sheet Attached.

Agenda: Supervisor Schmit **moved to approve the agenda**, seconded by Supervisor Adelman-Dullinger and the motion carried.

Proposed Budgets for 2020:

General Fund – Chair Booth went through the General Fund budget. He did an increase of about 3% on the Property Taxes which is at \$134,500. We haven't increase the budget for several years now. The General Fund has some monies (\$37,000) at the Pine River State Bank and Bremer Bank in reserves. There is a cost of living increase for the Clerk and Deputy Clerk. Other revenues would be from Miscellaneous Income, and we have some in savings. Chair Booth also added extra monies for the Elections as 2020 will be an Election year. So the Total Receipts is \$168,380.00

It was decided that approval of the different budgets would be voted on after all the budget funds have been reviewed.

Road and Bridge Fund – Supervisor Wulff went through the Road & Bridge Fund line by line reviewing the amounts from 2018 and deciding the amounts to propose for 2020. After reviewing the amounts it was decided to propose \$511,700 for the Road & Bridge Property Taxes. The rest of the revenues for the budget will come from the Gas Tax Revenues and some monies from the Road and Bridge investments bringing the Road and Bridge Budget to \$610,700.00.

Planning Commission Fund -

After reviewing the Planning Commission (PC) expenditures from last year it was decided that the PC budget would probably stay the same as last year. Last year the PC's expenditures were around \$21,400.00. For the year 2020, it was decided that the PC budget would be around \$24,000. The General Fund includes giving the PC \$22,000.00 and the rest of the revenues would come from the commercial permitting.

Fire Fund – Supervisor Adelman-Dullinger, Sylvan's Fire Liaison explained that the Fire Budget would be going up as there is equipment that needs to be replaced or brought up

to date (a requirement by the State). She explained that the Fire Budget would go up by about 18% bringing the property taxes for 2020 at \$84,960.00.

Supervisor Adelman-Dullinger explained that any grants that the Fire Association would receive are not included in the budget. She also explained that the allocation method for determining assessments is still the Taxable Market Value but will be under discussion in future meetings.

Pillager Lake Park Fund – Supervisor Schmit noted the different line items that she left the same as in 2018 and the ones that she increased for the 2019 Park Budget and the Proposed 2020 Budget.

Debt Service Fund – the levy amount for the Debt fund at 105 % of the payment is \$142,964.00. This will be the last payment on Bond #2.

The total amount of the levy last year was \$822,514.00. The amount of the levy proposed for 2020 comes to \$874.124. This is about a 6.2% increase.

Supervisor Wulff **moved to approve the proposed 2020 levy in all funds as discussed, the General Fund at 134,500, the Road and Bridge Fund at \$511,700, and the Fire Fund at \$84,960 and the Debt Service Fund at \$142,964 for a total of \$874,124.00**, seconded by Supervisor Adelman-Dullinger and the motion carried.

Adjournment: As there wasn't any more business regarding the Budgets, Supervisor Bennett **moved to adjourn**, seconded by Supervisor Wulff and the motion carried.

Minutes submitted by,

Faith C. Broberg, Clerk/Treasurer

Chair, Greg Booth

Supervisor _____ moved to approve the minutes as presented/as amended, seconded by Supervisor _____ and the motion carried.

Amendments:

Date: