



## **New Jersey Audubon ECO-TRAVEL – POLICIES**

Please be sure to read and understand the following policies before booking a trip with us.

### **PARTICIPATION:**

Participants in New Jersey Audubon's Eco-travel program are expected to understand and accept the conditions covering tour price, refund policy, responsibility, and terms as outlined in the tour information. By registering, participants affirm that they have read the itinerary, are in general good health and are physically able to keep up with the group in the ordinary course of field activities. Participants accept as their personal risk the hazards of participation inherent in field activities, and will not hold New Jersey Audubon or its tour leaders responsible for same.

New Jersey Audubon reserves the right, at the sole discretion of the tour leader, to ask a participant to leave any group trip at their own expense, if, in the leader's judgment, that person's continued participation is detrimental to the overall quality of the tour, to other trip members or to the individual. In such a case, New Jersey Audubon's liability would be limited to costs recoverable, if any, by New Jersey Audubon from vendors and tour operators of unused portions of the tour. We reserve the right to decline the registration of any individual whose previous conduct on a New Jersey Audubon program has been deemed detrimental to the overall quality of the tour.

Minors (children under the age of 18) are welcome as participants on some (not all) of our tours. Minor participants must be accompanied by a parent/guardian. Please confirm suitability of the tour for minors with the tour leader before registering.

### **REGISTRATION**

To register for a specific tour, to request detailed itineraries for specific tours, or for additional information, contact us at [travel@njudubon.org](mailto:travel@njudubon.org).

A registration form must be completed in full and signed by the participant (s) for all tours.

### **DEPOSITS**

Deposits are required to reserve your space, unless otherwise stated in the tour itinerary. All tours (with the exception of weekend van tours) require a \$500/person deposit on registration, with the balance due 60 days prior to the start of the tour for domestic tours, unless otherwise noted in the tour information. For international tours, please refer to the individual tour information.

For weekend van tours, the required deposit is \$50/person, with the balance due 30 days prior to the start of the tour.

### **PAYMENT:**

We accept Visa, Mastercard, American Express, Discover, personal check, traveler's check, or cash as payment for tours.

## EXCLUSIONS

The following items are not included in the tour price unless specifically stated in the tour itinerary: Airfare to and from departure city, passports, visas, departure taxes, immunizations, excess baggage charges, optional excursions, telephone calls, alcoholic beverages, laundry, room service, snacks and anything of a purely personal nature, excursions deviating from the scheduled tour, gratuities to non-NJ Audubon employees (bus drivers, local guides, tour operators, lodge staff etc.). New Jersey Audubon employees are unable to accept gratuities.

## TERMS

New Jersey Audubon reserves the right to alter itinerary or arrangements, if necessary, without penalty; and to prorate any increases or decreases in trip price caused by such alterations; and to cancel the tour at any time prior to departure, with full refund as settlement to tour participants.

## REFUNDS

### FOR DOMESTIC TOURS

For cancellations more than 60 days before the starting date of the trip, deposits will be returned less a \$50.00 service charge. Cancellations made 60 days or less before the starting date of the trip will be charged \$250.00, unless the space can be filled (in which case the \$50.00 service charge would apply). However, if cancellations made less than 60 days before the start of the tour take place after hotels and vans have been booked and other services contracted for, hotel, van rental and other service policies will determine what portion, if any, of payments are recoverable. No refunds will be made to no-shows or for any unused portion of the tour, unless arranged prior to departure date. Deposits transferred from tour to tour are subject to service charge schedule for cancellations and are conditional upon available space for tours. All cancellations must be in writing and are presumed final.

### FOR INTERNATIONAL TOURS

Refer to the individual tour information.

## IN CASE OF CANCELLATION OF A TRIP BY NEW JERSEY AUDUBON

Rarely, New Jersey Audubon Eco-travel programs must be cancelled by us due to insufficient registration or other reasons. We make every effort to avoid this situation. If a trip is in danger of being cancelled, we will notify any participants of that fact two weeks prior to the date final payment for the trip is due. If New Jersey Audubon cancels a trip, and has notified participants of the potential cancellation 10 weeks prior to departure, and notifies participants of final cancellation four or more weeks before scheduled departure, our liability is restricted to refunding in full any deposits or payments that have been made to New Jersey Audubon for the trip.

**AIR TRAVEL:** Tour participants are required to make arrangements for their own air travel unless this is covered by the tour price. **Please do not purchase non-refundable air tickets until assured that the trip will run as planned.** We strongly recommend purchasing travel insurance to protect your investment.

## **RESPONSIBILITY**

New Jersey Audubon, as tour operator, does not act as an agent for any person or firm providing transportation, accommodations, or services on the tour; and accepts no responsibility for any loss, damage, expense, injury or claim arising from any defect in any vehicle, conveyance, or accommodation provided by any such person or firm. Neither shall New Jersey Audubon be held responsible for any loss or delay caused by changes in transportation services, strikes, illness, weather, or other cause. We strongly recommend the purchase of trip cancellation insurance.

For tour itineraries, to register, or for more information contact NJ Audubon Eco-travel at: [travel@njudubon.org](mailto:travel@njudubon.org).