



**BUFFALO
THEATRE
ENSEMBLE**

2017-2018 ANNUAL REPORT

BUFFALO THEATRE ENSEMBLE

THEATRE IN RESIDENCE AT COLLEGE OF DUPAGE



Back Row, L-R: Kurt Naebig - Jon Gantt - Bryan Burke - Michael W. Moon - Kelli Walker - Norm Woodel

Middle Row, L-R: Robert Bailey - Rebecca Cox - Robyn Coffin -
Connie Canaday Howard - Amelia Barrett - Chris Kriz

Front Row L-R: Laura Leonardo Ownby - Nick DuFloth - Lisa Dawn Curran

Not pictured: Aly Amidei - Loretta Hauser - Galen G. Ramsey - William "Sandy" Smillie



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Dear Buffalo Theatre Ensemble Community,

Buffalo Theatre Ensemble engages, informs, and delights its audiences, and provides outstanding theatre experience and education to College of DuPage students and the community. In its first year as an independent nonprofit organization, BTE built a firm creative and corporate foundation. In its second year (and 31st season), BTE created sustainable and strategic organizational structures. Commitment to these priorities resulted in enhanced production values, a growing subscriber base, expanded educational programming, and a solid financial position.

BTE's successes have been possible only with your support, and your appreciation for the many ways theatre enhances our quality of life and understanding of others experiences. We are grateful to the College of DuPage for making Buffalo Theatre Ensemble its Theatre in Residence, and to Diana Martinez and the McAninch Arts Center for championing and supporting BTE in every possible way. Thank you all for the many ways you have ensured BTE's continued success and sustainability.

We are profoundly grateful for our dynamic and talented Ensemble, brilliant production staff, dedicated volunteers, astute and appreciative audiences, and the generous and supportive College and community.

With our sincere thanks,
The Buffalo Theatre Ensemble and the BTE Board of Directors

BUFFALO THEATRE ENSEMBLE MISSION

BTE provides a forum in which artists, scholars, writers, students and community members explore new ideas and provocative issues through the production of high quality theater for the enjoyment of its audiences. Company members and visiting artists are a vital part of both the college's educational mission and the fabric of the community.

To fulfill its mission, BTE is committed to:

- Producing a three-show season initially
- Creating master classes for students
- Presenting demonstrations of theatre arts
- Hosting performance talk backs and subscriber nights
- Participating in community outreach

2017-2018 SEASON

39 STEPS*
TIME STANDS STILL
OUTSIDE MULLINGAR*

Buffalo Theatre Ensemble (EIN # 81-2435419) is a
non-profit organization as described in section
501(c)3 of the Internal Revenue Code.

*A production is designated “Jeff Recommended” when, after the opening night, one or more elements of the show are deemed excellent by the opening night judges of the Joseph Jefferson Committee, which recognizes excellence in Chicago-area theatre.

BTE'S COMMITMENT TO EDUCATION & COMMUNITY

Every College Theatre class in the College of DuPage curriculum touches on and examines the actual scripts, and/or teaches about the BTE productions, including master classes, discussions, critiques, artist encounters and visits. As a partner of College of DuPage in its educational mission, BTE:

- Trains students in theatre arts and performance,
- Sponsors the BTE Stage Management Scholarship for experiential learning in theatre production,
- Sponsors the Acting Shadows Program for students in acting and directing,
- Offers master classes with BTE artists,
- Hosts the High School Ambassador Program,
- Collaborates with COD faculty in interdisciplinary classroom instruction,
- Presents pre-show discussions and post-show talk-backs,
- Provides Lunch Break Lectures,
- Proffers Continuing Education classes,
- Hosts community workshops on theatre skills,
- Speaks to community groups on theatre, MAC programs, and College of DuPage educational programs.
- Develops on-line study guides to enhance student and community enjoyment of each production.



HIGH SCHOOLS AMBASSADOR PROGRAM

Local high School students, chosen by their schools, receive season subscriptions. The students are invited to a pre-show pizza party, engage in activities revolving around the production, and attend the production with other High School Ambassadors, college students, and community members.

2017-2018 PARTICIPATING HIGH SCHOOLS

Wheaton, District 200

Lake Park High School

Naperville Central

Metea Valley

Community High School District 94

BTE STAGE MANAGEMENT SCHOLARSHIPS support students studying Stage Management through experiential learning in BE productions.

BTE SHADOWS offers an opportunity for select students with background training in acting and/or directing to shadow a theatre professional and gain meaningful insight into developing a character. Since its inception, BTE has sponsored over 30 shadows.

During Fall 2016 and Spring 2017 terms, **467 students** enrolled in Theatre Department classes, directly engaging with Buffalo Theatre Ensemble.

Continuing Education Classes:

Behind the Scenes with the Buffalo Theatre Ensemble

A crucial part of a live performance happens beyond the public eye. From research to production, courses, led by BTE ensemble members, include lectures and behind the scenes experiences with the Buffalo Theatre Ensemble at their rehearsals. Students will enhance their appreciation for theatre by examining the many elements of play mounting and production.

AUDIENCE DISCUSSIONS

Pre-show discussions, prior to the first Thursday preview performance of each production, offer insight and perspective from the production team's point of view.

Post-show discussions follow the second Friday's performance of each production, and offer thought provoking exchanges between our audience and artists.

SUBSCRIBER NIGHTS offer a sneak peek of rehearsal and lively demonstration of one of the elements of the upcoming production, followed by discussion with patrons and ensemble members. This season's behind-the-scenes peeks included directing farce/timing of comedy, working beats, and dialect workshop.

THEATRE TRIVIA NIGHT
TO BENEFIT **BUFFALO THEATRE ENSEMBLE**

May 30 • House opens **6:30PM** • Trivia begins **7:00PM**
Tickets \$35/Person • Playhouse Theatre at the MAC
Prizes and refreshments will be provided

hmm...

Come on your own or build a team

BUFFALO THEATRE ENSEMBLE

**BUFFALO THEATRE ENSEMBLE
BOARD OF DIRECTORS
BOARD OFFICERS, AND STAFF**

BOARD MEMBERS

Robert Bailey, Chicago
Amelia Barrett, Glen Ellyn
Sandra Sansone Brennan, Darien
Peggy Connolly, Wheaton

Ida Hagman, Glen Ellyn
Connie Canaday Howard, Downers Grove
Kurt Naebig, Lombard
John Rutledge, Wheaton
Kelli Walker, Chicago

BOARD OFFICERS

Peggy Connolly, President
Kathy Wessel, Vice-President
John Rutledge, Treasurer
Ida Hagman, Secretary

FOUNDING DIRECTOR EMERITUS

Craig Berger

BUFFALO THEATRE ENSEMBLE STAFF

Bryan Burke, Business Manager

DIRECTORS EMERITI

Joan Morrissey, Wheaton
Bonnie Wheaton, Wheaton

BUFFALO THEATRE ENSEMBLE BOARD PRIORITIES

The BTE Board of Directors is committed to supporting the mission of BTE by:

- Ensuring Financial Stability,
- Creating sustainable structure,
- Maintaining an effective website, and
- Facilitating BTE's engagement within Manifold Communities.

BUFFALO THEATRE ENSEMBLE, CORP.

Statement of Activity

July 2017-June 2018

REVENUE	TOTAL	EXPENDITURES	TOTAL
43400 Direct Public Support	33,687.07	60900 Business Expense	
43400 Corporate Contributions	27.10	60920 Business Registration Fees	<u>256.00</u>
43450 Indiv. & Business Contributions	<u>51,745.76</u>	Total 60900 Business Expense	256.00
Total 43400 Direct Public Support	85,459.93	65000 Operations	
45000 Investments		65100 Other Types of Expenses	241.08
45000 Interest-Savings, Short-term CD	<u>598.29</u>	65120 Insurance – Liability, D & O	2080.00
Total 45000 Investments	598.29	65121 Insurance – Workers Compensation	2403.00
47200 Program Income		65120 Insurance – Liquor Liability	425.00
47210 Ticket Sales	<u>145,652.26</u>	Bank Charges	105.00
Total 47200 Program Income	145,652.26	Equity Bond	<u>52.00</u>
		Total 65100 Other Types of Expense	5471.08
TOTAL REVENUE	231,710.48	65200 Office & Administration	135.27
GROSS PROFIT	231,710.48	65210 Books, Subscriptions, Reference	399.00
		65220 Postage, Mailing Service	1363.39
		65220 Printing & Copying	3962.40
		65240 Office Supplies	894.76
		65250 Telephone, telecommunication	1274.99
		65260 Advertising and Promotion	7356.68
		65261 Subscriber Nights	311.95
		65262 Opening Night Reception	226.62
		65363 Trivia Night	2734.34
		65364 High School Ambassadors	65.97
		Gifts	174.90
		Total 65260 Advertising and Promotion	10,870.46
		65270 Computers – hardware & software	<u>2066.23</u>
		Total 65200 Office & Administration	\$20,966.50

<u>65300 Production Operational Costs</u>	
65310 Costumes	2322.09
65313 Show #3	<u>968.02</u>
Total 65310 Costumes	3290.11

65320 Props	385.71
65321 Show #1	243.48
65322 Show #2	527.07
65323 Show #3	<u>742.17</u>
Total 65320 Props	1897.43

65340 Royalties	4813.57
65330 Scripts	448.08

65350 Set Materials	4884.28
65353 Show #3	<u>2891.82</u>
Total 65350 Set Materials	7776.10

Total 65300 Production Operational Costs 18,225.29

Total 65000 Operations \$44,662.87

<u>65400 Next Season Expenses</u>	
65410 Next Season Royalties, Licensing	
65411 Show #1 Pre-paid Royalties	1200.00
65412 Show #2 Pre-paid Royalties	5000.00
65413 Show #3 Pre-paid Royalties	<u>2500.00</u>
Total 65400 Next Season Expenses R & L	8700.00

<u>66000 Payroll Expenses</u>	
66100 Salaries	76,471.39
Equity Dues	<u>572.94</u>
Total 66100 Salaries	77,044.33

66200 Payroll Taxes	4348.28
Health Insurance	2575.00
Payroll Processing	991.15
Pension	774.68
Pension and Health	9862.55
Shadows	357.00
Understudies	<u>300.00</u>
Total 66000 Payroll Expenses	96,252.99

Uncategorized Expense 1500.00

TOTAL EXPENDITURES 151,371.86

NET OPERATING REVENUE \$80,338.62

BUFFALO THEATRE ENSEMBLE
CONSIDERATIONS REGARDING FINANCIAL INFORMATION

The Statement of Activity does not include the generous in-kind support from the College of DuPage, which is critical to BTE's success. The entire amount of \$119,022.00 was used for services provided by the College and the McAninch Arts Center.

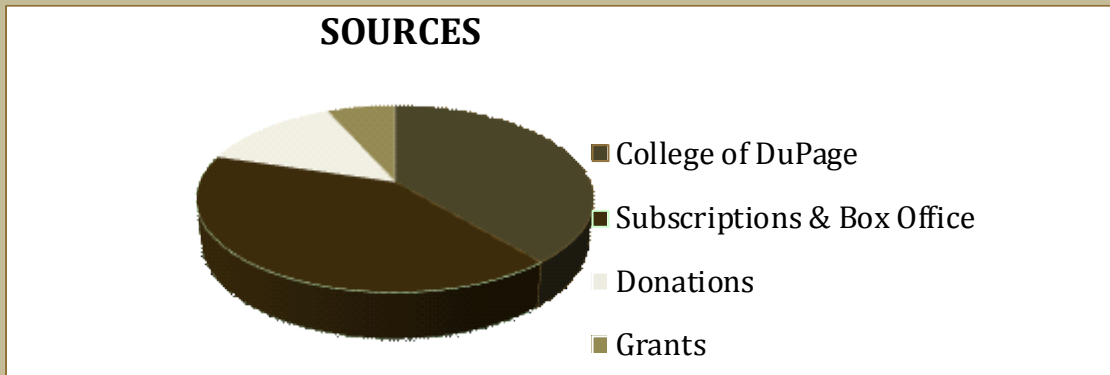
The Statement of Activity reflects actual monies that passed through BTE's bank accounts, and does not include COD's in-kind contribution. As some expenses reflected in the charts were in-kind, the totals in the charts and in the statements do not match.

The financial statements have not been audited. A professional audit will be conducted September-October 2018

REVENUE and EXPENSE CHARTS FY 2017-18
and COMPARISONS WITH FY 2016-17

REVENUE
July 2017-
May 2018

REVENUE SOURCE	AMOUNT	PERCENTAGE
College of DuPage	119,022	34%
Subscriptions & Box Office	149,390	42%
Grants	25,000	7%
Donations	60,460	17%
Interest (less than .02%)	598	-
TOTAL REVENUE	354,470	100%

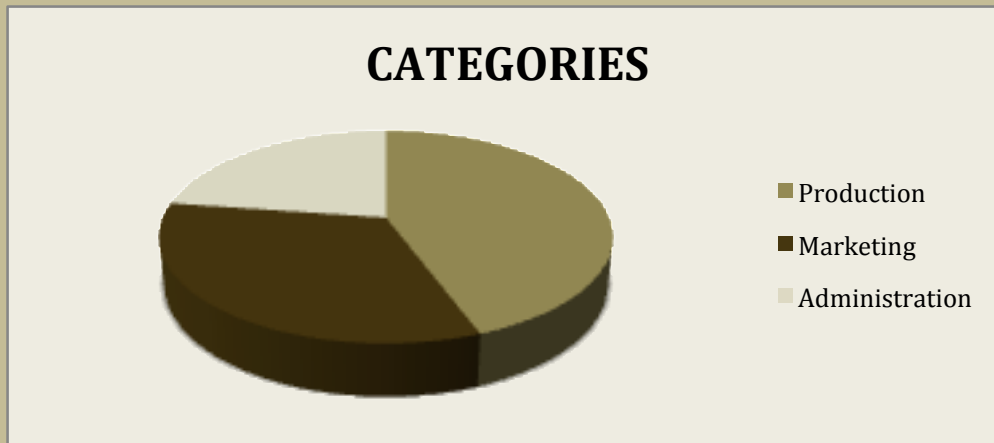


REVENUE
2016-2017

REVENUE SOURCE	AMOUNT	PERCENTAGE
College of DuPage	131,500	38%
Subscriptions & Box Office	144,345	42%
Donations	46,140	13%
Grants	22,500	7%
TOTAL REVENUE	344,485	100%

EXPENSES
July 2017-
May 2018

CATEGORY	EXPENDITURES	PERCENTAGE
Production	126,173	44%
Marketing	92,907	32%
Administration	68,221	24%
TOTAL	287,301	100%



EXPENSES
2016-2017

CATEGORY	EXPENDITURES	PERCENTAGE
Production	122,312	44%
Marketing	91,073	33%
Administration	62,678	23%
TOTAL	276,063	100%



BUFFALO THEATRE ENSEMBLE has enriched our community with exceptional entertainment and outstanding theatre education for over 31 years. This would not be possible without the generosity of BTE's supporters. We are profoundly grateful.

DONORS

May 2016-June 2018

Angela Abramite
Acting Studio Chicago
Carole & Thomas Ahern
Michael Aikins
Shamili Ajgaonkar
Peggy Aldworth
Daniel Alore
Alpha Graphics of Wheaton
Alyrenee's Copious Spare Time
Ron & Judith Anderson
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Mark Begovich
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Sandra M. Sansone Brennan
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John Borge
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Ray & Martha Bright
Sharon Brockmeier

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Marcia & Arthur Burke
Nancy Burke
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Margaret A. Canon
Robert Cappetta
Benjamin Caracello
Robert & Nancy Casey
Carrie Hayden Cerri
Toni Chapman
Chipotle Community Roots
Michael Church
Ray & Melissa Cliff
Robyn Coffin
Allison Cohen
Terrence, Mary, & Cassie Collins
Peggy Connolly
Michael Cornelia
Anita Costabile
Rebecca Ann Cox
Lisa Crank
Winifred Creamer
Kat Creedon
Lisa Dawn Curran
Jeanne Davik
Rhea E. Dawson
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Georgia K. Hamilton
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Gary Harper
Elizabeth Harrington
Rebekah & Rodney Harris
Bob & Sue Hartman
Paul & Floy Haschke
Loretta Hauser
Jean M. Hawkinson

Mr. Chester M. & The Honorable Gwendolyn Henry
John Herndon
Diane Hicks
Michelle Ho
Mary Hobein
Howard & Milja Hohnsen
Ralph & Delores Holmen
Connie Canaday Howard
Rex Howard
John C. & Stephanie B. Iglehart
Andrea Imes
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Evalynn & Edward Jantos
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Jeffrey A. Jens
Jack Jetmund
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Bernard Jokiel
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Kurt Naebig
Donald & Mary Ellen Newsom

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Lorayn Olson
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Edward & Bernadine Pillar
Pamela S. Pipkin
Players Please Theatre
William Podgorski
Sarah & Roger Poeppel
Terra Stetz & Rita Potter
Cynthia & Thomas Power
Tom & Karen Pulver, In Honor of BTE Cast&Crew
Kathryn Purdy
Merrill & Janet Rajeck
Alice J. Ramsay
Erin Ransford
Mary Rash
William Raymond
Donna Rekau
Jennifer Riddle

Gus & Georgia Rousonelos
Tina Rudins
Barb & Doug Rundell
John K. & Nancy Rutledge
In Memory of Mary Jane Rutledge
Jeff Sand
Santa Fe Restaurant of Glen Ellyn
Randy Johnson & Lisa Savegnago
Kathy Schleicher
Emily H. Schmitz
Kathleen Schneider
Nathan Schuette
Alfred & Lorraine Schuller
Susan Schurmeier
Elizabeth Schwan-Rosenwald
Patricia & Richard Schwarze
Thomas R. Scott
Patricia Sczygiel
Isadora Semsker
Carol Shafffer
Tina Shelly
Kristin & Peter Shulman
Delores Sieja
Susan Simek
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Maureen and George Slater
James & Linda Smedinghoff
William S. Smillie
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Jean Spitzer
Dorothy Squitieri
Donald C. Stading
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Harry Sue
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Nancy E. Svoboda
Helen B. Szymanski
Dr. & Mrs. Anthony Taylor
Maureen & Terrence Taylor
Jean Tello
Haruo Kurokawa & Hal Temple
Sean Thomas
Craig & Lori Thompson
Cathy Tomasiewicz
Colleen Trinko
Holly Trueblood
James Trusdale
Joseph & Mary Beth Turek
Amy Turner
Linda & Barry Tusin
Marcy & David Uphoff
Gale C. Vance
Alan L. & Linda K. Varney
John Vinopal
Robert & Kay Wahlgren
Roy & Janice Wahnert
Vince & Gloria Walsh-Rock
Kelli Walker
Kathy Wessel
Donald G. Westlake In Memory of Helen Gum Westlake
Bobbi & John Wheatley
Bonnie Wheaton
Tammy White
Rich & Kathy Wilders
Christopher Williams
Norman F. Woodel (Norm Woodel Inspiration Fund)
Robert Wunderlich

BUFFALO THEATRE ENSEMBLE is able to provide quality professional productions and learning experiences only because of the dedication of extraordinary volunteers. Thank you – we couldn't do it without you!

STUDENT VOLUNTEERS

Shannon Bachelder
Brandon Michael Bunn
Caroline Broderick
Cassie Collins
Jack Columbo
Anita Constabile
Nathan Cozzi
Jacqueline Davis
Nathan Dittimore
Ryan Gentile
Julie Good
Renata Hatcher
Dimitris Micelis
Rachel Koshie Mills
Ethan Oakley
Auguste Pilelyte
Ryan Sinclair
Riley Skalski
Austin Slott
Rachel Strolle
Rebekah Szilagyi
Brandon Torres
Stephanie Turner
Marissa Warner
Brendan Matthew Weaver

VOLUNTEERS

Peggy Aldworth
Quinn Bayola
Debbie Borge
Bill Bulger
Benjamin Caracello
Gayatri Choudhary
Christopher Corrigan
Julia Dilberti
Joan Frank
Ken Frank
Ed Garzaro
Rex Howard
Paul LeFort
Brett Mathieson
Maggie McCoy
Mike McCoy
Caroline McGowan
Isola Metz
Barb Murphy
Elaine Patrick
Tony Payne
Pam Pipkin
Lynda Pratscher
Erin Lynn Ransford
Debbye Simpson



**BUFFALO
THEATRE
ENSEMBLE**

WITH SPECIAL THANKS TO
THE COLLEGE OF DUPAGE
THE COLLEGE OF DUPAGE FOUNDATION
DIANA MARTINEZ and the
MCANINCH ART CENTER STAFF
DUPAGE COMMUNITY FOUNDATION
NORM F. WOODEL INSPIRATION FUND