

**TOWN OF JAY ORGANIZATIONAL MEETING
JANUARY 14, 2021
7:00 PM @ THE TOWN OF JAY COMMUNITY CENTER**

PRESENT: Supervisor Archie Depo, Deputy Supervisor Garth Rogers, Councilman Tom McDonald, Councilman Spencer Reynolds, Councilman Knut Sauer, Councilman Adam Coolidge, Deputy Town Clerk Carol Greenley Hackel

OTHERS: DPW Director Kevin Zaumetzer, Code Enforcement Officer Robbe Baer

Meeting called to order at 6:06 pm by Supervisor Depo

Pledge to the Flag led by Councilman Reynolds

Motion made by Councilman Reynolds to approve Minutes of December 2020 Board Meeting as presented, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #011421-1

Motion to pay Audited Bills for January 2021 in the total amount of \$406,198.72, as presented, made by Councilman McDonald, second by Councilman Reynolds, all in favor, none opposed, duly passed.

Resolution #011421-2

Motion to pay Special Projects bills in the amount of \$14,738.43, AF Water #4487, AES, made by Councilman McDonald, second by Councilman Sauer, all in favor, none opposed, duly passed.

Resolution #011421-3

Motion made by Councilman McDonald to approve Supervisors Appointments for 2021 (copies available) with the following changes:

1. Councilman Adam Coolidge as second member of Marketing Committee moving Councilman Tom McDonald to alternate-requested by Councilman Coolidge
2. Garth Rogers assigned to two committees as Deputy Supervisor as a non-voting member

Second by Councilman Reynolds with changes, all in favor, none opposed, duly passed

Resolution #011421-4

Motion made by Councilman Reynolds, highly recommends the appointment of Tiffany Blaney as Dog Control Officer, second by Councilman Coolidge, all in favor, none opposed, duly passed.

Resolution #011421-5

Motion made by Councilman McDonald to approve Board Appointments for 2021 (copies available) with the following changes:

1. Combine Youth Commission Coordinator position
2. Remove Youth Commission Board of Directors as requested by Councilman Coolidge

Second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution #011421-6

Motion made by Councilman McDonald to approve Authorization for Payments for 2021 (copies available) with the following changes:

1. Reduce Deputy salaries to \$500 per Councilman Coolidge request, removing the 2% raise in this category

Second by Councilman Reynolds, all in favor, none opposed, duly passed

Resolution #011421-7

Town of Jay Resolutions duly passed by individual motions as reflected on Official Copy (copies available)

Resolution #011421-8

Motion to approve 2021 BTI Black Fly Program made by Councilman Coolidge, second by Councilman Reynolds, all in favor, none opposed, duly passed

Resolution #011421-9

Motion to approve IRONMAN Lake Placid 2021 on Town of Jay roads made by Councilman Sauer, second by Councilman Reynolds, after discussion requested by Councilman Coolidge on route, all in favor, none opposed, duly passed

Resolution #011421-10

Motion to accept January 2021 Quarterly Sewer Billing in the amount of \$18, 425.00 made by Councilman Sauer, second by Councilman Coolidge, all in favor, none opposed, duly passed

Resolution #011421-11

Discussion:

Per Supervisor Depo: After lengthy discussions with the Attorney at the Association of Towns it has been determined that we are not in compliance with NYS Comptroller standards by comingling Jay Youth Booster funds with Town of Jay funds in the town account. Asking for a Resolution to issue a check to the MCT Boosters and remove their funds from the Town of Jay Multifund account. (amount \$18,436.80 justified by audit by Cathy Persons)
Motion made by Councilman Coolidge, second by Councilman McDonald, all in favor, none opposed, duly passed
Resolution #011421-12

Motion made by Councilman Sauer to accept 2021 Board Meeting Schedule as presented, second by Councilman Reynolds, all in favor, none opposed, duly passed
Resolution #011421-13

Discussion:

Supervisor Depo requested the Board commit to a work session once a month for committee updates, strategic planning and general discussion. These meetings can be conducted in person or virtually. There will be no voting on any topic at these meetings. The meetings would be held on the first Thursday of the month. It was unanimously agreed upon by the board.

Discussion:

Monthly refuse removal service for the Community Center and Highway Garage. Does it need to go out to bid?
Tabled until Attorney Manning can advise

Update:

Community Center Rehab Project
Supervisor Depo reported that he recently conducted a meeting with GOSR, county reps, engineers and contractors. GOSR will not sign off on the project for completion until the following items are addressed:

1. Furnace adjustments
2. No back up furnace in place
3. Thermostats installed
4. Steam trap work

Department Heads

1. Code Enforcement Officer Robbe Baer
 - a. Questioning if he is covered by the Town's Liability Insurance in the event of a mistake that results in a law suit. Board agreed to research and return with findings
 - b. Requesting a testing schedule for fire hydrants
 - c. Discussion regarding the new operating permit system and fire and safety inspectionsAfter discussion, motion made by Councilman Coolidge to waive inspection fees for Business Operating License Inspections and Fire and Safety Inspections until January 2022, second by Councilman Sauer, all in favor, none opposed, duly passed
Resolution #011421-14
2. DPW Director Kevin Zaumetzer
 - a. Announced his decision to step down as Town of Jay DPW Director citing health issues.

Motion by Supervisor Depo to Adjourn, second by Councilman McDonald, all in favor, none opposed.
Adjourned 8:46 pm

Carol Greenley Hackel
Town of Jay Deputy Town Clerk