

TOWN OF JAY REGULAR BOARD Meeting- JUNE 13, 2019-- 7:00 P.M.

Present: Supervisor Archie Depo; Town Clerk, Bea Pelkey; Attorney Manning; Councilman Thomas McDonald; Councilman Chad Garcia; Councilman Chris Garrow and Councilman Spencer Reynolds.

Motion to Accept April 2019 Minutes: Motion made by Councilman Reynolds, 2nd by Councilman Garrow to accept the April 2019 Minutes with no additions or deletions. All in favor, none opposed, carried. Res. # 61319-1

Motion to accept May 2019 Minutes: Motion made by Councilman Garrow, 2nd by Councilman McDonald to accept the May 2019 minutes with no additions or deletions. All in favor, none opposed, carried. Res. #61319-2

Motion to pay Audited Bills: Motion made by Councilman McDonald, 2nd by Councilman Garrow to pay the following audited bills; General \$29,984.77; Highway \$18,133.54; SW1 \$4,606.94; SW2 \$1,755.45; SW3 \$1,776.24 SS \$3,040.35; AF Water Project #4487 \$611,432.49; SS Pump Rehab. #4647 \$192,146.67 for a total of \$862,876.45. All in favor, none opposed, carried. Res #61319-3

SUPERVISOR'S REPORT:

a. SS Pump Station Rehabilitation Project has been completed. A few minor projects will be needed.

b. Community Center Rehabilitation Project; Pre-bid meeting to be held June 18th at 11:00 am. This project will be started sometime next month.

C. Bid Opening- 3 bids received

1. Generator Maintenance: \$4,925.00 --\$122.50 per hr. Holidays \$125.25 per hr. and travel time.

2. Cummings Sales and service- Les Cummings: \$8,331.00-- \$120.00 per hr. \$175.00 hr. week-ends and Holidays.

3. FN Generator- \$6,225.00-- \$115.00 per hr. \$170.50 weekends and Holidays and \$20.00 round trip. There was no movement on the bids.

D. Award Bid- Water Control Building:

E. The water tank will be re-bid.

F. Award bid- Waste Water Treatment Disinfection Project –Resolution Needed. Motion made by Councilman McDonald, 2nd by Councilman Reynolds to award the bid for the Jay Wastewater Treatment Disinfection Investigation and report project contract to MJ Engineering and Land Surveying PC. Funds thereof to come from the Engineering Planning Grant #81077. A roll call vote was taken: All in favor, none opposed, carried. Res. #61319-4

G. Approval needed to use Grove Fields and Concession Building for Summer Day Camp. Motion made by Councilman McDonald, 2nd by Councilman Garrow to approve the use of the Grove Fields and Concession Building for Summer Camp. All in favor, none opposed, carried. Res.#61319-5

H. HUD Update:

1. Patti Hathaway will be retiring at the end of June. The County will be taking over the HUD. We want to thank Patti for all of her years of service with HUD. She will be greatly missed.

2. Approval needed to declare equipment "surplus"- Resolution needed. Motion made by Councilman Reynolds, 2nd by Councilman McDonald to declare the HUD equipment "surplus". All in favor, none opposed, carried. Res. # 61319-63. The Housing Agency will be moved to Essex County.

I. Approval needed to adopt New York State Sexual Harassment Policy for Town of Jay. Resolution Needed. Motion made by Councilman Garrow, 2nd by Councilman McDonald to adopt the New York State Sexual Harassment Policy for the Town of Jay. All in favor, none opposed, carried. Res. #61319-7

Motion made Sup. Depo, 2nd by Councilman McDonald to go into executive session at 7:30 P.M. regarding a personnel issue.

The Town Board came out of Executive Session at 8:05 P.M.

Motion made by Councilman McDonald, 2nd by Councilman Garrow to appoint Robbie Baer Jr. as the new Code Enforcement officer. Tom Worthington will stay on and help train Robbie.

Department Head Reports;

A. Animal Control- Tim Hart – written submittal

1. Kevin Zaumetzer : We need a Resolution awarding the Bid for the Jay Wastewater Treatment Disinfection Contract. Motion made by Councilman McDonald, 2nd by Councilman Reynolds to award the Bid to MJ Engineering and Land Surveying, with the funds to come from the Engineering planning Grant #81077 and further authorizing the Town board to execute a contract with MJ for Engineering services. A roll call vote was taken. A roll call vote was taken and the Resolution was duly passed. Res. #61319-8

2. We need to purchase a lab tester for the Sewer. Motion made by Councilman Depo, 2nd by Councilman Reynolds to approve paying \$1,628.00 for a tester for sewer. All in favor, none opposed, carried. Res#61319-9

3. Au Sable Drive work was started today; a quote of the cost should be available next week.

4. I want to thank Archie for hiring Paul to take care of the Parks this year.

Attorney Manning:

1. We have 40 properties in Buy out from Estate properties. We need a motion to accept the County to acquire the property. Motion made by Councilman Garrow, 2nd by Councilman McDonald to approve the County acquiring the property. A roll call vote was taken: Supervisor Depo yes; Councilman McDonald yes, Councilman Reynolds yes; Councilman Garcia yes and Councilman Garrow yes. The Resolution is duly passed. Res. #61319-10

2. Au Sable Water District-water tank is on .052 acres owned by the Town. .072 is owned by Cumber. Attorney Manning moves that we exchange the 2 properties and move our water tank. 2nd by Councilman McDonald. A roll call vote was taken; Supervisor Depo yes; Councilman McDonald yes; Councilman Reynolds yes; Councilman Garcia yes and Councilman Garrow yes. The Resolution is duly passed. Res. #61319-11

3. Junk Yard Law: The clean- up has gone fairly well, everything looks cleaned up as of today

4. Au Sable Acres Drive has some violations and The Rendezvous Diner building needs some attention.

Announce next Meeting Date July 11, 2019.

Motion made by Supervisor Depo, 2nd by Councilman McDonald to adjourn the meeting at 9:05 P.M. All in favor, none opposed, meeting adjourned.

Supervisor Archie Depo

Town Clerk, Beatrice Pelkey

Councilman, Thomas McDonald

Councilman, Chad Garcia

Councilman, Spencer Reynolds

Councilman, Chris Garrow