



## City of Ottawa - NCAT Legal Notice



August 17, 2021 Reprint with modifications August 20, 2021

REQUEST FOR PROPOSALS (RFP) #: MMT-2021-01

*Procurement of the acquisition of video surveillance services, equipment, material, supplies, and labor required to install mobile video surveillance system in the NCAT fleet.*

City of Ottawa is seeking proposals from qualified firms with experience necessary to provide the acquisition of video surveillance services, equipment, material, supplies, and labor required to install a mobile video surveillance system in the North Central Area Transit (NCAT) fleet vehicles. The scope of work is outlined in the Request for Proposals (RFP). A successful Proposer shall meet the terms and conditions set forth in the document and all other attachments.

The RFP may be obtained at [www.ridencat.com/public-info/](http://www.ridencat.com/public-info/). Further information may be obtained from Kim Zimmerman, Transit Director at 833-433-6228.

All proposals must be received by 4:00 PM CST on September 17, 2021, at the address listed below. Proposals must be sealed and mailed or hand-delivered to City of Ottawa, Attn: City Clerk, 301 West Madison St. Ottawa, IL 61350. All proposals will be opened publicly and read aloud in Council Chambers at 4:00 PM CST on September 17, 2021. Late proposals will not be accepted.

The right is reserved to accept any proposal or part or parts thereof or to reject any and all proposals. Acceptance of any proposal is subject to concurrence by the Illinois Department of Transportation.

At minimum, City of Ottawa will require all Proposers to certify compliance with applicable Local, State, and Federal laws and regulations pertaining to third-party procurement. Such laws and regulations include, but are not limited to, references to non-discriminatory employment and business practices (Equal Employment Opportunity and Disadvantaged Business Enterprise provisions), benefited parties (prohibited interest of elected officials), and ineligible firms (suspension and debarment provisions). The general and specific requirements, conditions, and Scope of Work applicable for each Proposal submittal are contained in the Proposal solicitation package.

The RFP solicitation will be accomplished through a competitive Proposal in accordance with the provisions, requirements, and instructions set forth in this RFP. A contract will be offered to the most qualified, responsive, and responsible proposer submitting the best or highest ranked Proposal in compliance with the Proposal requirements, based on the results of the evaluation process utilized for Proposal Offers received in Proposal to the RFP solicitation.

Proposal submittals shall contain all required information and be identified and submitted in compliance with the RFP instructions, Scope of Work, and all Addenda issued in conjunction with the RFP solicitation. Failure to meet RFP submittal deadlines or to comply with RFP/Addenda instructions may disqualify a Proposal from further consideration. Any Proposal received after the Proposal submittal due date and time will not be considered. Proposal submittals will be returned to the Proposer, only upon receipt of written request.

All Proposal pricing must remain valid for a minimum period of ninety (90) calendar days following the Proposal due date.

Any contract resulting from these proposals is subject to financial assistance contract between City of Ottawa and U.S. Department of Transportation and/or the Illinois Department of Transportation. Funding is provided, whole or in part, by the Illinois Department of Transportation, Office of Intermodal Project.