



NORTH ADA COUNTY

FIRE & RESCUE DISTRICT

Commissioner Meeting June 12, 2017

Attendance:

Commissioners	Margaret Dimmick Mike Irvan (absent) Jeff Ramey
District Administrator	Shelley Young
Boise City Fire Marshal	Romeo Gervais
Asst. Fire Marshal	Ron Johnson
Capt. Inspector	Todd Callahan
Kuna Fire Chief	Perry Palmer

Call to Order: 16:00 Hours

APPROVAL OF MINUTES: Commissioner Meeting Minutes from May 8, 2017. Commissioner Ramey made motion to approve the Minutes noted above. Commissioner Dimmick second. No discussion. Roll call vote: Irvan (absent), Dimmick (yes), Ramey (yes). Motion carried.

APPROVAL OF BILLS: Check List Dated 6/12/17
Commissioner Dimmick made motion to approve the check list dated 6/12/17. Commissioner Ramey second. Discussion: Commissioner Dimmick asked DA Young if there is anything unusual to note regarding the check list. DA Young stated that the list contains nothing unusual. Roll call vote: Irvan (absent), Dimmick (yes), Ramey (yes). Motion carried.

GENERAL BUSINESS

Consideration To Declare Equipment Surplus (Lifepak AED's) – Shelley Young

The NACFR District has 3 Lifepak AED's that are older models and no longer of use to the District. District Administrator Young presented the equipment to the Board for consideration to declare it surplus. Commissioner Ramey made motion to declare the AED's as surplus. Commissioner Dimmick second. No Discussion. Roll Call Vote: Irvan (absent), Dimmick (yes), Ramey (yes). Motion carried.

DA Young stated that Chief Palmer of the Kuna Fire District was interested in acquiring the surplus AEDs for the Kuna Fire District. The Board agreed that donating the surplus equipment to the Kuna Fire District would serve the public interest. Therefore, Resolution #24 approving the donation of the equipment to the Kuna Fire District was read aloud by Commissioner Dimmick. Commissioner Ramey made motion to accept Resolution #24 as written. Commissioner Dimmick second. No Discussion. Roll Call Vote: Irvan (absent), Dimmick (yes), Ramey (yes). Motion carried.

Review Offers for Surplus from Other Government Entities – Vehicles/Apparatus/Equipment

The Board reviewed the offers from Other Government entities. Kuna Fire District is the only Government entity to make an offer on the 1993 Pierce Dash Engine (\$13,000) and the 2012 Ford Explorer (\$17,500). Offers on both vehicles were above suggested published value.

Commissioner Dimmick made motion to accept the high bid on the 1993 Pierce Dash Engine and the 2012 Explorer. Commissioner Ramey second. No discussion. Roll Call Vote: Irvan (absent), Dimmick (yes), Ramey (yes). Motion carried.

Bruneau Fire District made an offer of \$25/each for equipment lots #1-#5, for a total of \$125.00. Kuna Fire District made an offer of \$10/each on equipment lots# 4 and #5 for a total of \$20.00.

Commissioner Dimmick made motion to accept the high bid for all equipment lots. Commissioner Ramey second. No discussion. Roll Call Vote: Irvan (absent), Dimmick (yes), Ramey (yes). Motion carried.

PREVENTION DEPARTMENT UPDATE– Fire Marshal Romeo Gervais

Fire Marshal Gervais reviewed the information regarding Operational Permits and the expectation that the Operational Permits will be included in the Accela software process. There was brief discussion regarding the process and how much more efficient it will be for the applicant as well as Boise Fire Department. It will also relieve some duplication in effort on the administrative end. District Administrator Young agreed with FM Gervais that the process is much more streamline and much more efficient if done electronically. The down side is that fees for operational permits will no longer be income to NACFR. However, DA Young distributed a chart showing the dollar amounts generated each year from Operational Permits which is a small amount especially when weighed against the fact that the Boise Fire Prevention inspectors often have to do after-hours inspections for operational permits which generates an overtime cost for inspectors that is not recovered in the JPA agreement.

The NACFR Commissioners both agreed that having the operational permits be part of the Accela software upgrade is of great benefit to the citizens of the District and directed FM Gervais to proceed with including operational permits in the Accela upgrade.

Assistant Fire Marshal Ron Johnson and Captain Inspector Todd Callahan were present at the meeting to update the Board on the progress being made on the Accela project.

Consideration to place Burn Permits on the NACFR Website – District Administrator Young

Fire Marshal Gervais and District Administrator Young reviewed a prior conversation regarding having burn permits available electronically. DA Young would like to be able to direct citizens to the NACFR web site for a download of the burn permit appropriate for the District. Additionally, the Boise City burn

permit contains the same information and rules for burning as the NACFR burn permit. DA Young would like to suggest that a Burn Permit valid in Boise City and in the NACFR District be created. Fire Marshal Gervais agreed that a burn permit valid for both entities would be a good idea. Also, having it available on the web site is of benefit to the citizens of the District.

Assistant Fire Marshal Ron Johnson stated that part of the Accela software update will include the ability for citizens to access a burn permit on line. However, the Accela software will not be available for use until mid FY2018.

The consensus of the discussion was to wait until Accela can handle the new process. The NACFR District will continue to distribute burn permits via e-mail or in the administration office until the Accela software can be implemented.

The NACFR Board briefly discussed the Public Fireworks Display application from Boise Hawks Baseball club in addition to the Boise Music Festival applications.

DISTRICT BUSINESS

Review Boise City Fire JPA Contract for FY2018 – District Administrator Young

The Draft FY2018 Contract for Services with Boise City Fire Department was reviewed. DA Young Distributed a chart showing FY2017 amounts Vs. FY2018 amounts. There was brief discussion.

Commissioner Dimmick made motion to accept the FY2018 Annual Budget Addendum as written in the Summary & Detail. Commissioner Ramey second. No Discussion. Roll Call Vote: Irvan (absent), Dimmick (yes), Ramey (yes). Motion carried.

ACCESS FY2018 Budget (EMS JPA) – Commissioner Dimmick

A spreadsheet showing the ACCESS FY2018 proposed budget was distributed. Commissioner Dimmick briefly reviewed the information with those present. ACCESS is the JPA for EMS Services. The major change in the contract amount is due to an added training position. Commissioner Dimmick noted that in the future JPA Agreement negotiations the Board may wish to fold this cost into the contract.

Commissioner Ramey made motion to accept the proposed ACCESS FY2018 Budget. Commissioner Dimmick second. No discussion. Roll Call Vote: Irvan (absent), Dimmick (yes), Ramey (yes). Motion carried.

Boise River Flood Watch – Commissioner Dimmick

Commissioner Dimmick noted that the CFS had been dropped yesterday and today. Fire Marshal Gervais stated that he was present during a briefing on "Watch Areas" for flood issues, and there was nothing significant to note in the NACFR service area.

NEW BUSINESS

Commissioner Dimmick stated that she will be out of town the month of September 2017.

District Administrator Young asked the Board for direction on how to proceed with the sale of the surplus administrative vehicles that were not sold during the offering to other government entities in the state of Idaho.

The Board agreed that the pricing could be dropped on each vehicle. The 2001 Tahoe will be reduced to \$4000, and the 2008 Expedition will be reduced to \$9000.

In accordance with Idaho Code 31-1420, surplus that does not exceed \$10,000 in value may be sold without independent valuations, notice or competitive bids. Therefore, the vehicles will be listed on Craig's List or offered to the general public for the amounts noted above or best offer. The District Maintenance and Operations tech will arrange for lights, sirens and decals to be removed.

ADJORN: Commissioner Ramey made motion to adjourn. Commissioner Dimmick second. Motion carried. Meeting adjourned.

ADJOURN: 18:25 hours

Margaret Dimmick, Chair

Date