

Preparing for & Attending An  
**Equestrian Management Workshop**©

**EMW Mission is:**

To provide equestrian facilities with affordable training that equips instructors to build up their students physically, mentally, emotionally, socially, and spiritually.

**Focus of EMW:** To develop instructors with quality teaching techniques and proficiency as Equestrian Program Managers and leaders. EMW offers a gradient of training to meet the needs of people who only have entry-level knowledge; and then extends to highly advanced skills at the professional level in several areas. Included in a variety of workshops are English and Western equitation, Packing, Driving, Training, Equine First Aid and Spiritual Presentations using horses as illustrations (Knights for Christ). EMW trains instructors to be alert to opportunities to share the gospel through the avenue of quality horsemanship.

**Making The Most of Your Training**

Adapted from "Attention Summer Staff!" Steve James

1. **Be on time:** This is vitally important with the packed schedule. If a few minutes are wasted each class, it turns into wasted hours by the end of the week. Your time is too valuable for that.
2. **Be Prepared:** Bring your guidebook, assignment papers, pen and highlighter to each class. Come both physically (proper clothes) and emotionally prepared for each class.
3. **Take notes:** It will be nearly impossible to remember all the stuff you will be taught, so write things down that you can refer to later. You will need to put into practice the information covered.
4. **Review notes and study sheets daily:** Even with 5 minutes glancing over the information from the previous day, you'll remember the details more accurately and permanently.
5. **Check your attitude at the door:** Ask yourself, "Why am I here? What am I hoping to accomplish?" If you're here to ride horses or because you have to be, try to rethink your goals. You're here to serve the clients. Ask God to give you a servant's heart. "Arrogance and horses are incompatible." Unknown
6. **Strive for excellence:** It doesn't take much effort, will power or motivation to just go through the motions. But if you do that, you'll be wasting time and money, yours, your facility's and client's. Make a commitment to drain every ounce of learning you can. "Whatever you do, work at it with all your heart, as working for the Lord, not for men...It is the Lord Jesus Christ that you are serving" (Col. 3:23, 24)
7. **Take the initiative:** Don't be intimidated by others with more experience. The best thing about a workshop is what we can learn from each other. *All* have something to share.
8. **Have fun and pray:** Don't be stressed or overwhelmed by the amount of information you get during the week. You'll learn more when you're relaxed and having fun. God promises to give wisdom to all believers who ask for it. Take Him at His word. James 1:5

**Method of Certification:** EMW offers an intensive course (**a minimum of 55 hours in length**) that includes evaluations of skills, knowledge and experience in many areas including written, oral and practical skill demonstrations, student teaching (riding & ground) and interpersonal skills. Certification will be given at the workshop only after requirements are met. Multiple levels may be achieved at one workshop if requirements are met.

**Assistant Instructors 5 levels** (Min. 16 years of age)

**Instructors 9 levels with 8 sub-levels** (Minimum 18 years of age, 21 for Equestrian Managers)

**Specialty Instructors** – Advanced training in specialty areas. Must attend a specialty workshop for each specialty desired. Age limits vary according to the specialty.

Currently available: Packing Instructor, Equine First Aid Specialist, Equine Behaviorist, Driving Instructor, Emergency Medical Manager, Knights for Christ.

**Re-certification:** Is done on a yearly basis. A reminder will be sent out with renewal requirements. If we do not receive your renewal or are unable to contact you your certification will be dropped and you will lose the rights to use the copyrighted materials. Please be sure to let us know updated contact information.