

Enrollment Policy/Procedure

We strongly encourage any family who thinks their child(ren) may, in the future, need space in our child care program to complete an application form to place their child's name on the wait list (in-district or out-of-district). Most families put their child's name on the wait list many years in advance, often before or right after birth. **The centre's wait list is administered on a first come, first served basis only.**

Frankland Day Care Centre operates under the same boundaries as Frankland Community School. Therefore, if you do not live within the Frankland Community School district you are not eligible to attend our day care for Junior or Senior Kindergarten. A list of the streets which are considered in-district for the school can be found on the Toronto District School Board website (www.tdsb.on.ca).

In February we survey our current families as to their childcare needs for the fall. In March we begin offering spaces in all of our programs to applicants. Families with siblings already attending the day care are given first priority. Once it has been determined how many spaces will be available in the kindergarten program, telephone calls will be made, or emails sent, offering a space. Families will be given a period of time to accept or deny the space. If a family accepts the space offered a deposit of \$300 is required in order to hold that space, this includes a \$50.00 non-refundable administration fee. If a family denies the space but would like to remain on the wait list for the current school year or year after, they will be placed at the end of the wait list.

Spaces for grade one will depend on the current enrolment in our school age programs in any given year. Priority will be given to children currently enrolled in the FDK B&A program, followed by families with siblings enrolled in the centre. If there are not enough spaces for all of the children enrolled in the before and after care program then all children will be placed on a wait list which will be administered based on the order of the original application/registration form was received from each family.