

**TOWN OF NEW LEBANON**

**RESOLUTION # 3, 2020**

**SALARIES AND WAGES FOR ALL ELECTED AND APPOINTED TOWN OFFICERS AND EMPLOYEES  
& SETTING OF MILEAGE REIMBURSEMENT RATE**

**JANUARY 2, 2020**

At the Annual Organizational Meeting of the New Lebanon Town Board, held at the New Lebanon Town Hall, 14755 NYS Route 22, New Lebanon, New York, duly called and held on the 2<sup>nd</sup> day of January 2020, the following Resolution was proposed and seconded:

Resolution by \_\_\_\_\_

Seconded by \_\_\_\_\_

***Salaries and Wages for all Elected and Appointed Town Officers and Employees & Setting of Mileage Reimbursement Rate***

BE IT RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following annual salaries for elected officials for the year 2020 to be paid biweekly:

|                              |               |
|------------------------------|---------------|
| Town Councilmembers          | \$4,000 each  |
| Town Supervisor & Bookkeeper | \$22,772      |
| Town Clerk                   | \$35,000      |
| Highway Superintendent       | \$64,840      |
| Tax Collector                | \$10,812      |
| Town Justices                | \$11,259 each |

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following annual salaries and hourly wages for appointed officials and employees for the year 2020 to be paid biweekly:

|  |   |
|--|---|
| Assessor   | \$27,578 annual salary  |
| Assessor's Clerk                                 | \$13.39/hour (5 hrs/wk) (max \$3,482/yr)  |
| CEO/ZEO/Building Dept. Administrator             | \$53,560 annual salary (\$25.75/hr X 40 hrs/wk)<br>(12 hrs/wk ZEO; 12 hrs/wk CEO; 16 hrs/wk Bldg. Dept. Adm.)   |
| Deputy Code Enforcement Officer                  | \$20.60/hour (10 hrs/wk) (max \$10,712/yr)  |
| Planning Clerk                                   | \$13.39/hour (5 hrs/wk) (max \$3,482/yr)  |
| ZBA Clerk  | \$13.39/hour (5 hrs/wk) (max \$3,482/yr)  |
| Building Dept. Clerical Work                     | \$13.39/hour (10 hrs/wk) (max \$6,963/yr)   |
| Animal Control Officer                           | \$5,685 annual salary   |
| Town Constable                                   | \$4,620 annual salary (\$35/hour X 11 hours/mo)   |
| Court Clerk                                      | \$14.94/hour (30 hrs/wk) (max \$23,306/yr)  |
| Deputy Court Clerk                               | \$13.91/hour (30 hrs/wk) (max \$21,700/yr)  |
| First Deputy Town Clerk                          | \$14.00/hour (27 hrs/wk) (max \$19,656/yr)  |
| Clerical starting rate                           | \$13.00/hour  |
| Park/Grounds/Bldg Maintenance Co-Superintendents | \$15.00/hour returning employees &<br>\$13.50/hour new employees (27 hrs/wk total split between buildings and<br>park – total is for all positions, both co-superintendents and park<br>maintenance staff) (max \$21,060) |
| Park Maintenance Staff                           | \$12.00/hour  |

Highway Department Employees:

|  |   |
|--|---|
| Equipment Operator/Mechanic                                  | \$18.00 to \$25.00 per hour at the discretion of the Highway Superintendent   |
| Summer Youth Program Staff (seasonal):                       |   |
| Camp/Program Director:                                       | \$10,000/season   |
| The rates for the Summer Youth Program staff are as follows: |   |
| Assistant Program Director                                   | \$16.25/hour if returning; \$15.00/hr for new hires (\$5,200 max.)  |
| Aquatics Director  | up to \$20.00/hour (\$3,000 max.)   |
| Counselors   | range \$10.00 to \$14.00 per hour*  |
| Counselors in Training                                       | \$7.00/hour (3 maximum)   |
| Water Safety Instructor Aide Only                            | range \$10.00 to \$14.00 per hour   |
| Lifeguard Only   | \$20.00/hour  |
|  | (Max. season total for all non-Director positions \$37,500)   |
|  | (*Counselors' rates are based on number of years working at the program and number of approved certificates (.15 cents per hour for each certificate and for each year) ) |
| Bus Driver   | See Below   |

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon fixes the following contractual obligations for the appointed officials and employees noted for the year 2020 to be paid by monthly submission of vouchers unless stipulated otherwise:

|                         |  |
|-------------------------|--|
| Accountant for the Town | \$13,200 annual per agreement (\$1,110/mo) |
| Attorney for the Town   | As needed rate(s) per agreement/proposal   |
| Engineer for the Town   | As needed rate(s) per agreement/proposal   |
| Town Historian          | \$750 annually with quarterly payments     |
| Bus Driver (SYP)        | \$250 per driver per trip                  |

BE IT FURTHER RESOLVED THAT the Town Board of the Town of New Lebanon sets the following mileage rate for reimbursement to town officials and employees for 2020 when applicable:

\$0.575 per mile.

Upon the question of the foregoing Resolution, the following Town Board Members voted "Aye" or "Nay" for said Resolution:

Roll Call Vote:

|                                |       |
|--------------------------------|-------|
| Councilmember Norman Rasmussen | _____ |
| Councilmember Deborah Gordon   | _____ |
| Supervisor Tistrya Houghtling  | _____ |
| Councilmember Jesse Newton     | _____ |
| Councilmember John Trainor     | _____ |

The Resolution, having been approved by a majority vote of the Town Board, was declared duly adopted by the Supervisor of the Town of New Lebanon.

Dated: January 2, 2020

Marcie Robertson  
New Lebanon Town Clerk