



AGENDA
ANNUAL ORGANIZATIONAL MEETING
NEW LEBANON TOWN BOARD
January 2, 2020

7:00 p.m. Call to Order

- Moment of Silence
- Flag Salute
- Emergency Exits

CERTIFICATES OF APPRECIATION

PRIVILEGE OF THE FLOOR

RESOLUTION #1, 2020 ~ APPOINTMENTS

- ◆ *Accountant for the Town*
- ◆ *Attorney for the Town*
- ◆ *Engineer for the Town*
- ◆ *CEO/ZEO/Building Department Administrator*
- ◆ *Deputy CEO/ZEO*
- ◆ *Planning/Zoning & Building Department Clerk*
- ◆ *Planning Board Member (7-year term)*
- ◆ *Planning Board Chairman*
- ◆ *Zoning Board of Appeals Member (5-year term)*
- ◆ *Zoning Board of Appeals Chairman*
- ◆ *Conservation Advisory Council Member (3 @ 2-year term)*
- ◆ *Ethics Board Member (5-year term)*
- ◆ *Assessor's Clerk*
- ◆ *Animal Control Officer*
- ◆ *Town Constable*
- ◆ *Court Clerk*
- ◆ *Deputy Court Clerk*
- ◆ *Recreation Commission Member (7-year term)*
- ◆ *Recreation Commission Chair*
- ◆ *Recreation Commission Members (2 vacancies to fill)*
- ◆ *Park/Grounds & Building Maintenance Co-Superintendents*
 - ◆ *Maintenance Staff to be determined by Co-Superintendents*
- ◆ *SYP Camp Director*
 - ◆ *SYP Staff to be determined by Camp Director*
- ◆ *New Lebanon Representative to Columbia County Traffic Safety Council*
- ◆ *New Lebanon Emergency Management Coordinator*

RESOLUTION #2, 2020 ~ APPOINTMENT OF CLEANING SERVICE

APPOINTMENTS BY OTHER THAN TOWN BOARD:

- ◆ *Deputy Town Supervisor (by Town Supervisor)*
- ◆ *Town Historian (by Town Supervisor)*
- ◆ *First Deputy Town Clerk (by Town Clerk)*
- ◆ *Deputy Registrar (by Registrar)*

RESOLUTION #3, 2020 ~ SALARIES AND WAGES FOR ALL ELECTED AND APPOINTED TOWN OFFICERS AND EMPLOYEES & MILEAGE REIMBURSEMENT RATE

ELECTED OFFICIALS:

- ◆ **Councilmembers**
- ◆ **Town Supervisor & Bookeeper**
- ◆ **Town Clerk**
- ◆ **Highway Superintendent**
- ◆ **Tax Collector**
- ◆ **Town Justices**

APPOINTED OFFICIALS AND EMPLOYEES

- ◆ **Assessor**
- ◆ **Assessor's Clerk**
- ◆ **Code/Zoning Enforcement Officer & Building Department Administrator**
- ◆ **Deputy Code/Zoning Enforcement Officer**
- ◆ **Planning Clerk**
- ◆ **Zoning Board of Appeals Clerk**
- ◆ **Building Department Clerk**
- ◆ **Animal Control Officer**
- ◆ **Town Constable**
- ◆ **Court Clerk**
- ◆ **Deputy Court Clerk**
- ◆ **First Deputy Town Clerk**
- ◆ **Clerical Starting Rate**
- ◆ **Park/Grounds & Building Maintenance Co-Superintendents**
- ◆ **Maintenance Staff**
- ◆ **Highway Department**
 - ◆ **Equipment Operator/Mechanic**
- ◆ **Summer Youth Program Camp Director**
 - ◆ **Camp/Program Director**
 - ◆ **Assistant Program Director**
 - ◆ **Aquatics Director**
 - ◆ **Counselors**
 - ◆ **Counselors in Training**
 - ◆ **Water Safety Instructor Aide Only**
 - ◆ **Lifeguard Only**
 - ◆ **Bus Drivers**
- ◆ **Accountant for the Town**
- ◆ **Attorney for the Town**
- ◆ **Engineer for the Town**
- ◆ **Town Historian**
- ◆ **Bus Driver (SYP)**

MILEAGE REIMBURSEMENT RATE FOR TOWN OFFICIALS/EMPLOYEES

TOWN BOARD COMMITTEES (BY SUPERVISOR):

- ◆ ***Assessor***
- ◆ ***Building Department***
- ◆ ***Business & Economic Development***
- ◆ ***Conservation Advisory Council & Environmental Management Council***
- ◆ ***Fire, Law Enforcement & Emergency***
- ◆ ***Highway***

- ◆ *Historian & LVHS*
- ◆ *Justice Court/Constable*
- ◆ *Buildings, Parks & Recreation*
- ◆ *Seniors*
- ◆ *Volunteers*
- ◆ *Project Management*

RESOLUTIONS:

- ◆ **#4, 2020 ~ ESTABLISHMENT OF REGULAR MEETINGS AND DESIGNATION OF OFFICIAL NEWSPAPER**
- ◆ **#5, 2020 ~ DESIGNATION OF DEPOSITORIES & AUTHORIZATION FOR CHECK SIGNING & TRANSFERRING OF FUNDS**
- ◆ **#6, 2020 ~ DESIGNATION OF PETTY CASH FUNDS**
- ◆ **#7, 2020 ~ HIGHWAY WORK WITH TOWNS OF CANAAN, CHATHAM, AND STEPHENTOWN**
- ◆ **#8, 2020 ~ SANDING PLACES OF PUBLIC ASSEMBLY**
- ◆ **#9, 2020 ~ SUMMER YOUTH PROGRAM RATES**
- ◆ **#10, 2020 ~ DESIGNATION OF VOTING DELEGATE AND ALTERNATE FOR BUSINESS SESSION OF THE NEW YORK STATE ASSOCIATION OF TOWNS**
- ◆ **SET ANNUAL AUDIT MEETING (*no later than January 20th*)**

ANNOUNCEMENTS:

- ◆ Town Board Regular Monthly Meeting – Tuesday, January 14th @ 7pm @ Town Hall
- ◆ Annual Audit Meeting

OTHER:

- ◆ ICE SKATING RINK
- ◆ HISTORIAN FURNITURE & COMPUTER
- ◆ ETHICS COMPLAINT
- ◆ BUILDING DEPARTMENT AUTONOMY
- ◆ BUSINESS & ECONOMIC DEVELOPMENT COMMITTEE
- ◆ ZONING RE-WRITE COMMITTEE

PRIVILEGE OF THE FLOOR:

ADJOURNMENT: