MINUTES OF THE SPECIAL MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON DECEMBER 13, 2019

Present:  Margaret Robertson, Interim Supervisor
          Kevin Smith Sr., Councilmember
          Jesse Newton, Councilmember
          Mark Baumli, Councilmember

Absent:  Norman Rasmussen, Councilmember

Recording Secretary: Tistrya Houghtling, Town Clerk

Others Present: None

CALL TO ORDER:
  The meeting was called to order at 9:04 a.m. by Interim Supervisor Robertson.

TOWN INSURANCE:
  Interim Supervisor Robertson stated that she was so focused on the crime bond thing that she completely forgot to do the regular town insurance.

  Councilmember Baumli made a motion to accept the insurance quote of $25,855.97 and to authorize Interim Supervisor Robertson to execute any necessary documents.
  Councilmember Smith seconded that motion.

Roll Call Vote:
  Councilmember Rasmussen - Absent
  Councilmember Smith - Aye
  Interim Supervisor Robertson - Aye
  Councilmember Newton - Aye
  Councilmember Baumli - Aye

NYS RETIREMENT:
  Interim Supervisor Robertson stated that the retirement ended up being almost $5,000 more than what we had estimated. Town Clerk Houghtling stated that we need to take $4,096 from contingency, doing the budget amendment at the year end meeting. She stated that $1,117 has to go into DA-9010.8 and $2,979 has to go into A-9010.8

  Councilmember Newton made a motion authorizing Interim Supervisor Robertson to pay the NYS Retirement voucher on an interim basis in the amount of $64,596 with $46,979 coming from A-9010.8 and $17,617 coming from DA-9010.8. Councilmember Baumli seconded that motion.
ORGANIZATIONAL MEETING:
Councilmember Baumli made a motion to schedule an Organizational Meeting for January 2, 2020 at 7:00 p.m. Councilmember Smith seconded that motion. The motion passed unanimously (Councilmember Rasmussen absent).

DRYER AND FRIDGE FOR HIGHWAY GARAGE:
Councilmember Smith stated that he got two verbal quotes for the fridge and dryer. The dryer from Home Depot is $599 and from Ward Hatch Mechanical is $520. The fridge from Home Depot is $999 and from Ward Hatch Mechanical is $671.

Councilmember Smith made a motion to purchase the dryer from Ward Hatch Mechanical in the amount of $520 and to purchase the fridge from Ward Hatch Mechanical in the amount of $671 to be paid from DA-5132.2. Councilmember Baumli seconded that motion.

ADJOURNMENT:
A motion was made by Councilmember Smith and seconded by Councilmember Newton to adjourn the meeting at 9:17 a.m.

Respectfully submitted,

Tistrya Houghtling
New Lebanon Town Clerk