

**MINUTES OF THE ANNUAL YEAR END AUDIT MEETING OF
THE TOWN BOARD OF THE TOWN OF NEW LEBANON
HELD ON JANUARY 17, 2018**

Present:

**Colleen Teal, Supervisor
Mark Baumli, Councilmember
Jesse Newton, Councilmember
Kevin Smith Sr., Councilmember
Norman Rasmussen, Councilmember**

Recording Secretary: Tistrya Houghtling, Town Clerk

Others Present: Marsha Robertson, Deputy Town Clerk
Cynthia Creech, Court Clerk
Jack Nevers, Town Justice
Tammie Darcy, Tax Collector

CALL TO ORDER:

The meeting was called to order at 5:03 p.m. by Supervisor Teal.

AUDIT OF BOOKS:

Justice Court:

The books of the Justice Court, Judge Jessica Byrne and Judge Jack Nevers, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

Town Clerk:

The books of the Town Clerk, Tistrya Houghtling, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

Tax Collector:

The books of the Tax Collector, Tamara Darcy, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

Planning and Building Department:

The books of the Planning and Building Department, Cissy Hernandez, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

Chief Fiscal Officer:

The books of the Chief Fiscal Officer, Colleen Teal, were audited and found to be in order. The audit report is on file in the office of the Town Clerk.

ADJOURNMENT:

A motion was made by Supervisor Teal and seconded by Councilmember Smith to adjourn the meeting at 6:52 p.m.

Respectfully submitted,

Tistrya Houghtling
New Lebanon Town Clerk