

## **How to obtain an uncertified copy for genealogy records:**

What records are available for genealogy?

- ◆ Birth Certificates – if on file for at least 75 years and the person whose name is on the birth certificate is known to be deceased;
- ◆ Death Certificates – if on file for at least 50 years;
- ◆ Marriage Certificates – if on file for at least 50 years and the bride and groom are *both* known to be deceased.

What are the fees?

The standard fee for a genealogy copy is \$22.00. This includes the search and either a copy of the record or a “no record” report. The fee applies separately to each record requested. For example, the fee for a birth, marriage and death record for one person would be \$66.00.

Complete *General Information and Application For Genealogical Services*

Submit application and a check for \$22.00 per copy made payable to: *New Lebanon Town Clerk* to:

New Lebanon Town Clerk  
P.O. Box 328  
New Lebanon, NY 12125

*\*Make sure you have included the address where you want the certificate sent.*