

CAC Meeting, December 1, 2010

Attendees: Trina, David, Craig, Damon. Absent: Anna, Kevin

4:45pm Call to order by Trina

Trina makes corrections to minutes: Land use Survey (LUS) to Natural Resource Inventory (NRI), Town Council to Town Board

Referendum on Dec 11th is to request \$715,000 for Town Hall Renovation and Reconstruction

David moves to accept previous minutes with corrections, Craig seconds, all in favor

Consideration of the Comprehensive Plan begins with discussion of how to approach the Town with recommendations from the Plan. Agreement to generate recommendations that overlap with CAC charge(s), e.g. Open Space Inventory (OSI) and Natural Resource Inventory (NRI) was reached. [These recommendations could form the foundation of additions/subtractions to current zoning ordinance update].

Agreement that all efforts of the CAC from this point forward should be applied to completing the OSI and NRI charges. The maps and some of the text from the Town Comprehensive Plan can provide resources for these efforts, as can other documents such as the Habitat Assessment Guidelines for the Town of Milan (Trina will email to CAC), the Conservation Advisory Councils and Boards of Westchester County document, etc.

CAC members will review this last document at

Specifically the sections detailing the NRI process (pp 14-16)

An out-of-print NYSDEC called Natural resource Inventory details this process.

NRI= collecting, field checking and mapping locally-relevant data: topography, geology, soils, surface and ground water, land use, vegetation, wetlands, and wildlife. Most of these maps already exist in the Comprehensive Plan. Trina will check with Clark Engineering to assess their relative accuracy in order to establish the appropriate level of "field checking" necessary to use these documents in the OSI and NRI.

Discussion of community education program will follow initiation/completion of OSI & NRI.

Need to check with Town Regarding liability for any CAC-sponsored events/activities, e.g. if a field survey is being done by CAC members, and/or their proxies, and/or community volunteers, is it necessary that they carry insurance?

Trina will send draft of the CAC Annual Report to CAC members, using the minutes of previous meetings as a foundation

Timeline of next steps:

Trina will talk with Clark Engineering re: maps

Check CD from Hudsonia (Karen Strong) to see if the NYSDEC document is there, if so, will email to CAC, if not, will charge Damon with contacting DEC or electronic copy

Email the Milan .pdf

Set date for initiation of OSI/NRI documentation

Craig will remind CAC to check the Westchester EMC document

David will inquire of colleague at Antioch College regarding what level of expertise is necessary for someone to assist in these studies

Next meeting set for Wednesday February 2, 2011, 4:30-6:00pm, at SEC at Darrow School

6:05 David move to adjourn, Trina seconds, all in favor.