

# ARCHITECTURAL CHANGE APPLICATION

C/O J&L Property Management, Inc  
10191 W. Sample Rd. #203  
Coral Springs, FL 33065

## **REQUIREMENTS FOR SUBMISSION OF ARB FORMS**

Work cannot be started until you receive a signed copy of the approved ARB form. You must include one (1) copy of all of the below information WITH your architectural request or it will not be approved.

**DO NOT SUBMIT ANY DOCUMENTS SEPERATELY. PLEASE WAIT UNTIL YOU HAVE ALL OF THE DOCUMENTS BELOW AND THEN SUBMIT YOUR APPLICATION. INCOMPLETE APPLICATIONS WILL NOT BE REVIEWED.**

### **OWNER INFORMATION:**

- Complete ARB form – Fill in each box indicating colors, materials and proposed work
- Indemnity Letter - **NOTARIZED**
- A picture of the items that will be installed (Windows, doors, paint samples etc.)

### **CONTRACTOR INFORMATION:**

- A copy of the Contract (does not have to show the price)
- A copy of the Contractor's Insurance (*Made out to the Association, c/o J&L – our address*)
- Workers Comp or Exemption Form
- A copy of the Contractor's License
- A copy of the property Survey or a Site Plan indicating where and what the improvements are (If applicable)

The above referenced “permit/construction type” of drawings should be copies of the same set of drawings that will be submitted to the City Building and Zoning Department for a building construction permit. One set should be signed and sealed by the Engineer and/or Architect of record for our records.

**Documents can be returned to Veronica Cruz via Fax, Email or Mail**

Email: Veronica@jlpropertymgmt.com

Fax: (954) 753-1210 – Please keep in mind that pictures are not very clear when faxed

Mail: J & L Property Management, Inc.  
10191 West Sample Road, Suite 203  
Coral Springs, FL 33065

## Architectural Review Board Form

ASSOCIATION NAME: **JACARANDA POINTE HOA**

Homeowner Name: \_\_\_\_\_ Email: \_\_\_\_\_

Address: \_\_\_\_\_ Phone#: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ License #: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

	List Materials To Be Used:	Type/Style:	Color:
Roof:		Barrel <input type="checkbox"/> Flat <input type="checkbox"/>	
Paint Exterior Walls:			
Fascia:			
Patio Screen Encl:			
Privacy Fence:			
Driveway/Walk:			
Shutters:	# of Shutters: _____		
Windows	# of Windows: _____	Colonial <input type="checkbox"/> Non-Colonial <input type="checkbox"/>	
<i>Colonial style windows are restricted to the ground floor windows only.</i>			
Doors:	# of Doors: _____		
Exterior Lamp/Light shade:			Black <input type="checkbox"/> Bronze <input type="checkbox"/> White <input type="checkbox"/>

**OFFICE USE ONLY**

The Architectural Drawings for Improvements on the above lot have been reviewed by the Architectural Control Board and have been:

\_\_\_\_\_ Approved \_\_\_\_\_ Approved with Comments \_\_\_\_\_ Denied

Comments: \_\_\_\_\_

\_\_\_\_\_ Date \_\_\_\_\_  
 Chairman/Committee Member

# INDEMNITY LETTER

\_\_\_\_\_  
(Unit Owner Name)

Date: \_\_\_\_\_

To Whom It May Concern:

I, the undersigned, agree to indemnify and hold **JACARANDA POINTE HOA** from any and all liability, defense costs, including attorney fees and all other fees incidental to defense, loss or damage **JACARANDA POINTE HOA** may suffer as a result of claims, demands, costs or judgments against it arising from the work.

\_\_\_\_\_  
(Signature of Owner)

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
(Print Name of Owner)

\_\_\_\_\_  
City, State, Zip

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## ACKNOWLEDGEMENT

STATE OF FLORIDA,  
COUNTY OF \_\_\_\_\_

Before me personally appeared \_\_\_\_\_ to me well known and known to me to be the person described in and who executed the foregoing instrument, and acknowledged to and before me that \_\_\_\_\_ executed said instrument for the purposes therein expressed.

\_\_\_\_\_  
NOTARY PUBLIC – STATE OF FLORIDA

\_\_\_\_\_  
MY COMMISSION EXPIRES

Jacaranda Pointe H.O.A.  
9631 N W 8 Circle  
Plantation, Fl. 33324

Architectural review board meeting: 12/18/2013.

The following Benjamin Moore exterior expressions colors have been approved by the ARB of Jacaranda Pointe. All materials are to be purchased from Benjamin Moore only and in satin sheen. The garage door is to be painted in the same color as the walls or body of the structure (or it may be painted white). The fascia, round vents, window casings and any stucco banding is to be painted Accent 1. The front door and side light may be painted the Accent 2 (or it may be painted white). There will be no mixing of base to accent colors or vice versa; the homeowner must use the approved complementary color scheme. These are the following approved paint codes:

Color Name	Structure	Accent 1	Accent 2
Collector's Item	AF-45	1038	2103-40
Lambskin	OC-3	1033	AF-720
Jicama	AF-315	OC-85	985
Old Country	OC-76	2110-70	AF-245
Stone Hearth	984	2142-60	2130-20

Adjacent homes can not be painted the same color scheme. Homeowners may also choose to keep their existing color scheme.

**JACARANDA POINTE**  
**APPROVED ROOF TILES**

**FLAT TILE – WHITE THROUGH AND THROUGH**



**CONCRETE BARREL TILE – WHITE**

