

# UUCGT Board of Trustees MINUTES

Wednesday, July 15, 2020 – 7:00 pm

(Via Zoom)

Convene - Candle lighting and bell

Opening words – Pat Light

Extended Check In-A bit about yourself and what brings you to this work.

Board Covenant

Formal business meeting

1. Approval of Agenda – additions or deletions **None**
2. Consent Agenda **MOTION TO APPROVE Consent Agenda PASSED**
  - a. Minutes from June 17 meeting
  - b. Average Weekly Attendance Report June
3. Election of Officers: **by consensus Tom, Barb and Karl will continue in their roles as Vice President, Secretary and Treasurer, respectively. We will meet for discernment on the President role next Wed. July 22 at 7pm.**
  - a. President: TBD
  - b. Vice President: Tom
  - c. Secretary: Barb
  - d. Treasurer: Karl
4. Review of Board operations
  - a. Meeting schedule: **Board consensus is the following:**
    - i. How often:
      - Primary monthly meeting, time target 1-½ hours
      - additional meeting as needed for discernment, time target 1 hour
    - ii. Content:
      - Full agenda for the monthly regular meeting, and a limited discernment agenda with 1-2 items for deeper discussion.
    - iii. Dates:
      - 2nd Wed at 7pm for primary Board Meeting
      - 4th Wed at 7pm for discernment meeting, as needed
      - NOTE: Aug 22 and 23: workshops and Sunday Service re new minister

- b. Governance Documents (see <https://www.uucgt.org/about-us/our-governance/>)
  - i. Bylaws
  - ii. Manual on Board and Committees
  - iii. Staff Resources Manual
- c. Key committees
  - i. Staff Resources
  - ii. Finance
  - iii. Policy
  - iv. Social Justice
- d. To Do List – sample attached in Tom’s Board meeting email
  - need to update website Board members (Tom will let Guy know)
  - Zoom for next week’s meeting (Tom will arrange)

5. Appointments needed

- a. Staff Resources-President usually appointed (**tabled to next week’s meeting**)
- b. Confirm members of Safe Congregation Team Pat Light, Judy Myers, Betsy Hammerberg; Rev. Cathy ex officio **MOTION TO APPROVE PASSED**

6. Report from Staff Resources Committee-Pat Light

- a. Guy Molnar is our new office administrator
- b. Alison Ernst is now promoted to Director of Adult Education
- c. Claire is assisting Betsy with youth RE

Member Comment: Pam Hendrick- Regarding moving Sunday service to earlier time, this will not happen this year. The Sunday Services Committee will re-evaluate next year.

Adjournment

Next Meeting – Thursday, July 23, 7pm for discernment on Board President position