



## NWSEO CARES PROGRAM

### Form to Request Funds for a NOAA Office (NWS, AOC, AOML, NESDIS, OGC)

**Instructions:** Completion of this Request Form including approval from NWSEO Executive Council will begin the review process to provide funds for a NOAA Office (NWS, AOC, AOML, NESDIS, OGC). The Chief Financial Officer will not proceed without this approved request form and any further requested documentation.

**NOAA Office Contact Name:** \_\_\_\_\_

**NOAA Office phone number and email:** \_\_\_\_\_

**NOAA Office mailing address:** \_\_\_\_\_  
\_\_\_\_\_

**Complete and Provide the Requested Information:**

**Reason for the donation:**  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Amount requested:** \_\_\_\_\_

**Date Funds are Needed:** \_\_\_\_\_

**Proceeds are to be Given:** \_\_\_\_\_ **Donation Amount:** \_\_\_\_\_

**Review and Approval Sign-Off & Routing:**

\_\_\_\_\_  
NWSEO National President

\_\_\_\_\_  
Date

\_\_\_\_\_  
NWSEO Executive Vice President

\_\_\_\_\_  
Date

\_\_\_\_\_  
NWSEO Secretary/Treasurer

\_\_\_\_\_  
Date

\_\_\_\_\_  
NWSEO Chief Financial Officer

\_\_\_\_\_  
Date