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**Long-time NWSEO Steward and Member Tim Shy Needs Medical Leave Donations  
You Can Help with the Voluntary Leave Transfer Program**

(June 19, 2015) Tim Shy, a meteorologist and the NWSEO steward at WFO Albuquerque is in need of medical leave donations. Tim is suffering from a fast-starting brain cancer, glioblastoma. Tim is a long-time member of NWSEO and many of our membership know him from his dedication to his work and attendance at the National NWSEO conventions.

NWSEO Members have always been generous with annual leave donations for co-workers in need. If you are interested in donating leave for Tim Shy, you may complete the 630A Form at this link:

[http://www.opm.gov/Forms/pdf\\_fill/opm630a.pdf](http://www.opm.gov/Forms/pdf_fill/opm630a.pdf)

Please make sure the form is signed by you and that Tim Shy is named as the recipient and then submit it to your ASA.

**Here are a few facts about donated medical leave and the Voluntary Leave Transfer Program that you might find beneficial if you are considering donating leave or if you are in need of donated leave time:**

OPM regulates that only annual leave may be donated. You cannot donate sick leave. Leave donors can specify a member of the Leave Donor Program whom they'd like to receive their donated leave time by completing form complete form [OPM-630A](#).

Any leave that is not used is returned back to the donor.

A person does not have to wait until their leave is exhausted before applying to be a recipient of the Leave Transfer Program. They must present medical documentation showing they anticipate that they will be on unpaid status for at least 24 hours.

Before a person can accept any donated leave, they must complete the required paperwork, have it processed, and receive notification that they are accepted as a recipient of the Leave Transfer Program. It can take two weeks to process the paperwork, so applicants should apply as soon as they realize the condition is expected to exhaust their leave.

Department of Commerce leave rules come straight from OPM. There are no agency specific rules.

If you would like to learn more about the Leave Transfer Program, including a full list of participants, visit: [http://www.wfm.noaa.gov/payroll/leavedonor\\_info.html](http://www.wfm.noaa.gov/payroll/leavedonor_info.html)

If you know of an NWSEO member in need of a medical leave donation and would like us to inform members on the NWSEO.org website, please have them contact NWSEO at [mediarelations@nwseo.org](mailto:mediarelations@nwseo.org).

NWSEO thanks you for your generosity and care!

For additional information, please visit:

[http://hr.commerce.gov/Practitioners/CompensationAndLeave/DEV01\\_006149](http://hr.commerce.gov/Practitioners/CompensationAndLeave/DEV01_006149)

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