

AGENDA
HANCOCK COUNTY REGIONAL SOLID WASTE
October 14, 2019 at 8:30 a.m.
City of Bay St. Louis Conference Room
Bay St. Louis, MS

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Recognition or Comments
5. Board of Director Comments
6. Hancock County Solid Waste Enforcement Officer Report
7. **Consent Agenda**
 - A. Motion to Approve minutes dated September 9, 2019.
 - B. Motion to approve docket dated October 14, 2019 in the amount of \$265,885.26.
 - C. Motion to Accept Statement of Revenue and Expense and Balance Sheet dated for September 17, 2019.
 - D. Motion to request to publish Solid Waste Budget for 2019-2020 year.
 - E. Motion to spread on minute's advertisement for Bank Depositories.
8. Engineer Report
9. Administrator Report
 - a. Bid Opening for Bank Depositories
 - b. Change meeting date November 11, 2019 due to Holiday (Veterans Day) to ?
10. Attorney Report
 - A. Adjourn

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
September 9, 2019**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its regular meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

Call to Order

The scheduled meeting of the Board of Directors convened at 8:30 A.M. September 9, 2019 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members present at the start of the meeting were Mike Smith, Mike Reso, Tommy Schafer, Eddie Favre, Jeffrey Reed, Mike Favre and Jeremy Burke.

Board Attorney Heather Smith was present
Dawn Malley representing Compton Engineering, Administrator was present.

It was determined there was a quorum and the following proceedings were held.

MOTION TO APPROVE MINUTES DATED AUGUST 12, 2019

Motion was made by Director Mike Smith seconded by Director Mike Favre to approve minutes dated August 12, 2019.

The following roll call vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Greg Shaw

Motion was declared carried.

ORDER TO APPROVE DOCKET DATED SEPTEMBER 9, 2019

Motion was made by Director Mike Smith seconded by Director Mike Favre to approve the docket dated September 9, 2019 in the amount of \$278,341.98.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Eddie Favre, Jeffrey Reed and Mike Favre.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
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September 9, 2019**

VOTING NAY: None

ABSENT AND NOT VOTING: Director Greg Shaw

Motion was declared carried. A copy of the docket is attached hereto as Exhibit A.

**MOTION TO ACCEPT THE STATEMENT OF REVENUE AND EXPENSE SHEET
AND BALANCE SHEET DATED AUGUST 20, 2019**

Motion was made by Director Mike Smith seconded by Director Mike Favre to accept the Statement of Revenue and Expense Sheet and Balance Sheet dated for August 20, 2019.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Greg Shaw

Motion was declared carried. A copy of the sheet is attached hereto as Exhibit B.

MOTION TO APPROVE BUDGET AMENDMENT NO. 2 FOR 2018-2019

Motion was made by Director Mike Smith seconded by Director Mike Favre to approve the Budget Amendment No. 2 for 2018-2019.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Greg Shaw

Motion was declared carried. A copy of the budget amendment is attached hereto as Exhibit C.

**MOTION TO APPROVE THE CONTINUATION OF THE PLACEMENT AND
FUNDING OF TWO (2) 30YD ROLLOFF DUMPSTERS FROM WASTE
MANAGEMENT AT KING LANDFILL SITE**

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
September 9, 2019**

Motion was made by Director Mike Reso seconded by Director Mike Favre to continue of the placement of two (2) 30yd Rolloff dumpsters at King Landfill Site pursuant to the contract terms with Waste Management. The dumpsters will be used by Hancock County residents and property owners who have items that cannot be disposed of at King Landfill. Waste Management shall empty the dumpsters on call basis. The rate will be at the cost to the Hancock County Solid Waste Authority according to its current contract with Waste Management. Contractors shall not be allowed to use the dumpster for disposal.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Greg Shaw

Motion was declared carried.

ORDER TO ADJOURN

Motion was made by Director Tommy Schafer seconded by Director Mike Reso to adjourn.

The following vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Greg Shaw

Motion was declared carried and the meeting was adjourned.

Minutes of the September 9, 2019 meeting.

Approved by:

Jeremy Burke	Chairman Title	Date
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**DOCKET OF CLAIMS
10/14/2019**

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
The First		
BEGINNING CHECK BOOK BALANCE		\$148,900.38
DEPOSITS		
Interest for August	\$ 288.60	\$149,188.98
Interest for September	\$ 193.93	\$149,382.91
Hancock County (July Collection Billing)	\$ 69,222.50	\$218,605.41
Hancock County (Dumpster July 2019)	\$ 255.63	\$218,861.04
City of Diamondhead (August Collection Billing)	\$ 50,626.20	\$269,487.24
City of Bay St. Louis (August Collection Billing)	\$ 44,791.27	\$314,278.51
City of Bay St. Louis (Dumpster August 2019)	\$ 581.51	\$314,860.02
City of Waveland (August Collection Billing)	\$ 25,494.37	\$340,354.39
City of Waveland (Dumpster August 2019)	\$ 85.22	\$340,439.61
Hancock County (August Collection Billing)	\$ 70,020.50	\$410,460.11
Hancock County (Dumpsters August 2019)	\$ 3,595.47	\$414,055.58

Total \$ 265,155.20

CHECKS

Withdrawals/Payments

		\$414,055.58
Ck# 3155 Mike Smith (Per Diem 9-9-19)	\$ 40.00	\$ 414,015.58
Ck# 3156 Mike Reso (Per Diem 9-9-19)	\$ 40.00	\$ 413,975.58
Ck# 3157 Tommy Schafer (Per Diem 9-9-19)	\$ 40.00	\$ 413,935.58
Ck# 3158 Eddie Favre (Per Diem 9-9-19)	\$ 40.00	\$ 413,895.58
Ck# 3159 Jeffrey Reed (Per Diem 9-9-19)	\$ 40.00	\$ 413,855.58
Ck# 3160 Mike Favre (Per Diem 9-9-19)	\$ 40.00	\$ 413,815.58
Ck# 3161 Jeremy Burke (Per Diem 9-9-19)	\$ 40.00	\$ 413,775.58
Ck# 3162 Butler Snow (Attorney Fees August 2019)	\$ 2,250.00	\$ 411,525.58
Ck# 3163 Gulf Coast Bookkeeping (Bookkeeping September 2019)	\$ 150.00	\$ 411,375.58
Ck# 3164 Compton Engineering (Admin. September 2019)	\$ 1,700.00	\$ 409,675.58
Ck# 3165 Sea Coast Echo (Advertisement for Bank Depositories)	\$ 45.90	\$ 409,629.68
Ck# 3166 King Construction (Landfill September 2019)	\$ 16,254.50	\$ 393,375.18
Ck# 3167 Waste Mang (BSL Dumpster September 2019)	\$ 581.51	\$ 392,793.67
Ck# 3168 Waste Mang. (Collection/Bulky September 2019)	\$ 190,932.34	\$ 201,861.33
Ck# 3169 Waste Mang. (Waveland Dumpster September 2019)	\$ 85.22	\$ 201,776.11
Ck# 3170 Waste Mang (HC Dumpster September 2019)	\$ 3,596.57	\$ 198,179.54
Ck# 3171 Waste Mang. Pecan Grove (Disposal September 2019)	\$ 39,741.20	\$ 158,438.34
Ck# 3172 Waste Mang. (Recycling Dumpster September 2019)	\$ 9,967.44	\$ 148,470.90
Ck# 3173 Waste Mang (BSL Rolloff September 2019)	\$ 300.58	\$ 148,170.32
	\$ -	\$ 148,170.32
	\$ -	\$ 148,170.32
	\$ -	\$ 148,170.32

\$ 265,885.26

Hancock County Solid Waste Authority
Balance Sheet
As of August 31, 2019

	<u>Aug 31, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
The First Checking	345,144.16
Total Checking/Savings	<u>345,144.16</u>
Accounts Receivable	
Accounts Receivable	376,846.06
Total Accounts Receivable	<u>376,846.06</u>
Other Current Assets	
Prepaid Insurance	9,577.34
Total Other Current Assets	<u>9,577.34</u>
Total Current Assets	<u>731,567.56</u>
TOTAL ASSETS	<u><u>731,567.56</u></u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	278,341.98
Total Accounts Payable	<u>278,341.98</u>
Total Current Liabilities	<u>278,341.98</u>
Total Liabilities	278,341.98
Equity	
Retained Earnings	418,342.51
Net Income	34,883.07
Total Equity	<u>453,225.58</u>
TOTAL LIABILITIES & EQUITY	<u><u>731,567.56</u></u>

Hancock County Solid Waste Authority Statement of Revenue & Expense

August 2019

	Aug 19	Budget	Oct '18 - Aug 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
City of Bay St. Louis					
Bulky Waste	4,825.70	4,811.67	52,161.43	52,928.33	57,740.00
Collection	39,965.57	39,916.67	432,865.29	439,083.33	479,000.00
Dumpster	581.51	995.83	10,217.61	10,954.17	11,950.00
Rubbish Landfill Overage	0.00	1,598.00	6,612.00	17,578.00	19,176.00
Total City of Bay St. Louis	45,372.78	47,322.17	501,856.33	520,543.83	567,866.00
City of Diamondhead					
Bulky Waste	2,804.50	2,791.67	30,296.50	30,708.33	33,500.00
Cart Rental	3,634.00	3,850.00	39,974.00	42,350.00	46,200.00
Collection	32,311.00	32,333.33	349,891.00	355,666.67	388,000.00
Recycling	11,876.70	12,100.00	91,887.02	133,100.00	145,200.00
Total City of Diamondhead	50,626.20	51,075.00	512,048.52	561,825.00	612,900.00
City of Waveland					
Bulky Waste	2,746.70	2,750.00	29,689.33	30,250.00	33,000.00
Collection	22,747.67	22,754.17	246,378.99	250,295.83	273,050.00
Dumpster	85.22	85.42	922.86	939.58	1,025.00
Rubbish Landfill Overage	0.00	41.67	133.00	458.33	500.00
Total City of Waveland	25,579.59	25,631.26	277,124.18	281,943.74	307,575.00
Hancock County					
Bulky Waste	5,662.25	5,641.67	61,168.25	62,058.33	67,700.00
Cart Rental	7,337.00	7,520.83	106,546.00	82,729.17	90,250.00
Collection	57,021.25	57,083.33	648,609.34	627,916.67	685,000.00
Dumpster	3,596.57	3,083.33	37,648.01	33,916.67	37,000.00
Emergency	0.00	350.00	3,301.72	3,850.00	4,200.00
Millage	77,600.91	77,600.92	860,976.69	853,610.08	931,211.00
Rubbish Landfill Overage	0.00	306.75	318.25	3,374.25	3,681.00
Total Hancock County	151,217.98	151,586.83	1,718,568.26	1,667,455.17	1,819,042.00
Interest (Bank)	288.60	183.33	2,756.80	2,016.67	2,200.00
Total Income	273,085.15	275,798.59	3,012,354.09	3,033,784.41	3,309,583.00
Expense					
Administrator	1,700.00	1,525.00	16,600.00	16,775.00	18,300.00
Advertising	0.00	20.83	0.00	229.17	250.00
Attorney	0.00	2,041.67	19,980.00	22,458.33	24,500.00
Audit	0.00	1,416.67	17,000.00	15,583.33	17,000.00
Bookkeeping	150.00	166.67	1,750.00	1,833.33	2,000.00
Directors Fees	320.00	416.67	3,400.00	4,583.33	5,000.00
Dumpsters and Rolloffs	4,591.21	5,292.50	52,961.32	58,217.50	63,510.00
Engineering	0.00	1,250.00	0.00	13,750.00	15,000.00
Garbage Collection	190,932.34	191,539.42	2,069,724.39	2,106,933.58	2,298,473.00
Garbage Disposal	45,450.28	45,750.00	498,002.86	503,250.00	549,000.00
Insurance	6,457.52	1,500.00	13,952.70	16,500.00	18,000.00
Miscellaneous	0.00	20.83	633.00	229.17	250.00
Plan Amendment Expense	0.00	1,591.67	0.00	17,508.33	19,100.00
Public Notice Outreach	0.00	0.00	5,831.54	0.00	0.00
Enforcement Officer	0.00	2,650.00	15,000.00	29,150.00	31,800.00
Recycling Bins	9,552.13	11,658.33	103,850.52	128,241.67	139,900.00
Rubbish Landfill	16,938.50	15,000.00	164,449.75	165,000.00	180,000.00
Seminars/Travel	0.00	16.67	0.00	183.33	200.00
Total Expense	276,091.98	281,856.93	2,983,136.08	3,100,426.07	3,382,283.00
Net Ordinary Income	-3,006.83	-6,058.34	29,218.01	-66,641.66	-72,700.00
Other Income/Expense					
Other Income					
Grant (Public Notice Outreach)	0.00	500.00	5,665.06	5,500.00	6,000.00
Grant (SW Officer)	0.00	1,875.00	0.00	20,625.00	22,500.00
Total Other Income	0.00	2,375.00	5,665.06	26,125.00	28,500.00
Net Other Income	0.00	2,375.00	5,665.06	26,125.00	28,500.00
Net Income	-3,006.83	-3,683.34	34,883.07	-40,516.66	-44,200.00

The Sea Coast Echo

POST OFFICE BOX 2009
BAY SAINT LOUIS, MS 39521-2009

PROOF OF PUBLICATION

STATE OF MISSISSIPPI
HANCOCK COUNTY

PERSONALLY appeared before me the undersigned authority in and for said County and State, ROBERT LANGRELL, publisher of THE SEA COAST ECHO, a newspaper printed and published in the City of Bay Saint Louis, said County, who being duly sworn, deposes and says the publication of this notice hereunto annexed has been made in the said publication 2 weeks to-wit:

On the 07 day of September 2019
On the 14 day of September 2019
On the _____ day of _____ 2019
On the _____ day of _____ 2019

NOTICE TO BIDDERS
Pursuant to Sections 27-105-353, 27-105-363 and 27-105-305, Mississippi Code of 1972, Annotated, as amended, NOTICE IS HEREBY GIVEN TO ALL FINANCIAL INSTITUTIONS in Hancock County, Mississippi that qualify as public funds depositories or that are insured by the Federal Deposit Insurance Corporation (FDIC) or any successors to that insurance corporation, that the Board of Commissioners of the Hancock County Regional Solid Waste Management Authority of Hancock County, Mississippi, will receive sealed bids until 5:00 p.m., Friday, October 11, 2019 at the office of Compton Engineering, Inc., 3036 Longtellow Drive, Bay St. Louis, MS 39520 or P.O. Box 2601, Bay St. Louis, MS 39521, for the privilege of keeping the funds of the Hancock County Regional Solid Waste Management Authority, or any part thereof, for a period of two (2) years. Each bid should specify the kind(s) of securities to be given as security for funds pursuant to Title 27, Chapter 105 of the Mississippi Code of 1972, Annotated.
Each bid must be received in a sealed envelope which is marked in the lower left hand corner EXACTLY as follows:
BID: TWO (2) YEAR DEPOSITORIES
OPENING: October 14, 2019 8:30 a.m.
09/07/09/14/19

Robert Langrell

Publisher

Sworn to and subscribed before me A NOTARY PUBLIC

Judith A. Palmer

This 16 day of September 2019

