

**AGENDA**  
**HANCOCK COUNTY REGIONAL SOLID WASTE**  
**September 9, 2019 at 8:30 a.m.**  
**City of Bay St. Louis Conference Room**  
**Bay St. Louis, MS**

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Recognition or Comments
5. Board of Director Comments
  - a. Director Jeremy Burke, missed pickup from Waste Management.
6. **Consent Agenda**
  - A. Motion to Approve minutes dated August 12, 2019.
  - B. Motion to approve docket dated September 9, 2019 in the amount of \$268,789.85.
  - C. Motion to Accept Statement of Revenue and Expense and Balance Sheet dated for August 20, 2019.
  - D. Motion to approve Budget Amendment for year 2018-2019.
7. Hancock County Solid Waste Enforcement Officer Report
8. Engineer Report
9. Administrator Report
  - a. (2) 30yd dumpsters for disposal items at King Landfill does service need to be continued it was set as a 90 day trail.
10. Attorney Report
  - A. Adjourn

**MINUTES OF THE  
HANCOCK COUNTY REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY  
August 12, 2019**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its regular meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

**Call to Order**

The scheduled meeting of the Board of Directors convened at 8:30 A.M. August 12, 2019 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members present at the start of the meeting were Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

Board Attorney Heather Smith was present  
Dawn Malley representing Compton Engineering, Administrator was present.

It was determined there was a quorum and the following proceedings were held.

**MOTION TO APPROVE MINUTES DATED JULY 8, 2019**

Motion was made by Director Mike Reso seconded by Director Tommy Schafer to approve minutes dated July 8, 2019.

The following roll call vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING:

Motion was declared carried.

**ORDER TO APPROVE DOCKET DATED AUGUST 12, 2019**

Motion was made by Director Mike Reso seconded by Director Tommy Schafer to approve the docket dated August 12, 2019 in the amount of \$293,394.17.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

**MINUTES OF THE  
HANCOCK COUNTY REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY  
August 12, 2019**

VOTING NAY: None

ABSENT AND NOT VOTING:

Motion was declared carried. A copy of the docket is attached hereto as Exhibit A.

**MOTION TO ACCEPT THE STATEMENT OF REVENUE AND EXPENSE SHEET  
AND BALANCE SHEET DATED JULY 16, 2019**

Motion was made by Director Mike Reso seconded by Director Tommy Schafer to accept the Statement of Revenue and Expense Sheet and Balance Sheet dated for July 16, 2019.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING:

Motion was declared carried. A copy of the sheet is attached hereto as Exhibit B.

**ORDER TO ADVERTISE FOR BANK DEPOSITORIES FOR A TWO YEAR PERIOD  
NOVEMBER 2019 TO OCTOBER 2021**

Motion was made by Director Mike Reso, seconded by Director Tommy Schafer to advertise for Bank Depositories for a two year period November 2019 to October 2021.

The following roll call vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING:

Motion was declared carried.

**MINUTES OF THE  
HANCOCK COUNTY REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY  
August 12, 2019**

Administrator, Dawn Malley requested to publish Solid Waste information to the Hancock County Board of Supervisors Website. Administrator will include all Solid Waste minutes and agendas to the Hancock County Board of Supervisors Website.

Administrator, Dawn Malley distributed the proposed budget amendment request for fiscal year 2018-2019 for director's review and comment.

**ORDER TO CONSIDER ENTERING INTO CLOSED SESSION**

Motion was made by Director Mike Reso, seconded by Director Mike Favre to consider enter into closed session to discuss potential litigation with Waste Management.

The following roll call vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING:

Motion was declared carried.

**The Board entered Executive Session**

**ORDER TO EXIT EXECUTIVE SESSION**

Motion was made by Director Jeffrey Reed seconded by Director Tommy Schafer to exit executive session.

The following roll call vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Greg Shaw, Edie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING:

Motion was declared carried.

The Board President publicly announced that no action was taken during executive session.

**MINUTES OF THE  
HANCOCK COUNTY REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY  
August 12, 2019**

**MOTION TO SPREAD LETTER ON MINUTES FROM CITY OF DIAMONDHEAD IN REFERENCE TO CURBSIDE RECYCLING**

Motion was made by Director Tommy Schafer seconded by Director Mike Reso to spread letter on minutes from City of Diamondhead in reference to Curbside Recycling.

The following roll call vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Greg Shaw, Edie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING:

Motion was declared carried.

**ORDER TO AUTHORZE THE ATTORNEY TO WRITE LETTER TO WASTE MANAGEMENT ON BEHALF OF HANCOCK COUNTY SOLID WASTE AUTHORITY IN REFERENCE TO CITY OF DIAMONDHEAD CURBSIDE RECYCLING CONTRACT**

Motion was made by Director Mike Smith, seconded by Director Mike Reso to authorize the attorney to write a letter to Waste Management in reference to the City of Diamondhead Curbside Recycling Contract.

The following roll call vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Greg Shaw, Edie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING:

Motion was declared carried.

**ORDER TO ADJOURN**

Motion was made by Director Jeffrey Redd seconded by Director Tommy Schafer to adjourn.

The following vote was taken:

**MINUTES OF THE  
HANCOCK COUNTY REGIONAL SOLID WASTE  
MANAGEMENT AUTHORITY  
August 12, 2019**

VOTING YEA: Directors Jeremy Burke, Mike Smith, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING:

Motion was declared carried and the meeting was adjourned.

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Minutes of the August 12, 2019 meeting.

Approved by:

	<u>Chairman</u>	
	<u>Title</u>	<u>Date</u>
Jeremy Burke		

**DOCKET OF CLAIMS  
9/8/2019**

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
<b>The First</b>		
<b>BEGINNING CHECK BOOK BALANCE</b>		\$222,022.00
<b>DEPOSITS</b>		
City of Diamondhead (July Collection Billing)	\$ 50,626.20	\$272,648.20
City of Waveland (July Collection Billing)	\$ 25,494.37	\$298,142.57
City of Waveland (Dumpster July 2019)	\$ 85.22	\$298,227.79
City of Bay St. Louis (July Collection Billing)	\$ 44,791.27	\$343,019.06
City of Bay St. Louis (Dumpster July 2019)	\$ 882.09	\$343,901.15
Hancock County (4th July Event Rolloffs)	\$ 601.16	\$344,502.31
Hancock County Mill	\$ 77,600.91	\$422,103.22
Hancock County (Dumpster July 2019)	\$ 3,341.14	\$425,444.36
Hancock County (July Collection Billing)	\$ 798.00	\$426,242.36
City of Waveland (June Billing Collection) (deposit was \$25,494.37 not \$24,494.37)	\$ 1,000.00	\$427,242.36
		\$427,242.36

Total \$ 205,220.36

**CHECKS**

**Withdrawals/Payments**

		\$427,242.36
Ck# 3135 Jeremy Burke (Per Diem 8-12-19)	\$ 40.00	\$ 427,202.36
Ck# 3136 Mike Reso (Per Diem 8-12-19)	\$ 40.00	\$ 427,162.36
Ck# 3137 Tommy Schafer (Per Diem 8-12-19)	\$ 40.00	\$ 427,122.36
Ck# 3138 Greg Shaw (Per Diem 8-12-19)	\$ 40.00	\$ 427,082.36
Ck# 3139 Eddie Favre (Per Diem 8-12-19)	\$ 40.00	\$ 427,042.36
Ck# 3140 Mike Favre (Per Diem 8-12-19)	\$ 40.00	\$ 427,002.36
Ck# 3141 Jeffrey Reed (Per Diem 8-12-19)	\$ 40.00	\$ 426,962.36
Ck# 3142 Mike Smith (Per Diem 8-12-9)	\$ 40.00	\$ 426,922.36
Ck# 3143 Butler Snow (Attorney Fees July 2019)	\$ 2,250.00	\$ 424,672.36
Ck# 3144 Waste Mang. (2 - Rolloff at King Landfill Haz Waste)	\$ 327.91	\$ 424,344.45
Ck# 3145 Gulf Coast Bookkeeping (Bookkeeping August 2019)	\$ 150.00	\$ 424,194.45
Ck# 3146 Waste Mang. (Collection/Bulky August 2019)	\$ 190,932.34	\$ 233,262.11
Ck# 3147 Waste Mang. (Waveland Dumpster August 2019)	\$ 85.22	\$ 233,176.89
Ck# 3148 Waste Mang. (HC Dumpster August 2019)	\$ 3,596.57	\$ 229,580.32
Ck# 3149 King Construction (Landfill August 2019)	\$ 16,938.50	\$ 212,641.82
Ck# 3150 Waste Mang. Pecan Grove (Disposal August 2019)	\$ 45,450.28	\$ 167,191.54
Ck# 3151 Waste Mang. (BSL Dumpster/Rolloff August 2019)	\$ 581.51	\$ 166,610.03
Ck# 3152 Compton Engineering (Admin. August 2019)	\$ 1,700.00	\$ 164,910.03
Ck# 3153 Bancorp South (Public Officials Ins)	\$ 6,457.52	\$ 158,452.51
Ck# 3154 Waste Mang. (Recycling Dumpster August 2019)	\$ 9,552.13	\$ 148,900.38
	\$ -	\$ 148,900.38
	\$ -	\$ 148,900.38

\$ 278,341.98

1:51 PM

08/20/19

Accrual Basis

## Hancock County Solid Waste Authority Statement of Revenue & Expense

July 2019

	Jul 19	Budget	Oct '18 - Jul 19	YTD Budget	Annual Budget
<b>Ordinary Income/Expense</b>					
<b>Income</b>					
City of Bay St. Louis					
Bulky Waste	4,825.70	4,811.86	47,335.73	48,116.66	57,740.00
Collection	39,965.57	39,918.66	392,899.72	399,166.66	479,000.00
Dumpster	862.09	995.84	9,636.10	9,958.34	11,950.00
Rubbish Landfill Overage	0.00	1,598.00	6,612.00	15,980.00	19,176.00
<b>Total City of Bay St. Louis</b>	<b>45,673.36</b>	<b>47,322.16</b>	<b>456,483.55</b>	<b>473,221.66</b>	<b>567,866.00</b>
City of Diamondhead					
Bulky Waste	2,604.50	2,791.66	27,492.00	27,916.66	33,500.00
Cart Rental	3,634.00	3,850.00	38,340.00	38,500.00	46,200.00
Collection	32,311.00	32,333.34	317,580.00	323,333.34	388,000.00
Recycling	11,876.70	12,100.00	80,010.32	121,000.00	145,200.00
<b>Total City of Diamondhead</b>	<b>50,626.20</b>	<b>51,075.00</b>	<b>481,422.32</b>	<b>510,750.00</b>	<b>612,900.00</b>
City of Waveland					
Bulky Waste	2,746.70	2,750.00	26,842.63	27,500.00	33,000.00
Collection	22,747.67	22,754.16	223,631.32	227,541.66	273,050.00
Dumpster	85.22	85.41	837.64	854.16	1,025.00
Rubbish Landfill Overage	0.00	41.66	133.00	416.66	500.00
<b>Total City of Waveland</b>	<b>25,579.59</b>	<b>25,631.23</b>	<b>251,544.59</b>	<b>256,312.48</b>	<b>307,575.00</b>
Hancock County					
Bulky Waste	5,662.25	5,841.66	55,508.00	56,416.66	67,700.00
Cart Rental	7,337.00	7,520.84	99,209.00	75,208.34	90,250.00
Collection	57,021.25	57,083.34	591,588.09	570,833.34	685,000.00
Dumpster	3,595.97	3,083.34	34,051.44	30,633.34	37,000.00
Emergency	601.16	350.00	3,301.72	3,500.00	4,200.00
Millage	77,600.91	81,284.25	783,375.78	812,842.50	975,411.00
Rubbish Landfill Overage	0.00	308.75	318.25	3,067.50	3,661.00
<b>Total Hancock County</b>	<b>151,918.54</b>	<b>155,270.18</b>	<b>1,567,350.28</b>	<b>1,552,701.68</b>	<b>1,863,242.00</b>
Interest (Bank)	259.09	183.34	2,488.20	1,633.34	2,200.00
<b>Total Income</b>	<b>273,956.78</b>	<b>279,481.91</b>	<b>2,739,266.94</b>	<b>2,794,819.16</b>	<b>3,353,783.00</b>
<b>Expense</b>					
Administrator	1,700.00	1,625.00	14,900.00	15,250.00	18,300.00
Advertising	0.00	20.84	0.00	208.34	250.00
Attorney	0.00	1,250.00	17,730.00	12,500.00	15,000.00
Audit	0.00	708.34	17,000.00	7,083.34	8,500.00
Bookkeeping	0.00	166.66	1,600.00	1,666.66	2,000.00
Directors Fees	280.00	416.66	3,080.00	4,166.66	5,000.00
Dumpsters and Rolloffs	5,165.04	4,167.50	48,370.11	41,675.00	50,010.00
Engineering	0.00	1,250.00	0.00	12,500.00	15,000.00
Garbage Collection	190,932.34	191,539.41	1,878,792.05	1,915,394.16	2,298,473.00
Garbage Disposal	50,810.85	45,750.00	452,552.58	457,500.00	549,000.00
Insurance	0.00	1,500.00	7,495.18	15,000.00	18,000.00
Miscellaneous	0.00	20.84	633.00	208.34	250.00
Plan Amendment Expense	0.00	4,216.66	0.00	42,166.66	50,600.00
Public Notice Outreach	0.00	0.00	5,831.54	0.00	0.00
Enforcement Officer	15,000.00	2,650.00	15,000.00	28,500.00	31,800.00
Recycling Bins	9,967.44	11,658.34	94,298.39	118,583.34	139,900.00
Rubbish Landfill	16,938.50	15,000.00	147,511.25	150,000.00	180,000.00
Seminars/Travel	0.00	16.66	0.00	166.66	200.00
<b>Total Expense</b>	<b>290,794.17</b>	<b>281,856.91</b>	<b>2,704,794.10</b>	<b>2,818,569.16</b>	<b>3,362,283.00</b>
<b>Net Ordinary Income</b>	<b>-16,837.39</b>	<b>-2,375.00</b>	<b>34,474.84</b>	<b>-23,750.00</b>	<b>-28,500.00</b>
<b>Other Income/Expense</b>					
Other Income					
Grant (Public Notice Outreach)	5,665.06	500.00	5,665.06	5,000.00	6,000.00
Grant (SW Officer)	0.00	1,875.00	0.00	18,750.00	22,500.00
<b>Total Other Income</b>	<b>5,665.06</b>	<b>2,375.00</b>	<b>5,665.06</b>	<b>23,750.00</b>	<b>28,500.00</b>
<b>Net Other Income</b>	<b>5,665.06</b>	<b>2,375.00</b>	<b>5,665.06</b>	<b>23,750.00</b>	<b>28,500.00</b>
<b>Net Income</b>	<b>-11,172.33</b>	<b>0.00</b>	<b>40,139.90</b>	<b>0.00</b>	<b>0.00</b>

Hancock County Solid Waste Authority  
**Balance Sheet**  
As of July 31, 2019

	<u>Jul 31, 19</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
The First Checking	334,812.22
Total Checking/Savings	334,812.22
Accounts Receivable	
Accounts Receivable	407,487.02
Total Accounts Receivable	407,487.02
Other Current Assets	
Prepaid Insurance	9,577.34
Total Other Current Assets	9,577.34
Total Current Assets	<u>751,876.58</u>
<b>TOTAL ASSETS</b>	<u><u>751,876.58</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	293,394.17
Total Accounts Payable	293,394.17
Total Current Liabilities	<u>293,394.17</u>
Total Liabilities	293,394.17
Equity	
Retained Earnings	418,342.51
Net Income	40,139.90
Total Equity	<u>458,482.41</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>751,876.58</u></u>

**PROPOSED AMENDED FISCAL BUDGET 2018-2019  
HANCOCK COUNTY SOLID WASTE AUTHORITY**

Description	2018-2019		Oct-18 1-Jul-19	Budget Amendment Request No.2	Total Proposed Amendment
	Approved Budget				
<b>Revenues/Fees</b>					
<b>City of Diamondhead</b>					
Recycling	\$ 145,200.00	\$ 80,010.32			
Cart Rental	\$ 46,200.00	\$ 36,340.00			
Bulky Waste	\$ 33,500.00	\$ 27,492.00			
Collection	\$ 388,000.00	\$ 317,580.00			
<b>Total City of Diamondhead</b>	<b>\$ 612,900.00</b>	<b>\$ 461,422.32</b>			
<b>City of Waveland</b>					
Bulky Waste	\$ 33,000.00	\$ 26,942.63			
Dumpster	\$ 1,025.00	\$ 837.64			
Landfill Overage	\$ 500.00	\$ 133.00			
Collection	\$ 273,050.00	\$ 223,631.32			
<b>Total City of Waveland</b>	<b>\$ 307,575.00</b>	<b>\$ 251,544.59</b>			
<b>Bay St. Louis</b>					
Rubbish Landfill Overage	\$ 19,176.00	\$ 6,612.00			
Bulky Waste	\$ 57,740.00	\$ 47,335.73			
Dumpster	\$ 11,950.00	\$ 9,636.10			
Collection	\$ 479,000.00	\$ 392,899.72			
<b>Total Bay St Louis</b>	<b>\$ 567,866.00</b>	<b>\$ 456,483.55</b>			
<b>Hancock County</b>					
Rubbish Landfill Overage	\$ 3,681.00	\$ 318.25			
Cart Rental	\$ 90,250.00	\$ 99,209.00			
Bulky Waste	\$ 67,700.00	\$ 55,506.00			

Emergency Rolloffs	\$	4,200.00	\$	3,301.73				
Dumpster	\$	37,000.00	\$	34,051.44				
Collection	\$	685,000.00	\$	591,588.09				
<b>Total Hancock County</b>	\$	<b>887,831.00</b>	\$	<b>783,974.51</b>				
Millage	\$	975,411.00	\$	783,375.78	\$	44,200.00	\$	931,211.00
SW Enforcement Officer (Grant)	\$	22,500.00						
Interest	\$	2,200.00	\$	2,468.20				
Public Notice Outreach (Grant)	\$	6,000.00	\$	5,665.06				
<b>Total Income</b>	\$	<b>3,426,483.00</b>	\$	<b>2,739,268.95</b>	\$	<b>44,200.00</b>	\$	<b>3,382,283.00</b>
<b>Expenditures</b>								
Adminstrator (Mill)	\$	18,300.00	\$	14,900.00			\$	-
Advertising/Legals (Mill)	\$	250.00	\$	-			\$	-
Attorney/Legal (Mill)	\$	15,000.00	\$	17,730.00	\$	9,500.00	\$	24,500.00
Audit (Mill)	\$	8,500.00	\$	17,000.00	\$	8,500.00	\$	17,000.00
Bookkeeping (Mill)	\$	2,000.00	\$	1,600.00			\$	-
Directors Compensation (Mill)	\$	5,000.00	\$	3,080.00			\$	-
Dumpsters and Roll Off (HC)	\$	50,010.00	\$	48,370.11	\$	13,500.00	\$	63,510.00
Engineer (Mill)	\$	15,000.00	\$	-			\$	-
Gar.Collection (Bulky Waste) (TW)	\$	2,298,473.00	\$	1,878,792.05			\$	-
Garbage Disposal (VWM) (Mill)	\$	549,000.00	\$	452,552.58			\$	-
Insurance (Mill)	\$	18,000.00	\$	7,495.18			\$	-
Miscellaneous (Mill)	\$	250.00	\$	633.00			\$	-
Plan Amendments (Expense)	\$	50,600.00	\$	-	\$	(31,500.00)	\$	19,100.00
Public Notice Outreach			\$	5,831.54			\$	-
SW Enforcement Officer	\$	31,800.00	\$	15,000.00			\$	-
Recycling Bins (Mill)	\$	139,900.00	\$	94,298.39			\$	-
Rubbish Landfill (King) (Mill)	\$	180,000.00	\$	147,511.25			\$	-
Seminars/Travel (Mill)	\$	200.00	\$	-			\$	-
<b>Total Expense</b>	\$	<b>3,382,283.00</b>	\$	<b>2,704,794.10</b>	\$	<b>-</b>	\$	<b>3,382,283.00</b>

Other Income/Expense				
Grant Public Outreach	\$6,000.00	\$5,665.06		
SW - DEQ Grant	\$22,500.00			
Total Other Income				
<b>Net Other Income</b>				