

AGENDA
HANCOCK COUNTY REGIONAL SOLID WASTE
August 12, 2019 at 8:30 a.m.
City of Bay St. Louis Conference Room
Bay St. Louis, MS

1. Call to Order
2. Pledge of Allegiance
3. Moment of Silence
4. Public Recognition or Comments
5. Board of Director Comments
6. **Consent Agenda**
 - A. Motion to Approve minutes dated July 8, 2019.
 - B. Motion to approve docket dated August 12, 2019 in the amount of \$293,394.17.
 - C. Motion to Accept Statement of Revenue and Expense and Balance Sheet dated for July 16, 2019.
 - D. Request Authorization to advertise for Bank Depositories for a two year period November 2019 to October 2021.
7. Hancock County Solid Waste Enforcement Officer Report
8. Engineer Report
9. Administrator Report
 - A. Online publishing Solid Waste information
10. Attorney Report
 - A. Adjourn

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
July 8, 2019**

The Board of Directors of the Hancock County Regional Solid Waste Management Authority held its regular meeting at the City of Bay St. Louis Conference Center at 8:30 a.m.

Call to Order

The scheduled meeting of the Board of Directors convened at 8:30 A.M. July 8, 2019 at the Bay St. Louis Conference Center Located at 598 Main Street, Bay Saint Louis, MS.

Board Members present at the start of the meeting were Jeremy Burke, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

Absent from meeting was Mike Smith

Board Attorney Heather Smith was present
Dawn Malley representing Compton Engineering, Administrator was present.

It was determined there was a quorum and the following proceedings were held.

Public Recognition or Comments

-Lana Noonan

MOTION TO APPROVE MINUTES DATED JUNE 10, 2019

Motion was made by Director Greg Shaw seconded by Director Tommy Schafer to approve minutes dated June 10, 2019.

The following roll call vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

ORDER TO APPROVE DOCKET DATED JULY 8, 2019

Motion was made by Director Greg Shaw seconded by Director Tommy Schafer to approve the docket dated July 8, 2019 in the amount of \$276,399.74.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
July 8, 2019**

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the docket is attached hereto as Exhibit A.

**MOTION TO ACCEPT THE STATEMENT OF REVENUE AND EXPENSE SHEET
AND BALANCE SHEET DATED JUNE 17, 2019**

Motion was made by Director Greg Shaw seconded by Director Tommy Schafer to accept the Statement of Revenue and Expense Sheet and Balance Sheet dated for June 17, 2019.

The following vote was taken.

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried. A copy of the sheet is attached hereto as Exhibit B.

ORDER TO CONSIDER ENTERING INTO CLOSED SESSION

Motion was made by Director Tommy Schafer, seconded by Director Greg Shaw to consider enter into closed session to discuss potential litigation regarding the Diamondhead Curbside Recycling Contract with Waste Management.

The following roll call vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
July 8, 2019**

ORDER TO ENTER INTO EXECUTIVE SESSION

Motion was made by Director Jeffrey Reed, seconded by Director Mike Favre to enter into executive session to discuss a potential litigation matter with Waste Management pertaining to the Diamondhead recycling contract where disclosing details in public would be detrimental to litigation position of the Authority.

The following roll call vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

The Board entered Executive Session

ORDER TO EXIT EXECUTIVE SESSION

Motion was made by Director Greg Shaw seconded by Director Jeffrey Reed to exit executive session.

The following roll call vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Greg Shaw, Edie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

The Board President publicly announced that no action was taken during executive session.

**MOTION FOR ADMINISTRATOR TO SEND A LETTER TO THE CITY OF
DIAMONDHEAD REQUESTING THAT THE CITY PROVIDE DIRECTION TO THE
SOLID WASTE AUTHORITY REGARDING EXECUTION OPTIONS ON THE
CURBSIDE RECYCLING CONTRACT ON OR BEFORE JULY 31, 2019**

**MINUTES OF THE
HANCOCK COUNTY REGIONAL SOLID WASTE
MANAGEMENT AUTHORITY
July 8, 2019**

Motion was made by Director Greg Shaw seconded by Director Mike Favre to have administrator to send a letter to the City of Diamondhead requesting that the City provide direction to the Solid Waste Authority regarding execution options on the curbside recycling contract on or before July 31, 2019.

The following roll call vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Greg Shaw, Edie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Director Mike Smith

Motion was declared carried.

ORDER TO ADJOURN

Motion was made by Director Jeffrey Reed seconded by Director Mike Favre to adjourn.

The following vote was taken:

VOTING YEA: Directors Jeremy Burke, Mike Reso, Tommy Schafer, Greg Shaw, Eddie Favre, Jeffrey Reed and Mike Favre.

VOTING NAY: None

ABSENT AND NOT VOTING: Directors Mike Smith

Motion was declared carried and the meeting was adjourned.

Minutes of the July 8, 2019 meeting.

Approved by:

	Chairman	
Jeremy Burke	Title	Date

**DOCKET OF CLAIMS
8/12/2019**

	<u>AMOUNT</u>	<u>CHECK BALANCE</u>
The First		
BEGINNING CHECK BOOK BALANCE		\$206,288.55
DEPOSITS		
Interest for June	\$ 265.38	\$206,553.93
Interest for July	\$ 259.09	\$206,813.02
City of Diamondhead (June Collection Billing)	\$ 50,626.20	\$257,439.22
City of Waveland (June Collection Billing)	\$ 24,494.37	\$281,933.59
City of Waveland (Dumpster June 2019)	\$ 85.22	\$282,018.81
City of Bay St. Louis (Dumpster June 2019)	\$ 1,182.67	\$283,201.48
City of Bay St. Louis (June Collection Billing)	\$ 44,791.27	\$327,992.75
Payment State of MS (Grant SWC503-M1 for Illegal Dumpsite)	\$ 5,665.06	\$333,657.81
Hancock County Mill	\$ 77,600.91	\$411,258.72
Hancock County (Dumpster May 2019)	\$ 3,403.63	\$414,662.35
Hancock County (May Collection Billing)	\$ 70,020.50	\$484,682.85
Hancock County (Diamondhead Recycling)	\$ 30,533.32	\$515,216.17
Void Ck# 2835, 2948,2965 (Mike Favre)	\$ 120.00	\$515,336.17
Void Ck# 2944 (Blaine Lafontaine)	\$ 40.00	\$515,376.17
Void Ck# 2946 (Tommy Schafer)	\$ 40.00	\$515,416.17
		\$515,416.17
		\$515,416.17
Total	\$ 309,127.62	

CHECKS

Withdrawals/Payments

		\$515,416.17
Ck# 3113 Jeremy Burke (Per Diem 7-8-19)	\$ 40.00	\$ 515,376.17
Ck# 3114 Mike Reso (Per Diem 7-8-19)	\$ 40.00	\$ 515,336.17
Ck# 3115 Tommy Schafer (Per Diem 7-8-19)	\$ 40.00	\$ 515,296.17
Ck# 3116 Greg Shaw (Per Diem 7-8-19)	\$ 40.00	\$ 515,256.17
Ck# 3117 Eddie Favre (Per Diem 7-8-19)	\$ 40.00	\$ 515,216.17
Ck# 3118 Mike Favre (Per Diem 7-8-19)	\$ 40.00	\$ 515,176.17
Ck# 3119 Jeffrey Reed (Per Diem 7-8-19)	\$ 40.00	\$ 515,136.17
Ck# 3120 Waste Mang (Emerg. Roll-offs 4th of July Event County)	\$ 601.16	\$ 514,535.01
Ck# 3121 Hancock County BOS (SW Enforcement Officer Oct 2018 to March 2019)	\$ 15,000.00	\$ 499,535.01
Ck# 3122 Butler Snow (Attorney Fees June 2019)	\$ 2,250.00	\$ 497,285.01
Ck# 3123 Gulf Coast Bookkeeping (Bookkeeping July 2019)	\$ 150.00	\$ 497,135.01
Ck# 3124 King Construction (Landfill July 2019)	\$ 16,938.50	\$ 480,196.51
Ck# 3125 Compton Engineering (Admin. July 2019)	\$ 1,700.00	\$ 478,496.51
Ck# 3126 Waste Mang. Pecan Grove (Disposal July 2019)	\$ 50,810.85	\$ 427,685.66
Ck# 3127 Waste Mang. (Collection/Bulky July 2019)	\$ 190,932.34	\$ 236,753.32
Ck# 3128 Waste Mang. (Recycle Dumpsters July 2019)	\$ 9,967.44	\$ 226,785.88
Ck# 3129 Waste Mang. (Waveland Dumpster July 2019)	\$ 85.22	\$ 226,700.66
Ck# 3130 Waste Mang (BSL Dumpster/Rolloff July 2019)	\$ 882.09	\$ 225,818.57
Ck# 3131 Waste Mang (HC Dumpster July 2019)	\$ 3,596.57	\$ 222,222.00
Ck# 3132 Mike Favre (Per Diem 5-14-18, 11-12-18,12-10-18) reissue	\$ 120.00	\$ 222,102.00
Ck# 3133 Blaine Lafontaine (Per Diem 11-12-18) reissue	\$ 40.00	\$ 222,062.00
Ck# 3134 Tommy Scahfer (Per Diem 11-12-18) reissue	\$ 40.00	\$ 222,022.00

\$ 293,394.17

Hancock County Solid Waste Authority Statement of Revenue & Expense

June 2019

	Jun 19	Budget	Oct '18 - Jun 19	YTD Budget	Annual Budget
Ordinary Income/Expense					
Income					
City of Bay St. Louis					
Bulky Waste	4,825.70	4,811.67	42,510.03	43,305.00	57,740.00
Collection	39,965.57	39,916.67	352,934.15	359,250.00	479,000.00
Dumpster	1,182.67	995.83	8,754.01	8,962.50	11,950.00
Rubbish Landfill Overage	0.00	1,598.00	6,612.00	14,382.00	19,176.00
Total City of Bay St. Louis	45,973.94	47,322.17	410,810.19	425,899.50	567,866.00
City of Diamondhead					
Bulky Waste	2,804.50	2,791.67	24,687.50	25,125.00	33,500.00
Cart Rental	3,634.00	3,850.00	32,706.00	34,650.00	46,200.00
Collection	32,311.00	32,333.33	285,269.00	291,000.00	388,000.00
Recycling	11,876.70	12,100.00	68,133.62	108,900.00	145,200.00
Total City of Diamondhead	50,626.20	51,075.00	410,796.12	459,675.00	612,900.00
City of Waveland					
Bulky Waste	2,746.70	2,750.00	24,195.93	24,750.00	33,000.00
Collection	22,747.67	22,754.17	200,883.65	204,787.50	273,050.00
Dumpster	85.22	85.42	752.42	768.75	1,025.00
Rubbish Landfill Overage	0.00	41.67	133.00	375.00	500.00
Total City of Waveland	25,579.59	25,631.26	225,965.00	230,681.25	307,575.00
Hancock County					
Bulky Waste	5,662.25	5,641.67	49,843.75	50,775.00	67,700.00
Cart Rental	7,337.00	7,520.83	91,872.00	67,687.50	90,250.00
Collection	87,554.57	57,083.33	534,566.84	513,750.00	685,000.00
Dumpster	3,403.63	3,083.33	30,455.47	27,750.00	37,000.00
Emergency	0.00	350.00	2,700.56	3,150.00	4,200.00
Millage	81,284.25	81,284.25	705,774.87	731,558.25	975,411.00
Rubbish Landfill Overage	0.00	306.75	318.25	2,760.75	3,681.00
Total Hancock County	185,241.70	155,270.16	1,415,531.74	1,397,431.50	1,863,242.00
Interest (Bank)	265.38	183.33	2,209.11	1,650.00	2,200.00
Total Income	307,686.81	279,481.92	2,465,312.16	2,515,337.25	3,353,783.00
Expense					
Administrator	1,700.00	1,525.00	13,200.00	13,725.00	18,300.00
Advertising	0.00	20.83	0.00	187.50	250.00
Attorney	0.00	1,250.00	15,480.00	11,250.00	15,000.00
Audit	8,500.00	708.33	17,000.00	6,375.00	8,500.00
Bookkeeping	150.00	166.67	1,450.00	1,500.00	2,000.00
Directors Fees	280.00	416.67	2,800.00	3,750.00	5,000.00
Dumpsters and Rolloffs	4,671.52	4,167.50	43,205.07	37,507.50	50,010.00
Engineering	0.00	1,250.00	0.00	11,250.00	15,000.00
Garbage Collection	190,932.34	191,539.42	1,687,859.71	1,723,854.75	2,298,473.00
Garbage Disposal	41,981.43	45,750.00	401,741.73	411,750.00	549,000.00
Insurance	0.00	1,500.00	7,495.18	13,500.00	18,000.00
Miscellaneous	0.00	20.83	633.00	187.50	250.00
Plan Amendment Expense	0.00	4,216.67	0.00	37,950.00	50,600.00
Public Notice Outreach	0.00	0.00	5,831.54	0.00	0.00
Enforcement Officer	0.00	2,650.00	0.00	23,850.00	31,800.00
Recycling Bins	8,306.20	11,658.33	84,330.95	104,925.00	139,900.00
Rubbish Landfill	15,898.25	15,000.00	130,572.75	135,000.00	180,000.00
Seminars/Travel	0.00	16.67	0.00	150.00	200.00
Total Expense	272,419.74	281,856.92	2,411,599.93	2,536,712.25	3,382,283.00
Net Ordinary Income	35,267.07	-2,375.00	53,712.23	-21,375.00	-28,500.00
Other Income/Expense					
Other Income					
Grant (Public Notice Outreach)	0.00	500.00	0.00	4,500.00	6,000.00
Grant (SW Officer)	0.00	1,875.00	0.00	16,875.00	22,500.00
Total Other Income	0.00	2,375.00	0.00	21,375.00	28,500.00
Net Other Income	0.00	2,375.00	0.00	21,375.00	28,500.00
Net Income	35,267.07	0.00	53,712.23	0.00	0.00

Hancock County Solid Waste Authority
Balance Sheet
As of June 30, 2019

	<u>Jun 30, 19</u>
ASSETS	
Current Assets	
Checking/Savings	
The First Checking	328,179.06
Total Checking/Savings	<u>328,179.06</u>
Accounts Receivable	
Accounts Receivable	410,698.08
Total Accounts Receivable	<u>410,698.08</u>
Other Current Assets	
Prepaid Insurance	9,577.34
Total Other Current Assets	<u>9,577.34</u>
Total Current Assets	<u>748,454.48</u>
TOTAL ASSETS	<u>748,454.48</u>
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	276,399.74
Total Accounts Payable	<u>276,399.74</u>
Total Current Liabilities	<u>276,399.74</u>
Total Liabilities	276,399.74
Equity	
Retained Earnings	418,342.51
Net Income	53,712.23
Total Equity	<u>472,054.74</u>
TOTAL LIABILITIES & EQUITY	<u>748,454.48</u>