

# Brainerd Community Action



## Community Empowerment Fund

Brainerd Community Action (BCA) is excited to launch its very first Community Empowerment Fund grant opportunity. BCA will be accepting applications from all groups/organizations that want and will provide an opportunity to empower nonprofits and people throughout Crow Wing County to overcome adversity and promote self-sufficiency. Thanks to generous donations from the people who live, work, and play in our region, we are proud to offer this funding opportunity.

### Things to consider when applying:

**Who Can Apply:** Organizations serving, or within, Crow Wing County who can stand behind the BCA Mission: *To partner with other organizations to build community, empower people to overcome adversity and promote self-sufficiency.* These entities could include but are not limited to: faith-based organizations; economic development agencies; health care organizations; civic or citizens' associations; Neighborhood, youth, or environmental groups; local government entities; and local businesses; applicants are not required to be incorporated 501(c)3 organizations.

### Grantee Responsibilities

- All expenses must be connected to the proposed project defined in the application and contribute to the project by the end of the grant period. The grantee is responsible for keeping documentation records to support all grant expenditures for six years from the completion of the grant.
- **Please note that additional requirements and information may be requested during this process.**
- All grantees must complete a progress report by August 31, 2021, and a final narrative report due **November 30, 2021**. Grantees are expected spend 100% of granting funds before **November 30, 2021**. These reports will allow BCA to gather pictures, input, numbers, and the impact on the community.

### Application Timeline & Process

Applications will be accepted through December 7th, 2020. The Community Empowerment Fund Review Committee will meet and recommend proposals for funding, and applicants will be notified as soon as possible if they are awarded funds. All funds will be dispersed by January 29th, 2021.

### Submission Requirements

- Application forms are available on our website: [www.brainerdcommunityaction.org](http://www.brainerdcommunityaction.org)
- Applications will be accepted November 1st, 2020 to December 7th, 2020 and submitted electronically to Dave Badeaux Executive Director, [info@BrainerdCommunityAction.org](mailto:info@BrainerdCommunityAction.org).
- Funds may be split amongst organizations for the project.
- Application requests not to exceed \$2,000

### Questions:

If you have any questions at all about this application or any other service we can provide, please contact Brainerd Community Action, Executive Director, Dave Badeaux at 218.829.5278 or through e-mail at [info@BrainerdCommunityAction.org](mailto:info@BrainerdCommunityAction.org)!

## **Brainerd Community Action Community Empowerment Fund**

Organization: \_\_\_\_\_

Project Leads (Min. of 2) \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_ Date: \_\_\_\_\_

***Please provide a brief description of your proposed project. (less than 300 words)***

**How is your project relevant to Brainerd Community Actions mission and vision and also to the people we serve within Crow Wing County? *Mission: To partner with other organizations to build community, empower people to overcome adversity and promote self-sufficiency.***

**What is the impact that you wish to achieve through this project? Please be specific as possible and provide data to support your reasoning. How many people do you plan on impacting through your project and how will the funds be used?**

**Who are the community stakeholders and partners with whom you will be collaborating on this project, and what is their role in your project? (Projects with partners preferred)**

**Will this be a one-time event? If not, please describe how this project will continue into the future?**