

**Transcript Request / Consent To Release
Personally Identifiable School Records**

In compliance with Public Law 93-380, Family Education Rights and Privacy Act of 1974, personally identifiable school records cannot be released without written consent of parent, or student (if 18), unless in compliance with a judicial order or subpoena, in which case students and parents must be notified in advance. Parents and students of majority age have the right to examine the records, to obtain a copy, if desired, and/or challenge the content of the record.

I hereby authorize _____ to release the school records of
(Name of School)

_____ to:
(Print student's full name)

**Wakefield Country Day School at Huntly
Attention: Admissions Office
P.O. Box 739
Flint Hill, VA 22627
Attention: Admissions**

_____ Date: _____
Signature of Parent / Guardian

Note: Records should include current and inclusive transcript, national, state, and county test scores, health records, disciplinary, and attendance records.

Wakefield Country Day School, Inc. does not discriminate in its admissions or hiring policies on the basis of sex, race, color, creed, religion, age, or ethnic or national origin.