

COPY

Stephanie
Lodge

MINUTES OF MEETING, JULY 5, 2021

A regular meeting of the Bonavista Town Council was held on Monday, July 5, 2021 at 7:00 p.m. in the Garrick Theatre Annex. There were six members present, namely Mayor John Norman, Deputy Mayor Chard, Councillors Calvin Rolls, Reg Butler, Barry Randell, and Paul Mouland. Also present at the meeting was the CAO/Clerk Stephanie Lodge.

The meeting was presided over by the Mayor and opened with a prayer.

It was moved by Councillor Butler and seconded by Councillor Mouland the minutes of the meeting held on June 14, 2021 be adopted as read. Motion carried unanimously.

A discussion then arose concerning the following Councillor concerns:-

1. Mayor Norman's concerns:-

- A) Car wreck at Delaney property – it was agreed this needs to be cleaned up.
- B) Speed bumps at playground – it was agreed to look into getting a tester set of speed bumps by the playground on Neck Road.
- C) ATV usage – CAO provided an update from RCMP.
- D) On behalf of Council and based on comments received, stated that Stephanie Lodge, Chief Administrative Officer/Clerk, Kirk Way, Director of Public Works/Heavy Equipment Operator, and Crystal Fudge, Economic, Cultural, and Heritage Officer (ECHO), are doing well in their new roles.
- E) Funding opportunities in conjunction with BHTF. Funding for Bridge House has been approved. After discussing additional opportunities for funding to explore, it was moved by Councillor Rolls and seconded by Councillor Randell to support Phase 3 - Harbour Development, pending funding and financing approval. Motion carried unanimously.

2. Councillor Butler's concerns:-

- A) Capital works paving and water tower removal – it was stated that there has been no communication regarding funding approval.
- B) Seafence/armored stone – it was stated that this project is ongoing and is estimated to be finished by end of September.
- C) Fire department meeting – Summary of items discussed; equipment, pumper trucks, training grounds. A meeting with Minister Hogan has been requested to discuss the Fire Protection Vehicle Plan. Also, it was agreed to do some work on the training grounds and to discuss ordering new equipment with the Fire Chief.
- D) Recreation funding under ACOA – various projects were discussed, and it was agreed to apply for funding under the Canada Community Revitalization Fund.

3. Deputy Mayor Chard's concerns:-

- A) Sopers Lane culvert – it was agreed to have the Director of Public Works look at this issue.
- B) Stop sign by Matthew Legacy – it was agreed to leave this stop sign in its original location.

- C) Playground camera system – chemicals from splash pad is causing corrosion to the equipment. It was moved by Deputy Mayor Chard and seconded by Mayor Norman to replace the current equipment and to build a small piece to protect it. Motion carried unanimously.
 - D) Bonavista soccer field – it was agreed to start clearing the alder bushes around the perimeter.
4. Councillor Randell's concerns:-
- A) Capital works 2021 – suggested MHA Craig Parry be invited to the next council meeting to provide an update.
 - B) Ross Faulkner requesting a curb and gutter – it was decided to ask the Director of Public Works for his recommendation.
 - C) Condition of Church Street – it was stated paving needs to be started as soon as possible and the department of highways should be contacted for an update.
 - D) CEEP – it was stated we will be applying to finish the pasture fencing.
 - E) Fencing on Church Street – it was agreed to call for public tender to complete this work.

A discussion then arose concerning the business arising out of the minutes:-

1. Lights on Roper – It was stated that McLoughlan's Supplies are coming to look at the lights and provide recommendations and pricing.
2. Jamey White requesting his building on Confederation Drive be turned into a home. It was decided this request cannot be met due to the current zoning of that area in the town plan.
3. Sharon Booth requesting permission to build bench in memory of her mother, Barbara Booth Skiffington on the trail at Cape Bonavista instead of on Canaille Point – it was agreed to approve this request.

A discussion then arose concerning the following:-

1. Accounts payable – The Town Clerk presented a list of bills for approval to pay. A copy of this list of bills is attached. It was moved by Councillor Butler and seconded by Deputy Mayor Chard that these bills in the amount of \$138,946.12 be paid. Motion carried unanimously.
2. Kevin Sheppard requesting a permit for an attached garage – it was decided to wait until the next meeting to discuss.
3. Proposed changes to permit fees– It was moved by Councillor Randell and seconded by Deputy Mayor Chard to approve fee increases for permits. Motion carried unanimously.
4. It was agreed to implement a new permit application process.
5. Letter from Christopher Emmens regarding rejuvenation of the Bonavista soccer field. It was agreed include this project when applying for the Canada Community Revitalization Fund.

6. Moose pet treat opportunity – It was agreed to write a letter of support for 3F Waste Recovery's proposed use of moose carcasses and "waste" materials.
7. Letter from CUPE regarding the upcoming collective bargaining process.
8. AEC and JCP program – it was stated that the JCP deadline has passed.
9. Memorial request from Cheryl Alcock – it was agreed to discuss options with her.
10. Jamie Mackey requesting property tax write off on a property he is considering purchasing – It was decided not to approve this request at this time.
11. Jordan Stagg requesting 50% business tax reduction for 2020 – it was agreed that a tax break cannot be offered at this time.
12. Ability Employment Corporation requesting the hire of a client to help with the maintenance of greenspace around town. It was agreed to hire this client.
13. Resolution for town amendment – It was moved by Councillor Randell and seconded by Councillor Butler to adopt Amendment No. 1 to the Bonavista Municipal Plan and Amendment No. 1 to the Bonavista Development Regulations and, in lieu of a Public Hearing, to request written objections or other representations no later than 3:00 p.m., Friday, August 6, 2021. Motion carried unanimously.
14. Alternate Returning Officer - It was moved by Councillor Mouland and seconded by Councillor Rolls to appoint Crystal Fudge as ARO for the 2021 municipal election. Motion carried unanimously.
15. Nomination day – It was agreed to designate Tuesday, September 7th as nomination day for Municipal Election 2021.
16. Paving- Adam Pardy Drive – It was decided to obtain an additional quote for paving and to grade the road and use calcium to reduce the dust in the area in the meantime.

Since there was no further business to be discussed, the meeting adjourned at 8:50 p.m.

Town of Bonavista
 Bills Presented for Approval
 Council Meeting
 July 5, 2021

Vendor	Department	Description	Amount	
1 Kim's Gifts & Flowers	Roads	Flowers for Town	1,840.16	
2 AllStream	Fire	Phone (May)	11.48	
3 Telus	Office	Office phones	612.66	
4 Bonavista Cabs	Roads	Pickup signs	23.00	
5 Paint Shop	Roads	Paint for garbage box	77.26	
6 Crewe's Garage	Roads	Maint. On council equip	2,374.53	
7 Rebuilt Pumps & Motors Ltd.	W&S	Rebuild lift station pump	8,827.20	
8 Avalon Hydraulics	Fire	New hose	100.59	
9 All Parts Ltd.	Rds	Flags	413.76	
10 Meridian Engineering	Lift Station 2020	Engineering fees	4,586.20	
11 Kirk Way	Office (other)	Reimburse expenses incurred	200.00	
12 Durdles Home Hardware	Roads, Sanitation	Soil, fertilizer, garbage bags	1,220.72	
13 Telus	Roads	Mobile services	798.57	
14 Kim's Gifts & Flowers	Office (other)	Sympathy flowers	63.25	
15 Brenntag Canada	W&S	Chlorine/cylinders	10,826.19	
16 GB Signs	Roads	Sign	28.75	
17 Orkin	Office (other)	Bathroom deodorizer	19.55	
18 Orkin	Roads (Legacy)	Pest control	170.20	
19 Dicks & Company	Office	Supplies	652.50	
20 ABC Recreation	Roads	Part for splashpad	580.75	
21 Craig's Locksmithing	Office (other)	Service on vault	793.50	
22 Morgan Printing	Office	Letterhead and envelopes	323.15	
23 Firehall Bookstore	Fire	Fire prevention week materials	1,037.77	
24 Paint Shop	Roads	Paint	142.58	
25 Richard Power	Office	Interim billing - audit 2020	5,750.00	
26 J.T Swyers	Various	Materials, May 2021	3,827.94	
27 NL Power	Various	Light bill for June	7,275.71	
28 Modern Business Equipment	Office	Mailing machine	442.75	
29 Credit Recovery	Office	Collection Costs	1,249.41	
30 Irving Oil	W&S	Gas	725.27	
31 Fireworks FX	Misc.	2021 deposit	10,000.00	
32 Bonavista Bloom & Bridal	Rds	Flowers/baskets	1,315.72	
33 Atl. Infrastructure Mgmt. Network	Misc.	Asset management program	71,875.00	\$50,000 rec'd-FCM
34 R&J Advertising	Office (other)	Thank you - Robin's cleanup	25.00	
35 R&J Advertising	Office (other)	JCP Employment	25.00	
36 R&J Advertising	Fire	Electronics Recycling	40.00	
37 R&J Advertising	Fire	Paint Recycling	40.00	
38 Darrin Hicks	W&S	Consulting	400.00	
39 Valmin	Fire	Fire extinguisher inspection	230.00	
			138,946.12	